

Letter of confirmation

Date: 27.10.2025

From,
GV Research Centers Pvt. Ltd
5-4-187/3&4, IIInd Floor Soham Mansion M.G. Road
Secunderabad, TELANGANA, 500003
GSTNO: 36AAHCG4562D1ZP

To,
Jyothi kumari
Ward no-10, Thalha, Supaul,
Bihar, 852131

Jyothikumari, 7070032425
NA

Subject: Confirmation of measurement, rates, estimates, BOQ, etc.

Reference: GVRC- 2727 Office space Civil works. WO no. 20251017014 dated 17 Oct 2025

Sir/Madam,

We hereby confirm the following:

1. The details of measurement have been calculated and accepted by you, copy enclosed.
2. The details of rates have been accepted by you, copy enclosed.
3. The details of BOQ and estimates have been accepted by you, copy enclosed.
4. Detailed terms and conditions (briefly mentioned in work order).

a.	Agreement for construction	Terms and conditions mentioned in agreement for construction shall be strictly followed.
b.	Measurement/estimate	The total quantity of work has been separately estimated and signed by both the parties.
c.	Scope of work.	Scope of work includes labour charges for the brickwork and plastering works of the western wall, at the escalator, at the toilets, pantry and the meeting rooms of site office. Excludes charges for the material used for the execution as per instruction from site incharge.
d.	Payment terms	Payment shall be made based on progress of work, as per advice of site engineers.
e.	Advance paid	N/A
f.	Recovery of advance	N/A
g.	Timeline	As per agreement.
h.	QC inspection	QC inspection as per company policy shall be strictly followed.
i.	Penalty	As per agreement.

j.	Bonus	As per agreement.
k.	Approved drawings	GFC drawings shall be provided as requested. Workers at site must have copy of GFC drawings.
l.	Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per their advice.
m.	Safety	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
n.	Security	Contractor shall be responsible for security of their material.
o.	Measurement	Payment shall be made as per measurement of work done at site.
p.	Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without invoice.
q.	Remarks	Terms and conditions mentioned in agreement for construction shall be strictly followed.

Please sign a copy of this letter as your confirmation of the above terms and conditions.

Thank You.

Yours sincerely,

<Signature>

Accepted and confirmed by:

Name:

Date: _____, Place: _____.

[Signature]
29-10-2025

[Signature]
29/10/2025
APPROVED BY
29 OCT 2025
S.V. Subba Reddy
Project Manager

Original

Delivery Location: Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad,
Hyderabad,Telangana,500078
Madhu, 7981951035

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

The total quantity of work has been separately estimated and signed by both the parties.

Scope of work includes labour charges for the brickwork and plastering works of the western wall, at the escalator, at the toilets, pantry and the meeting rooms of site office. Excludes charges for the material used for the execution as per instruction from site incharge.

Payment shall be made based on progress of work, At per advice of site

As per agreement.

Work Order

Original

Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	GVRC 2727 office space civil works.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.



Estimation Sheet

GVRC 2727 Office civil work 22-08-2025.xlsx



ESTIMATE SHEET				Approved by:		T.Madhu		
Company Name:		GVRC						
Project:		Innopolis						
Work Description:		2727 office space Civil work.						
Prepared By		S.kuldeep krishna						
Date:								
S.No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	2727 office space civil work.	2727 office space-02 west wall,escalator below,office space-01 toilet, pantry meeting roomsUPS room partition wall Brick work 4" .	944	sft	22.00	20,768.00		
2		6" wall	231	Sft	22.00	5,082.00		
3		Office space-01.&02 plastering work.	3,237	Sft	22.00	71,214.00		
4								
5								
6							97,064.00	
7								

SKD
9891

APPROVED BY

29 OCT 2025

S. V. Suresh
S. Project Manager 29/10/2025

APPROVED BY
ANATHA KRISHNA
ENGINEER (Q.S.)

