

**Construction division.**  
**Advice for giving credit to contractors/suppliers.**

Sl. No. – site bills register		1251		Date - site bills Register		10/10/23	
Company Name:		GNRC		Site:		Innopolis	
Name of Contractor		VCD					
Nature of work		Anchor Lock Set Work done at 3600					
Work done		From Date				To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	3600 ground floor 20mm	32	70	No's	2240.00		
2.	Anchor Lock set work done.	120	70	No's	8400.00		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				10,640/-		
Bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.	
Measurement & estimate sheet:		<input type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date:		Date:		Date:			
Sign: <i>Mullay</i>		Sign:		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.



