

Annex B – Work Completion Report

Company	MRGMLLP	Name of contractor	Deepak Kumar	Sl. No. site bills reg.	3815			
Project/site	Gulmohar Residency	Nature of work	Carpentry work	Dt. site bills reg.	26-12-2024			
Block no.	H,F	Work done from date	05-11-2024	M-codex bill ID.				
WO no.		Contractor bill no.	05-12-2024	WO issued ?				
WO date				GST bill required?				
Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount	
1.	F-105,H-602,H-603	Maindoors With Mortise Lock	3	Nos	CP140	500	1,500	
2.		Bedroom doors with Cylindrical lock	9	Nos	CP141	425	3,825	
3.		Toilets doors with Cylindrical locks	6	Nos	CP141	425	2,550	
4.		Utility doors With Cylindrical locks	3	Nos	CP141	425	1,275	
5.								
6.		Bedroom doors beading	9	Nos	CP144	85	765	
7.		Toilet door beading	6	Nos	CP144	85	510	
8.		Utility door beading	3	Nos	CP144	85	265	
9.								
10.								
							Total	10,680

Remarks:

Approved by project manager
 Sign: 
 Date: 27/12/2024

Approved by QS team
 Sign: _____
 Date: _____

Approved by Director/E&D team
 Sign: _____
 Date: _____

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehra (for GHF + GMR), Sachin (for Vivopolis), B. Anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier)

QUOTE SHEET

Company Name:		MRMLLP		Prepared by:		N Subhash							
Project:		GMR											
Work Description:		Carpentry Work											
Contractor Name:		Deepak Kumar											
Date:		26.12.24											
S.No.		Item Description		Quantity		Units		Rate		Amount		Grand Total	
1		F-105,H-602,H-603		3.00		Nos		500		1500		1500	
		Maindoors With Mortise Lock		9.00		Nos		425		3825		3825	
		Doors fixing		6.00		Nos		425		2550		2550	
		Toilets doors with Cylindrical locks		3.00		Nos		425		1275		1275	
		Utility doors With Cylindrical locks		9.00		Nos		85		765		765	
		Bedroom doors beading		6.00		Nos		85		510		510	
		Toilet door beading		3.00		Nos		85		255		255	
		Utility door beading											
										Total		10680	
		Amounts in Words: Ten thousand six hundred and eighty rupees only.											

Bill for Labour charges.

Deepak
Mallapur.
Hyderabad

Date:28 -11-2024

In favor of: MR Mallapur LLP
Project / Site: GMR
Location: Mallapur
Type of Work: Carpentry works
Towards: Labour charges.

S No.	Description	Amount
1.	Brief description of work done: Towards Fixing of Doors for F-105,H-602,H-603 work purpose. Total amount = Rs. 10,680/- Work done from date 10-9-2024 to 20-10.2024	Rs. 4,272/-

Amount in Words: Four thousand two hundred and seventy two Rupees Only

Sign:

Bill for Equipment Allowance

Deepak
Mallapur.
Hyderabad

Date:28 -11-2024

In favor of: MR Mallapur LLP
Project / Site: GMR
Location: Mallapur
Type of Work: Carpentry works
Towards: Equipment Allowance

S No.	Description	Amount
1.	Brief description of work done: Towards Fixing of Doors for F-105,H-602,H-603 work purpose. Total amount = Rs. 10,680/- Work done from date 10-9-2024 to 20-10.2024	Rs. 4,272/-

Amount in Words: Four thousand two hundred and seventy two Rupees Only

Sign:

Bill for Consumables

Deepak
Mallapur.
Hyderabad

Date:28 -11-2024

In favor of: MR Mallapur LLP
Project / Site: GMR
Location: Mallapur
Type of Work: Carpentry works
Towards: Consumables.

S No.	Description	Amount
1.	Brief description of work done: Towards Fixing of Doors for F-105,H-602,H-603 work purpose. Total amount = Rs. 10,680/- Work done from date 10-9-2024 to 20-10.2024	Rs. 2,136/-

Amount in Words: Two thousand one hundred and thirty six Rupees Only

Sign:
