

Anx B – Work Completion Report

Company	GVRC	Name of contractor	G.Mannem	Sl. No. site bills reg.	1689		
Project/site	Innopolis	Nature of work	Cleaning	Dt. site bills reg.	02-12-2024		
Block no.	3600	Work done from date		M-codex bill ID.			
WO no.		Work done to date		WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	3600	3600 first floor cleaning work	24828	sft	cl105	1	24,828
2							0
3							
4							
5							
6							
7							
8							
9							
Total							24,828
Add GST @							0
Total amount including taxes for work done							24,828
Remarks:							
Approved by project manager	APPROVED BY I. MADHU PROJECT MANAGER GVRC 03 DEC 2024		Approved by QS team	Approved by Director/E&D team			
Sign:			Sign:	Sign:			
Date:			Date:	Date:			
Notes: 1. This sheet replaces project bill ID and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).							

ESTIMATE SHEET							Approved by	T Madhu
Company Name:		GVRC						
Project:		Innopolis						
Work Description:		3600 First Floor Cleaning Work done						
Name of the Contractor		G.Mannem						
Prepared By		K.Srikanth						
Date:		21.11.2024						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	
1	3600 CL-105	3600 First Floor Cleaning Work done	24828	sft	1	24828		
		Amount In Words:Twenty Four Thousand Eight Hundread Twenty Eight Rupees Only						

U.

MEASUREMENT SHEET										
Company Name:		GVRC				Approved by:		T. Madhu		
Project:		Innopolis				Sign:				
Work Description:		3600 First Floor Cleaning Work done				Work Start Date:		05-06-2024		
Contractor Name		G.Mannem				Work End Date:		09-07-2024		
Prepared By		K.Srikanth								
Date:		21.11.2024								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	
1.00	3600.00	3600 First Floor Cleaning Work done	203.00	131.00	1.00	1.00	26593.00	sft		
		Deductions								
		Shear Wall Duct	100	10	1	1	1000	sft		
		Lift 1	18	11	1	1	198	sft		
		Lift 2	11	11	1	1	121	sft		
		Staircase 1	16	13	1	1	208	sft		

