

Anx B – Work Completion Report

Company	GVRC	Name of contractor	g.mannem	Sl. No. site bills reg.	1715		
Project/site	Innopolis	Nature of work	cleaning	Dt. site bills reg.	20-12-2024		
Block no.	3600	Work done from date		M-codex bill ID.			
WO no.		Work done to date		WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	3600	Towards 3600 second floor cleaning	24828	sft	cl-105	1.00	24,828
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total						24,828	
Add GST @							0
Total amount including taxes for work done						24,828	
Remarks:							
Approved by project manager		Approved by QS team			Approved by Director/E&D team		
Sign:		Sign:			Sign:		
Date:		Date:			Date:		
<div style="border: 1px solid black; padding: 5px; display: inline-block; margin-bottom: 5px;"> APPROVED BY 20 DEC 2024 T. MADHU PROJECT MANAGER GVRC CIVIL SECTION </div>							
<small>Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k project manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GVRC CIVIL SECTION (for Innopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).</small>							

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
MEASUREMENT SHEET									
Company Name:		GVRC			Approved by:		T.Madhu		
Project:		Innopolis			Sign:				
Work Description :		3600 Second Floor Cleaning Work done			Work start date:		05-12-2024		
Contractor:		G.mannem			Work end date:		13-12-2024		
Prepared By:		K.Srikanth			Date :		15-12-2024		
			A	B	C	D	E=AxBxCx	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Total
1	3600	3600 Second Floor Cleaning Work done	203.00	131.00	1.00		26,593	sft	
		Deductions							
		Sher wall Duct	100.00	10.00	1.00		1,000	sft	
		Lift 1	18.00	11.00	1.00		198	sft	
		Lift 2	11.00	11.00	1.00		121	sft	
		Stairecase1	16.00	13.00	1.00		208	sft	
		Stairecase2	17.00	14.00	1.00		238	sft	

ESTIMATE SHEET						
Company Name:		GVRC			Approved by:	
Project:		Innopolis				
Work Description:		Towards 3600 Second Floor Cleaning work done				
Prepared By		K.Srikanth				
Date:					15-12-2024	
S No.	Item Head	Quantity	Units	Rate	Amount	
1	3600	Towards 3600 Second Floor Cleaning work done	24828	sft	1	24828
	CL-105					
		Amount In words: Twenty Four Thousand Eight Hundread Twenty Eight Rupees Only				