


Annex B - Work Completion Report

Company	Crescentia Labs Pvt Ltd	Name of contractor	Jyothi Kumari	Sl. No. site bills reg	259		
Project/site	GV1	Nature of work	civil	D1. site bills reg.			
Block no		Work done from date	03-04-2024	M-codex bill ID			
WO no		Work done to date	02-05-2024	WO issued ?	No		
WO date		Contractor bill no.		GST bill required?	No		
Sl. No.	Unit/Floor	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	Labour Qtrs	Flooring	3000	sq	CM16L10	10	30,000
2.							-
3.							-
4.							-
5.							-
6.							-
7.							-
8.							-
9.							-
Remarks: Lumpsum rate for stone laying of Rs: 10/- per sq ft is fixed by Subba Reddy Sir							30,000
Approved by: project manager			Approved by: QS team		Approved by: Director/E&D team		
Sign: 			Sign:		Sign:		
Date: 05/11/2024			Date:		Date:		

Notes: 1. This sheet replaces installation report and advise for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Sobham, Anand Mehra (for GH + GMR), Sachin (for Vivopolis), B. Anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET:									
Company Name:	Crescentia Labs Pvt Ltd								
Project Name:	GV1								
Work Description:	Flooring in Labour Quarters at Biopolis site (3 sets)								
Contractor Name:	Jyoti Kumari								
Prepared By:	Mallikarjun								
Date:	03-06-2024								
S.No	Item Head	Item Description	A Length	B Width	C Height	D No's	E Quantity	F Units	G Item Head Total
1	Laying of Shabad stones inside labour qtrs		10	10	1	30	3000	Sq	

ESTIMATE SHEET							
Company Name:	Crescentia Labs Pvt Ltd						
Project Name:	GV1						
Work Description:	Flooring in Labour Quarters at Biopolis site (3 sets)						
Contractor Name:	Jyoti Kumari						
Prepared By:	Mallikarjun						
Date:	03-06-2024						
S.No	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Laying of Shabad stones inside labour qtrs		3,000	Sft	10	30,000	
		Total:					30,000

Note: Lumpsum rate for stone laying of Rs. 10/- per sft is fixed by Subba Reddy Sir

Bill for Labour Charges

Jyoti Kumari,
Cherapally
Hyderabad.

Date: 03-06-2024.

In favor of: Crescentia Labs Pvt Ltd
Project / Site: GVI
Location: Turkapally
Type of Work: Civil

Towards: Labour Charges

S No.	Description	Amount
1.	Brief description of work done: Towards laying of Shabad stones inside labour qtrs Total Amount = Rs: 30,000/-	Rs: 12,000/-

Amount in words: Twelve Thousand Rupees only.

Sign: _____

Bill for Equipment Allowance

Jyoti Kumari,
Cherapally
Hyderabad.

Date: 03-06-2024.

In favor of: Crescentia Labs Pvt Ltd
Project / Site: GV1
Location: Turkapally
Type of Work: Civil

Towards: Allowance for Equipment

S No.	Description	Amount
1.	Brief description of work done: Towards laying of Shabad stones inside labour qtrs Total Amount = Rs: 30,000/-	Rs: 12,000/-

Amount in words: Twelve Thousand Rupees only.

Sign: _____

Bill for Consumables Allowance

Jyoti Kumari,
Cherapally
Hyderabad.

Date: 03-06-2024.

In favor of: Crescentia Labs Pvt Ltd
Project / Site: GVI
Location: Turkapally
Type of Work: Civil

Towards: Allowance for Consumables

S No.	Description	Amount
1.	Brief description of work done: Towards laying of Shabad stones inside labour qtrs Total Amount = Rs: 30,000/-	Rs: 6,000/-

Amount in words: Six Thousand Rupees only.

Sign: _____