Anx B – Work Completion Report

Company	MRMLLP	Name of contractor	Sruthi choudary	Sl. No. site bills reg.	4219
Project site	GMR	Nature of work	Civil works	Dt. site bills reg.	24/11/2025
Block no.	CA	Work done from date		M-codex bill ID.	
WO no.		Work done to date		WO issued ?	
WO date		Contractor bill no.		GST bill required?	

Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	E,C&G	Deep Cleaning inside the flats E-101, 305, 306 , 604, C404	5.00	No's	CL116	3200	16,000
2		Deep Cleaning inside the flat G102	1.00	No's	CL117	2800	2,800
3							
4							
5							
6							
7							
8							
9							
10							0
						Total	**18,800**
							0
						Total amount including taxes for work done	**18,800**

Remarks:		
Approved by project manager	Approved by QS team	Approved by Director/E&D team
Sign:	Sign:	Sign:
Date:	Date:	Date:

APPROVED BY
24 NOV 2025
PROJECT MANAGER

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6, For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivapolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

ESTIMATE SHEET							
Company Name:		MRMLLP		Approved by: Anil.M			
Project:		GMR					
Work Description:		Cleaning work					
Contractor:		Sruthi choudary					
Prepared By:		Anil.M					
Date:		24.11.2025					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Tota
1	Deep Cleaning inside the flats	Deep Cleaning inside the flats					
	E-101, 306, 604, 305, C404-1660 Sft	E-101, 306, 604, 305, C404-1660 Sft	5.0	No's	3,200.00	16,000.00	
	G-102-1360 Sft	G-102-1360 Sft	1.0	No's	2,800.00	2,800.00	
	Rate Id: CL116 & CL 117					Total amount:	18,800

	MEASUREMENT SHEET								
	Company Name:	MRMLLP			Approved by: Anil.M				
	Project:	GMR							
	Work Description:	Cleaning work							
	Contractor:	Sruthi choudary							
	Prepared By:	Anil.M							
	Date:	24.11.2025							
S No.	**Item Head**	**Item Description**	**Length**	**Width**	**Height**	**No's**	**Quantity**	**Units**	**Item Head Total**
1	Deep Cleaning inside the flats	Deep Cleaning inside the flats							
	E-101, 306, 604, 305, C404-1660 Sft	E-101, 306, 604, 305, C404-1660 Sft	1.0	1.0	1.0	5.0	5.0	No's	
	G-102-1360 Sft	G-102-1360 Sft	1.0	1.0	1.0	1.0	1.0	No's	

Bill for Labour charges

Sruthi Choudary,
Mallapur,
hyderabad

Date: 24.11.2025.

In favor of: MRMLLP.
Project / Site: GMR.
Location: Mallapur.
Type of Work: Civil Works.
Towards: Allowance for Labour Charges

S No.	Description	Amount
1.	Brief description of work done: Towards Completion of Cleaning inside the flats E101,306,305,604,C404,G102. Total Amount = 18,800/- Work done from date 02.11.2025 to 20.11.2025	Rs. 7,520/-

Amount in words: Seven thousand five hundred and twenty Rupees Only.

Sign: ______________________

Bill for Equipment charges

Sruthi Choudary,
Mallapur,
hyderabad

Date: 24.11.2025.

In favor of: MRMLLP.
Project / Site: GMR.
Location: Mallapur.
Type of Work: Civil Works.
Towards: Allowance for Equipment Charges

S No.	Description	Amount
1.	Brief description of work done: Towards Completion of Cleaning inside the flats E101,306,305,604,C404,G102. Total Amount = 18,800/- Work done from date 02.11.2025 to 20.11.2025	Rs. 7,520/-

Amount in words: Seven thousand five hundred and twenty Rupees Only.

Sign: ____________________

Bill for Consumables

Sruthi Choudary,
Mallapur,
hyderabad

Date: 24.11.2025.

In favor of: MRMLLP.
Project / Site: GMR.
Location: Mallapur.
Type of Work: Civil Works.
Towards: Allowance for Consumables

S No.	Description	Amount
1.	Brief description of work done: Towards Completion of Cleaning inside the flats E101,306,305,604,C404,G102. Total Amount = 18,800/- Work done from date 02.11.2025 to 20.11.2025	Rs. 3,760/-

Amount in words: Three thousand seven hundred and sixty Rupees Only.

Sign: ____________________