

Construction division.  
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1345		Date - site bills Register		16/09/2022	
Company Name:		MPL		Site:		MFP	
Name of Contractor		AZIZ					
Nature of work		False ceiling work					
Work done		From Date		To Date			
		01/09/2022		15/09/2022			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1	Light Ceiling in						
2	False ceiling of						
3	cornices of part 0						
4	5th, 7th & 9th floor						
5	part 0 3rd, 5th, 7th & 9th floor.	455.00	25.00	N/A	11,375.00		
6	9th floor.						
7	Cleobhuse 1st,						
8	2nd, 3rd floor.	203.00	25.00	N/A	5,075.00		
9					16,450.00		
10	Add 18% GST				2,961.00		
11	Total:				19,411.00/-		
Bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input type="checkbox"/> YES <input type="checkbox"/> NO.	
Measurement & estimate sheet:		<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date:		Date:		Date:			
Sign:		Sign:		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.



