

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register		Date - site bills Register				
Company Name:		Site:				
Name of Contractor		Nature of work				
Work done		From Date	To Date			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	2121-Cateteria	2310	15	SH	34,650	
2.		380	15	SH	5700	
3.	2121-East Entrance	110.50	15	SH	1657.5	
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				42,007.50 / -	
Bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO.
Measurement & estimate sheet:		<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed
PO/WO no.				PO/WO date:		
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date: Mully		Date:		Date:		
Sign:		Sign:		Sign:		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Work Description	False Ceiling					Approved by			
Name of the Contractor	Abdul Aziz					Req no:	Madhu.T		
Prepared By	Madhu.T					PO no:	164955		
Work Date	05.03.20.22 -20.03.2022						88413		
Bill Date	28-10-2022								
S.No	Item Head	Item Description	A Length	B Width	C Height	D No's	E=AxBxCxD Quantity	F units	G= Sum of E Item Head Total
1	2727-Cafeteria	False ceiling	77.00	30.00	1.00	1.00	2310.00	sft	
			13.00	1.00	1.00	2.00	26.00	ft	
			59.00	1.00	1.00	6.00	354.00	ft	
			13.00	8.50	1.00	1.00	110.50	sft	
2	2727 east side entrance	False ceiling							
									2800.50

ESTIMATE SHEET															
Company Name:		GVRC		Approved By											
Project:		Innopolis		Madhu.T											
Work Description:		False Ceiling													
Name of the Contractor		Abdul Aziz													
Prepared By:		Madhu.T													
Date:		14-10-2022													
S No.		Item Head		Item Description		Quantity		Units		Rate		Amount		Item Head Total	
1		2727-Cafeteria		False ceiling		2310.00		sft		15.00		34650			
						380.00		ft		15.00		5700			
2		2727-east entrance		False ceiling		110.50		sft		15.00		1657.5			
						Total									
														42007.5	