

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	-167	Date - site bills Register	12/12/20.			
Company Name:	MR Mallapur LLP	Site:	GMR			
Name of Contractor	Shoba.					
Nature of work	Furniture Polishing work done at Site office					
Work done	From Date	To Date	Contractors bill no			
	05/11/20	07/11/20				
Sl. No	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1	Site office	-1-	2500/-	Nos	Rs. 2500/-	
2	Furniture					
3	Desks, Tables					
4	2 work stations.					
5						
6						
7						
8						
9						
10						
11		Total:			Rs. 2500/-	
Bill required	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO.	GST bill required	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO.			
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required	Measurement & estimate sheet:	<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed			
PO/WO no.		PO/WO date:				
Remarks :						
Approved by Project Manager		Approved by Design Team				
Date: 14/12/20	Sign: <i>[Signature]</i>	Date:	Sign:			
Approved by M.D.						

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET								
Company Name:		MRMallapur LLP			Approved by:			Ram Prasad
Project:		Gulmohar Residency.			Sign:			
Work Description:		Furniture polishing work done at Site office						
Contractor Name:		Shoba						
Prepared By		P.Sai kumar						
Date:		07.12.20						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	
1	Site office furniture	Work stations , tables desks wood plishing work done	1.00	No's	2,500.00	2,500		
						Total Amount :	2,500	
Amount in words : Two Thousand Five Hundred Rupees Only								
Note: Rate for polishing of furniture taken from cir no 844(d) door polishing rate is taken .								

Allowance for Consumables

Shoba,
Mallapur,
Hyderabad.

Date:07.12.20

In favor of: MRMallapurLLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: Furniture polishing work done at Site office.
Towards: Allowance for Consumables.

S No.	Description	Amount
1.	Brief description of work done: Towards wood polishing work done for site office furniture's like work stations , table desks . Total Amount = 2,500/- Work done from date 05.11.20 to date 07.11.20.	Rs. 500/-

Amount in words:Five Hundred Rupees only.

Sign: 511811