APPROVED BY
27 SEP 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

APPROVED BY
13 OCT 2025
S. SOHANAN MOOL

29-10-2025

Ann B - Work Completion Report

mpd no - 20251029026

Company	GVRC	Name of contractor	Jyothi kumari	Sl. No. site bills reg.	185					
Project/site	Imopolis	Nature of work	Civil work	Dt. site bills reg.		22-08-2025				
Block no.		Work done from date	04-03-2025	M-codex bill ID.						
WO no.		Work done to date	27-06-2025	WO issued ?						
WO date		Contractor bill no.		GST bill required?						
Sl. No.	Unit/floor no	Details of work		Qty	Units	Rate ID	Rate	Amount		
1	2727 office space civil work.	2727 office space-02 west wall, escalator below office space-01 toilet, pantry meeting rooms UPS room partition wall Brick work 4" material shifted from 2700 yard to 2727 office, including demolition		944	Sft	CW220	22.00	20,768		
2		6" wall towards toilets, pantry, including demolition of old walls.		231	Sft	CW220	22.00	5,082		
3		Office space-01&02 walls plastering work		3237	Sft	CW228	22.00	71,214		
4										
5										
6										
				Total		97,064				
				Add GST @		0				
				Total amount including taxes for work done		97,064				
Remarks:										
Approved by project manager	S. Y. Subba Reddy Project Manager		Approved by QS team	Approved by Director/E&D team						
Sign:			Sign:	Sign:						
Date:	29/10/25		Date:	Date:						

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRS). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

APPROVED BY

29 OCT 2025

ESTIMATE SHEET					Approved by:		T.Madhu	
Company Name:		GVRC						
Project:		Innopolis						
Work Description:		2727 office space Civil work.						
Prepared By		S.kuldeep krishna						
Date:								
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	2727 office space civil work.	2727 office space-02 west wall,escalator below,office space-01 toilet, pantry meeting roomsUPS room partition wall Brick work 4".	944	sft	22.00	20,768.00		
2		6" wall	231	Sft	22.00	5,082.00		
3		Office space-01&02 plastering work.	3,237	Sft	22.00	71,214.00		
4								
5							97,064.00	
6								
7								

MEASUREMENT SHEET

Company Name:		GVRC		Approved by:					
Project:		Innopolis		Sign:					
Work Description :		2727 office space Civil work.		Work start date:		20-03-2025			
Contractor:		Jyothi kumari		Work end date:		24-06-2025			
Prepared By:		S.kuldeep krishna		Date :		22-08-2025			
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	2727 office space civil work.	2727 office space-02 west wall Brick work 4" to cover 75mm offset.	20.71	8.12	1.00	1.00	168	sft	
		Escalator below Brickwork 4" wall	7.38	6.15	0.34	2.00	91	sft	
								Sft	259
			6.48	7.38	1.00	1.00	48	sft	
		2727 office space-02 west wall plastering work 4" to cover 75mm offset.	20.71	8.12	1.00	1.00	168	sft	
		Escalator below plastering wall	7.38	6.15	0.34	4.00	182	sft	
			6.48	7.38	1.00	2.00	48	sft	
		deduction door	2.00	5.00	1.00	-1.00	-10	sft	
								Sft	388
		2727 office space B.W 4" towards work station	32.89	10.33	1.00	1.00	340	sft	
		meeting room-01 &02	8.35	10.33	1.00	3.00	259	sft	
									599
		toilet-01 6" wall with bed	12.34	10.33	1.00	1.00	128	sft	
			6.56	10.33	1.00	1.00	68	sft	

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
		door deduction	3.00	7.00	1.00	-1.00	-21	sft	
			3.94	10.33	1.00	1.00	41	sft	
		T door deduction	2.50	7.00	1.00	-1.00	-18	sft	
			3.34	7.00	1.00	1.00	23	sft	
			1.00	10.33	1.00	1.00	10	sft	
									231
		toilet-02 4" wall with bed	6.77	9.18	1.00	1.00	62	sft	
		door deduction	2.46	7.00	1.00	-1.00	-17	sft	
		Partition wall work station	10.50	4.00	1.00	1.00	42	sft	
									87
	plastering	Pantry plastering	30.70	7.79	1.00	1.00	239	sft	
		door deduction	3.00	7.00	1.00	-1.00	-21	sft	
		toilet-01	23.39	10.33	1.00	1.00	242	sft	
		door deduction	2.50	7.00	1.00	-1.00	-18	sft	
		pantry lobby	15.74	9.81	1.00	1.00	154	sft	
		door deduction	3.00	7.00	1.00	-2.00	-42	sft	
		Toilet -02	20.99	9.81	1.00	1.00	206	sft	
		door deduction	2.50	7.00	1.00	-1.00	-18	sft	
		pantry	22.17	9.81	1.00	1.00	218	sft	
		door deduction	2.50	7.00	1.00	-1.00	-18	sft	
			3.00	7.00	1.00	-1.00	-21	sft	
		Partition wall work station	10.66	4.00	1.00	2.00	85	sft	
		conference room east wall	15.30	10.33	1.00	1.00	158	sft	
		meeting room-01 &02	8.35	10.33	1.00	5.00	431	sft	
		work station/UPS room wall	54.04	10.33	1.00	1.00	558	sft	
		work station south wall	75.58	9.18	1.00	1.00	694	sft	
								Sft	2,849