

Anx B – Work Completion Report

Company		GVRC		Name of contractor		M.Raj Kumar		Sl. No. site bills reg.		29-08-2025	
Project/site		Innopolis		Nature of work		Earth work		Dt. site bills reg.			
Block no.		3600 Terrace Floor Cleaning work done For Client visit		Work done from		08-08-2025		M-codex bill ID.			
WO no.				Work done to date		18-08-2025		WO issued ?			
WO date				Contractor bill no.				GST bill required?			
Sl. No.	Unit/floor no	Details of work				Qty	Units	Rate ID	Rate	Amount	
2	3600	3600 Terrace Floor Cleaning work done Client Visit									
3						24,828	sft	CL-105	1	24,828	
4											
5											
6											
7											
8											
9											
10											
									Total	24,828	
									Add GST @	18.00%	
									Total amount including taxes for work done	24,828	
Remarks:		APPROVED BY  Project Manager 29 AUG 2025				Approved by QS team		Approved by Director/E&D team			
Approved by project manager						Sign:		Sign:			
Date:						Date:		Date:			
Notes: 1. This sheet replaces installation report and advice to build. 2. Contractors to fill this form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).											

ESTIMATE SHEET							Approved by:Subba Reddy	
Company Name:		GVRC						
Project:		Innopolis						
Work Description:		3600 Terrace Floor Cleaning work done						
Prepared By		K.Srikanth						
Date:		28-08-2025						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	3600	3600 Terrace Floor Cleaning work done	24,828	sft	1	24,828		
2								
3								
4		Amount In words:Twenty Four Thousand Eight Hundread Twenty Eight Rupees Only						
5								
6								
7								
8								

MEASUREMENT SHEET

Company Name:	GVRC	Approved by:	Subba Reddy
Project:	Innopolis	Sign:	
Work Description :	3600 Terrace Floor Cleaning work done	Work start date:	05-07-2024
Contractor:	M.Raj Kumar	Work end date:	08-07-2024
Prepared By:	K.Srikanth	Date :	21-07-2025

			A	B	C	D	E=AxBxCx	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	3600	3600 Terrace Floor Cleaning work done	203	131	1	1	26,593	sft	
		Deductions							
		Shear wall Duct	100	10	1	1	1,000	sft	
		Lift1	18	11	1	1	198	sft	
		Lift2	11	11	1	1	121	sft	
		Stairecase1	16	13	1	1	208	sft	
		Stairecase2	17	14		1	238	sft	

Bill for Equipment Allowance

M.Raj Kumar
Mallapur
Hyderabad

Date: 29-08-2025

In favor of: GVRC
Project / Site: Innopolis
Location: Koltur
Type of Work: Earth work
Towards: Equipment Allowance.

S No.	Description	Amount
1.	Towards 3600 Terrace Floor Cleaning work done for Clients Visit. Total Amount=24,828/-. Work done From=08-08-2025 to 18-08-2025.	Rs 9,931/-

Amount in Words: Nine Thousand Nine Hundread Thirty One Rupees Only.

Sign:

Bill for Consumables

M.Raj Kumar
Mallapur
Hyderabad

Date: 29-08-2025

In favor of: GVRC
Project / Site: Innopolis
Location: koltur
Type of Work: earth work
Towards: Consumables

S No.	Description	Amount
1.	Towards 3600 Terrace Floor Cleaning work done for Cllents Visit.Total Amount=24,828/-. Work done From=08-08-2025 to 18-08-2025.	Rs: 4,965/-

Amount in Words: Four Thousand Nine Hundread Sixty Five Rupees Only.

Sign:

Bill for Labour Charges

M.Raj Kumar

Mallapur

Hyderabad

Date: 21-08-2025

In favor of: GVRC
Project / Site: Innopolis
Location: kolthur
Type of Work: Cleaning work
Towards: Labour charges.

S No.	Description	Amount
1.	Towards 3600 Terrace floor Cleaning work done for Clients Visit.Total Amount=24,828/-. Work done From=08-08-2025 to 18-08-2025.	Rs: 9,931/-

Amount in Words: Nine Thousand Nine Hundread Thirty One Rupees Only.

Sign:
