


Anx B – Work Completion Report

Company	MRCMLLP	Name of contractor	Malleshham	Sl. No. site bills reg.	4194		
Project/site	GMR	Nature of work	Cleaning work	Dt. site bills reg.	28-10-2025		
Block no.	E Block	Work done from date	20-09-2025	M-codex bill ID.			
WO no.			10-10-2025	WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit floormo	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	E Block	Deep cleaning inside the flats					
2.		E-607,E-307,E-502,E-304,B-508		5 Nos		CL116	3,200
3.							16,000
4.		H-106,H-107		2 Nos		CL117	2800
5.							5,600
6.							
7.							
8.							
9.							
10.							Total
							21,600
Remarks:							
Approved by project manager		Approved by QS team		Approved by Director/E&D team			
Sign: 		Sign: _____		Sign: _____			
Date: 30-10-25		Date: _____		Date: _____			

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopols), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET												
Company Name:			MRGM LLP									
Project:			GMR			Prepared by		N. Subhash				
Work Description:			Cleaning Work									
Contractor Name:			E. Malleshham									
Date:			28.10.25									
S.No	Item Head		Item Description			A Length	B Width	C Height	Nos	Quantity	Units	Total Head
1	Deep Cleaning inside the flats		Deep Cleaning inside the flats									
	E-607,E-307,E-502,E-304,B-508-1660 Sft		E-607,E-307,E-502,E-304,B-508-1660 Sft			1.00	1.00	1.00	1.00	5.00	Sft	5
	H-106,H-107-1360 Sft		H-106,H-107-1360 Sft			1.00	1.00	1.00	1.00	2.00	Sft	2

Bill for Consumables.

Mallesham

Mallapur.

Hyderabad

Date:28-10-2025

In favor of: MRGM LLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Consumables.

S No.	Description	Amount
1.	Brief description of work done: Towards E-607,E-307,E-502,E-304,B-508,H-106,H-107 flats Deep Cleaning work purpose. Total amount = Rs. 21600/- Work done from date 10-10-2025 to 26-10.2025	Rs. 4,320/-

Amount in Words: Four thousand three hundred and twenty Rupees Only

Sign:

Bill for Equipment Allowance.

Mallesham
Mallapur.
Hyderabad

Date:28-10-2025

In favor of: MRGMLLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Equipment Allowance.

S No.	Description	Amount
1.	Brief description of work done: Towards E-607,E-307,E-502,E-304,B-508,H-106,H-107 flats Deep Cleaning work purpose. Total amount = Rs. 21600/- Work done from date 10-10-2025 to 26-10.2025	Rs. 8,640/-

Amount in Words: Eight thousand six hundred and fourty Rupees Only

Sign:

Bill for Labour charges.
Mallesham
Mallapur.
Hyderabad

Date:28-10-2025

In favor of: MRGMLLP
Project / Site: GMR
Location: E.Mallesham
Type of Work: Cleaning works
Towards: Labour charges.

S No.	Description	Amount
1.	Brief description of work done: Towards E-607,E-307,E-502,E-304,B-508,H-106,H-107 flats Deep Cleaning work purpose. Total amount = Rs. 21600/- Work done from date 10-10-2025 to 26-10.2025	Rs. 8,640/-

Amount in Words: Eight thousand six hundred and forty Rupees Only

Sign:
