

Anx B – Work Completion Report

Company	GVRC		Name of contractor	Jyothikumari		Sl. No. site bills reg.	1649			
Project/site	Innopolis		Nature of work	Cleaning		Dt. site bills reg.	23-09-2024			
Block no.	3600		Work done from date			M-codex bill ID.				
WO no.			Work done to date			WO issued ?				
WO date			Contractor bill no.			GST bill required?				
Sl. No.	Unit/floor no	Details of work				Qty	Units	Rate ID	Rate	Amount
1	3600	3600 west side and north general cleaning				9000	sft	cl105	1.00	9,000
2										
3										
4										
5										
6										
7										0
8										0
9										0
10										0
Total									9,000	
Add GST @									0	
Total amount including taxes for work done									9,000	
Remarks:										
Approved by project manager	<i>Mulwa</i>		Approved by QS team			Approved by Director/E&D team				
Sign:	APPROVED BY		Sign:			Sign:				
Date:	23 SEP 2024		Date:			Date:				
<p>Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount more than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Sachin, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).</p>										

ESTIMATE SHEET

Company Name:	GVRC						
Project:	Innopolis					Approved by	T Madhu
Work Description:	3600 West Side and North Side Cleaning Work done						
Name of the Contractor	Jyothi Kumari						
Prepared By	K.Srikanth						
Date:	10.09.2024						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1							
	3600						
Rate id	CL-105	3600 West Side and North Side General Cleaning Work done	9000.00	sft	1.00	9,000	
		Amount In words: Nine Thousand Rupees Only					



MEASUREMENT SHEET

Company Name:	GVRC								
Project:	Innopolis					Approved by:	T. Madhu		
Work Description:	3600 West Side and North Side Cleaning Work done					Sign:			
Contractor Name	Jyothi Kumari					Work Start Date:	05-06-2024		
Prepared By	K.Srikanth					Work End Date:	09-07-2024		
Date:	10.09.2024								

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1.00	3600.00	3600 West Side and North Side General Cleaning Work done	450.00	20.00	1.00	1.00	9000.00		