


Anx B – Work Completion Report

Company	MRCMLLP	Name of contractor	Malleshham	Sl. No. site bills reg.	4197		
Project/site	GMR	Nature of work	Cleaning work	Dt. site bills reg.	28-10-2025		
Block no.	E.G Block	Work done from date	20-09-2025	M-codex bill ID.			
WO no.			10-10-2025	WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/floorno	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	E.G Block	Dust Shifting inside the flat					
2.		G-606,G-605,H-102-1360 SFT	4080	Sft	LFT128		2.5
3.		Chipping & Floor cleaning for flat					
4.		G-606,G-605,H-102-1360 SFT	4080	Sft	LFT110		3
5.							12,240
6.							
7.							
8.							
9.							
10.							Total
							22,440
Remarks:							
Approved by project manager		Approved by QS team		Approved by Director/E&D team			
Sign: 		Sign:		Sign:			
Date: 30-10-25		Date:		Date:			

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopols), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET										
Company Name:		MRGM LLP								
Project:		GMR			Prepared by	N. Subhash				
Work Description:		Cleaning Work								
Contractor Name:		E. Malleshham								
Date:		28.10.25								
S.No	Item Head	Item Description		A Length	B Width	C Height	Nos	Quantity	Units	Total Head
1	Dust Shifting inside the flat	Dust Shifting inside the flat								
	G-606,G-605,H-102-1360 Sft	G-606,G-605,H-102-1360 Sft		1,360.00	1.00	1.00	1.00	3.00	Sft	4,080
2	Chipping & Floor Cleaning For Flat	Chipping & Floor Cleaning For Flat								
	G-606,G-605,H-102-1360 Sft	G-606,G-605,H-102-1360 Sft		1360.00	1.00	1.00	1.00	3.00	Sft	4,080

Company Name:						MRCMLLP					
Project:						GMR					
Work Description:						Cleaning Work		Prepared by	N.Subhash		
Contractor Name:						E.Mallesham					
Date:						28.10.25					
S.No.	Item Head					Item Description	Quantity	Units	Rate	Amount	Grand Total
I Dust Shifting inside the Flat						Dust Shifting inside the flat					
	G-606,G-605,H-102-1360 Sft					G-606,G-605,H-102-1360 Sft	4080	Sft	2.5	10200	
	Chipping & Floor Cleaning For Flat					Chipping & Floor Cleaning For Flat					
	G-606,G-605,H-102-1360 Sft					G-606,G-605,H-102-1360 Sft	4,080	Sft	3	12240	
										Total	22440
Amount in words :-Twenty two thousand two hundred and forty Rupees Only											

[illegible][illegible][illegible]

Bill for Consumables.

Mallesham
Mallapur.
Hyderabad

Date:28-10-2025

In favor of: MRGMLLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Consumables.

S No.	Description	Amount
1.	Brief description of work done: Towards G-606,G-605,H-102 flats Cleaning and Dust Shifting work purpose. Total amount = Rs. 22440/- Work done from date 10-10-2025 to 26-10.2025	Rs. 4,488/-

Amount in Words: Four thousand four hundred and eighty eight Rupees Only

Sign:

Bill for Labour charges.

Mallesham
Mallapur.
Hyderabad

Date:28-10-2025

In favor of: MRGMLLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Labour charges.

S No.	Description	Amount
1.	Brief description of work done: Towards G-606,G-605,H-102 flats Cleaning and Dust Shifting work purpose. Total amount = Rs. 22440/- Work done from date 10-10-2025 to 26-10.2025	Rs. 8,976/-

Amount in Words: Eight thousand nine hundred and seventy six Rupees Only

Sign:

Bill for Equipment Allowance.
Mallesham
Mallapur.
Hyderabad

Date:28-10-2025

In favor of: MRGMLLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Equipment Allowance

S No.	Description	Amount
1.	Brief description of work done: Towards G-606,G-605,H-102 flats Cleaning and Dust Shifting work purpose. Total amount = Rs. 22440/- Work done from date 10-10-2025 to 26-10.2025	Rs. 8,976/-

Amount in Words: Eight thousand nine hundred and seventy six Rupees Only

Sign:
