

Construction division.  
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	245	Date - site bills Register	22-10-2021			
Company Name:	GVRC	Site:	Indopolis			
Name of Contractor	P. Venkatasiah					
Nature of work	Civil work					
Work done	From Date	To Date				
	15-09-2021	20-09-2021				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Brick work done at ground floor for	810.16	13	SFT	10,532.08	
2.	medium filling paper					
3.						
4.						
5.						
6.						
7.						
8.						
9.	Add 10% to circular rates due to small				1,053.21	
10.			works			
11.	Total:				11,585.29	
Bill required	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO.	
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed	
PO/WO no.			PO/WO date:			
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date:		Date:		Date:		
Sign:		Sign:		Sign:		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.





