

MEMO

DATE & FROM:	TO & REMARKS.
MEP	TO,
V. Ramesh	M. D. Sir
Reddy	
<u>VH</u>	We have fixed lump sum
	amount of 10,000/- for
	wiring, installation & testing
	of canopy lights @ 12 nos.
	at central lobby entrance.
	Kindly approve
	<u>VH</u>
	20/11/23

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register		354		Date - site bills Register		
Company Name:		MFHLLP		Site:		
Name of Contractor		Deva das				
Nature of work		Electrical				
Work done		From Date	14/10/2023	To Date	31/1/2023	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Canopy lighting of					
2.	12 watt light	12	900	No's	10,800/-	
3.	fitting and wiring					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				10,800/-	
Bill required		<input type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input type="checkbox"/> YES <input type="checkbox"/> NO.
Measurement & estimate sheet:		<input type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed
PO/WO no.				PO/WO date:		
Remarks : Work completed.						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date:		Date:		Date:		
Sign:		Sign:		Sign:		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:	MFHLLP				Approved By	Ramesh Reddy			
Project:	MFHLLP								
Work Description:	Canopy lighting of 12watt light fitting and wiring								
Name of the Contractor	Deva das								
Prepared By	V.Akhil murthy								
Bill Date:	11.04.2023								
work date	14.10.2023 to 3.11.2023								
S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity	F Units	G=Sum of E Item Head Total
1	Canopy lighting of 12watt light fitting and wiring	Canopy lighting of 12watt light fitting and wiring	1.00	1.00	1.00	12.00	12	No's	12

ESTIMATE SHEET				Approved By		Ramesh Reddy
Company Name:	MFHLLP					
Project:	MFHLLP					
Work Description:	Canopy lighting of 12watt light fitting and wiring					
Name of the Contractor	Deva das					
Prepared By	V.Akhil murthy					
Bill Date:	11.04.2023					
work date	14.10.2023 to 3.11.2023					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount
1	Canopy lighting of 12watt light fitting and wiring	Canopy lighting of 12watt light fitting and wiring	12.00	No's	900	10800
			TOTAL AMOUNT			10800