

**Anx B – Work Completion Report**

Company	GVRC	Name of contractor	Jyothikumari	Sl. No. site bills reg.	1600			
Project/site	Innopolis	Nature of work	cleaning	Dt. site bills reg.	10-08-2024			
Block no.	3600	Work done from date		M-codex bill ID.				
WO no.		Work done to date		WO issued ?				
WO date		Contractor bill no.		GST bill required?				
Sl. No.	Unit/floor no	Details of work		Qty	Units	Rate ID	Rate	Amount
1	3600	Terrace east side cleaning works done		15428 sft		Cl- 105	1.00	15,428
2								
3								
4								
5								
6								
7								0
8								0
9								0
10								0
<b>Total</b>								<b>15,428</b>
<b>Add GST @</b>								<b>0</b>
<b>Total amount including taxes for work done</b>								<b>15,428</b>
<b>Remarks:</b>								
Approved by project manager			Approved by QS team			Approved by Director/E&D team		
Sign: <b>T MADHU</b>			Sign:			Sign:		
Date: <b>10 AUG 2024</b>			Date:			Date:		
<div style="border: 2px solid black; padding: 5px; display: inline-block; transform: rotate(-2deg);"> <b>APPROVED BY</b>  <b>PROJECT MANAGER</b>  <b>T MADHU</b>  <b>10 AUG 2024</b> </div>								

Notes: 1. This sheet replaces installation request and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).



MEASUREMENT SHEET

Company Name:		GVRC									
Project:		Innapolis									
Work Description:		3600 Terrace and Third floor Cleaning Work done									
Contractor Name		Jyothi Kumari									
Prepared By		K.Srikanth									
Date:		10.08.2024									
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total		
1	3600	Terrace East Side Cleaning work done	58	133	1	1	7714	sft			
		Third Floor East Side Cleaning work done	58	133	1	1	7714	sft			
							15428	sft			

Approved by: T. Madhu

Work Start Date: 05-06-2024

Work End Date: 08-06-2024

Sign:

ESTIMATE SHEET							
Company Name:		GVRC			Approved by		T Madhu
Project:		Innopolis					
Work Description:		3600 Terrace and Third Floor Cleaning Work done					
Name of the Contractor		Jyothi Kumari					
Prepared By		K.Srikanth					
Date:		10.08.2024					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	3600						
	CI-105	3600 Terrace and Third Floor Cleaning Work done	15428	sft	1	15428	
Amount In words:Fifteen Thousand Four Hundread Twenty Eight Rupees Only							