

Anx B – Work Completion Report

Company	GVRC	Name of contractor	G.Mannem	Sl. No. site bills reg.	1632
Project/site	Innopolis	Nature of work	cleaning	Dt. site bills reg.	09-09-2024
Block no.	3600	Work done from date		M-codex bill ID.	
WO no.		Work done to date		WO issued ?	
WO date		Contractor bill no.		GST bill required?	

Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	3600	3600 all floor cleaning	53448	sft	CL-105	1.00	53,448
2							
3							
4							
5							
6							
7							0
8							0
9							0
10							0
Total							53,448
Add GST @							0
Total amount including taxes for work done							53,448

Remarks:

Approved by project manager	<i>Mukherjee</i>	Approved by QS team	Approved by Director/E&D team
Sign:	APPROVED BY	Sign:	Sign:
Date:	09 SEP 2024	Date:	Date:

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director initials: Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

ESTIMATE SHEET								
Company Name:		GVRC						
Project:	Innopolis					Approved by	T Madhu	
Work Description:	3600 All Floors Cleaning Work done							
Name of the Contractor	G.Mannem							
Prepared By	K.Srikanth							
Date:	02.09.2024							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	
1	3600 CL-105	3600 All Floor Cleaning Work Done	53448	sft	1	53448		
Amount In words: Fifty Three Four Thousand Four Hundred Eight Rupees Only								

MEASUREMENT SHEET

Company Name:	GVRC				Approved by:	T. Madhu			
Project:	Innopolis				Sign:				
Work Description:	3600 All Floors Cleaning Work done				Work Start Date:	05-07-2024			
Contractor Name	G.Mannem				Work End Date:	09-07-2024			
Prepared By	K.Srikanth								
Date:	02.09.2024								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1.00	3600.00	3600 All Floor Cleaning Work Done	131.00	102.00	1.00	4.00	53448.00	Sft	

