

Anx B – Work Completion Report

Company	MRCMLLP	Name of contractor	Bassappa	Sl. No. site bills reg.				
Project/site	GMR	Nature of work	Painting work	Dt. site bills reg.	17-11-2025			
Block no.	E Block	Work done from date	15-10-2025	M-codex bill ID.				
WO no.			20-10-2025	WO issued ?				
WO date		Contractor bill no.		GST bill required?				
Sl. No.	Unit/Floor/room	Details of work	Qty	Units	Rate ID	Rate	Amount	
1.	E Block	ACE Painting Backside of E block Service open						
2.		Duct Area	3084	Sft	PT135	6.75		
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
							GST 18%	3,747
							Total	24,564

Remarks:

Approved by PROJECT MANAGER BY

Sign:

Date:

Approved by QS team

Sign:

Date:

Approved by Director/E&D team

Sign:

Date:

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mitha 6663GHT + GMR), Sachin (for Virgo), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill (digitally and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET									
Company Name:			MRGMLLP						
Project:			GMR						
Work Description:			Painting work				Prepared by		Subhash
Contractor Name:			Bassappa						
Date:			17.11.25						

ESTIMATE SHEET

Company Name:		MRGM LLP					
Project:		GMR					
Work Description:		Painting work		Prepared by		Subhash	
Contractor Name:		Bassappa					
Date:		17.11.25					
S.No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Grand Total
1	ACE Paintig Backside E block Service lift open	ACE Paintig Backside E block Service lift open					
	Duct Area	Duct Area	3084	Sft	6.75	20817	
						GST 18%	3747
						Total	24564
	Amount in words :-Twenty four Thousand five hundred and Sixty four Rupees Only						