# Anx B – Work Completion Report

| | | | | | |
|---|---|---|---|---|---|
| Company | GVRC | Name of contractor | M.Lalitha | Sl. No. site bills reg. | 129 |
| Project/site | Innopolis | Nature of work | Painting work | Dt. site bills reg. | 21-07-2025 |
| Block no. | 3600 Painting work done | Work done from | 17-07-2024 | M-codex bill ID. | |
| WO no. | | Work done to date | 18-07-2025 | WO issued ? | |
| WO date | | Contractor bill no. | | GST bill required? | |

| Sl. No. | Unit/floor no | Details of work | Qty | Units | Rate ID | Rate | Amount |
|---|---|---|---|---|---|---|---|
| 2 | 3600 | 3600 Ground Floor south side Cafeteria painting work done | 2,763 | sft | PT--104 | 1.75 | 4,835 |
| 3 | | South side Elevation Apex Ultima Painting work done | 700 | sft | PT-161 | 13.35 | 9,345 |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| | | | | | | Total | 14,180 |
| | | | | | Add GST @ | 18.00% | |
| | | | | | | Total amount including taxes for work done | 14,180 |

Remarks:

| | | |
|---|---|---|
| Approved by project manager | Approved by QS team | Approved by Director/E&D team |
| Sign: 22/7/2025 | Sign: | Sign: |
| Date: | Date: | Date: |

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

## ...ASUREMENT SHEET

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Company Name: | | GVRC | | Approved by: | | Subba Reddy | | | |
| Project: | | Innopolis | | Sign: | | | | | |
| Work Description : | | 3600 Ground Floor south side Cafeteria painting work done | | Work start date: | | | | | 05-07-2024 |
| Contractor: | | M.Lalitha | | Work end date: | | | | | 08-07-2024 |
| Prepared By: | | K.Srikanth | | Date : | | | | | 21-07-2025 |
| | | | A | B | C | D | E=AxBxCx | F | G=Sum of E |
| S No. | Item Head | Item Description | Length | Width | Height | Nos. | Quantity | Units | Item Head Total |
| 1 | 3600 | 3600 Ground Floor south side Cafeteria painting work done | 300 | 1 | 10.5 | 1 | 3,150 | sft | |
| | | Columns | 2.72 | 1 | 10.50 | 5 | 143 | sft | |
| | | | | | | | 3,293 | sft | |
| | | Deductions | | | | | | | |
| | | window 1 | 16 | 1 | 5 | 6 | 480 | sft | |
| | | window 2 | 5 | 1 | 5 | 2 | 50 | sft | |
| | | | | | | | 530 | sft | |
| | | South side Elevation Apex Ultima Painting work done | 22 | 7 | 1 | 4 | 616 | sft | |
| | | | 3 | 7 | 1 | 4 | 84 | sft | |
| | | | | | | | | | |
| | | | | | | | | | |

| ESTIMATE SHEET | | | | | | | Approved by:Subba Reddy | |
|---|---|---|---|---|---|---|---|---|
| Company Name: | GVRC | | | | | | | |
| Project: | Innopolis | | | | | | | |
| Work Description: | 3600 Ground Floor south side Cafeteria painting work done | | | | | | | |
| Prepared By | **K.Srikanth** | | | | | | | |
| Date: | | | | | | | | 18-07-2025 |

| S No. | Item Head | Item Description | Quantity | Units | Rate | Amount | Item Head Total | Remarks |
|---|---|---|---|---|---|---|---|---|
| 1 | 3600 | 3600 Ground Floor south side Cafeteria painting work done | 2,763 | sft | 1.75 | 4,835 | | |
| 2 | | South side Elevation Apex Ultima Painting work done | 700 | sft | 13.35 | 9,345 | | |
| 3 | | | | | | 14,180 | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | Amount In words:Fourteen Thousand One Hundread Eighty Rupees Only | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |

**Bill for Consumables**

M.Lalitha
Mallapur
Hyderabad

Date: 21-07-2025

| | |
|---|---|
| **In favor of:** | GVRC |
| **Project / Site:** | Innopolis |
| **Location:** | koltur |
| **Type of Work:** | Painting work |
| **Towards:** | Consumables |

| S No. | Description | Amount |
|---|---|---|
| 1. | Towards 3600 Cafetria painting and southern side elevation painting work done.Total Amount=14,180/-.<br>Work done From=05-06-2025 to 07-06-2025. | Rs:2,836/- |

Amount in Words:Two Thousand Eight Hundread Thirty Six Rupees Only.

Sign:

**Bill for Labour Charges**

M.Lalitha

Mallapur

Hyderabad

Date: 21-07-2025

**In favor of:** GVRC

**Project / Site:** Innopolis

**Location:** kolthur

**Type of Work:** 3600 Painting work

**Towards:** Labour charges.

| S No. | Description | Amount |
|---|---|---|
| 1. | Towards 3600 Cafetria southern side and south side elevation work done.Total Amount=14,180/-.<br>Work done From=05-06-2025 to 07-06-2025. | Rs.5,672/- |

Amount in Words::Five Thousand Six Hundread Seventy Two Rupees Only.

Sign:

**Bill for Equipment Allowance**
M.Lalitha
Mallapur
Hyderabad

Date: 21-07-2025

**In favor of:** GVRC
**Project / Site:** Innopolis
**Location:** Koltur
**Type of Work:** 3600 Cafeteria Painting work
**Towards:** Equipment Allowance.

| S No. | Description | Amount |
|---|---|---|
| 1. | Towards 3600 Southern side Cafeteria Painting and south side elevation Painting work done.Total Amount=14,180/-. Work done From=05-06-2025 to 07-06-2025. | Rs.5,672/- |

Amount in Words:Five Thousand Six Hundread Seventy Two Rupees Only.

Sign: