

Anx B – Work Completion Report

Company	MHTR	Name of contractor	shobaram	Sl. No. site bills reg.	04
Project/site	GV1	Nature of work	painting	Dt. site bills reg.	23.04.25
Block no.	Chemical building	Work done from date	10.02.25	M-codex bill ID.	
WO no.	NA	Work done to date	13.02.25	WO issued ?	
WO date	NA	Contractor bill no.		GST bill required?	Yes

Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	Chemical	lift final coat painting	1,013.25	SFT	PT108	3.00	3,040
2	MN Park	kerb stone emanel painting	415.00	SFT	PT113	10.00	4,150
3							
5							
6							
7							
8							
9							
10							
11							
12							
13							
Total							7,190
Less Quantum work added 20% extra						20% Extra	1,438
Total amount including taxes for work done							8,628

Remarks:							
Approved by project manager		Approved by QS team		Approved by Director/E&D team			
Sign:		Sign:		Sign:			
Date:		Date:		Date:			

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRR). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

ESTIMATE SHEET					Approved by: Ram Kishan		
Company Name:		MHTR					
Project:		GV1					
Work Description:		PU Grouting					
Prepared By		Sai Kumar					
Date:		23.04.25					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	chemical building	lift shaft final coat painting	1013.25	sft	3.00	3,040	
2	MN Park entrance to gv1	kerb stone painting	415.00	sft	10.00	4,150.00	
3			-				
4							
5							
6							
7							
8							
9							
10							
11							
12							
		Grand Total				7,190	

Company Name:	MHTR	Approved by:	Ram Kishan
Project:	GV1	Sign:	
Work Description :	Painting	Work start date:	10.02.25
Contractor:	shobaram	Work end date:	13.02.25
Prepared By:	Sai Kumar	Date :	23.04.25

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Bill for Allowance Consumables

Shoba ram,
Hyderabad.

Date: 22.4.25

In favor of: MHTR
Project / Site: GV1
Location: Thurkapally
Type of Work: painting work
Towards: **Allowance Consumables**

S No.	Description	Amount
1.	Brief description of work done : Towards chemical building lift shaft final coat painting work and from mn park entrance to gvl kerbstone Total amount :8,628 /-	Rs.1725 /-

Amount in words: One Thousand Seven Hundred Twenty five rupees only/-

Sign: _____

Bill for Allowance Equipments

Shoba ram,
Hyderabad

Date: 22.4.25

In favor of: MHTR
Project / Site: GV1
Location: Thurkapally
Type of Work: Painting work
Towards: Allowance Equipments

S No.	Description	Amount
1.	Brief description of work done : Towards chemical building lift shaft final coat painting work and from mn park entrance to gvl kerbstone Total amount :8,628 /-	Rs.3451 /-

Amount in words: Three Thousand Four Hundred fifty One rupees only/-

Sign: _____

Bill for Labour Charges

Shoba ram,
Hyderabad

Date: 22.4.25

In favor of: MHTR
Project / Site: GV1
Location: Thurkapally
Type of Work: Painting work
Towards: Labour Charges

S No.	Description	Amount
1.	Brief description of work done : Towards chemical building lift shaft final coat painting work and from mn park entrance to gv1 kerbstone Total amount :8,628 /-	Rs.3451 /-

Amount in words: Three Thousand Four Hundred fifty One rupees only/-

Sign: _____