

Anx B – Work Completion Report

Company	MPL	Name of contractor	Bassappa	Sl. No. site bills reg.	1527		
Project/site	Mayflower platinum	Nature of work	Painting work	Dt. site bills reg.	03-08-2024		
Block no.	A.B.C	Work done from date	10-05-2024	M-codex bill ID.			
W/O no.		Work done to date	15-07-2024	W/O issued ?			
W/O date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/floorno	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	A.B.C	2nd coat of painting inside the flat					
2.	1800 sqft	B-203	1	Sft	PT156	8	14,400
3.		Stage -III Payment =25% of 32=8.00					
4.							
5.							
6.							
7.							
8.							
9.							
10.							
							total 14,400
							GST 18% 2,592
							Total 16,992

Remarks:

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:

Sign:

Sign:

Date:

Date:

Date:

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehra (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

