

Annex B – Work Completion Report

Company	RJK		Name of contractor	kailash pandey	Sl. No. site bills reg.	01		
Project/site	GREEN TOWERS.		Nature of work	civil	Dt. site bills reg.	12-11-2025		
Block no.			Work done from date		M-codex bill ID.			
WO no.	20251010041		Work done to date		WO issued ?	yes		
WO date	10/10/25		Contractor bill no.		GST bill required?	yes		
Sl. No.	Unit/Floor no	Details of work		Qty	Units	Rate ID	Rate	Amount
1	4" brick work	Ground floor						
2		First floor		1032	Sft	CW125	13.00	13,416
3				1016	Sft	CW125	13.00	13,208
4	internal	Ground floor		2048	Sft			
5	plastering	First floor		2204	Sft	CW130	16.00	35,264
6				2453	Sft	CW130	16.00	39,248
7				4657	Sft			
8								
9	Falt farm	ground floor		27	Sft	CW119	40.00	1,080
10		first floor		35	Sft	CW119	40.00	1,400
				62	Sft			
Total							1,03,616	
Add GST @							18.00%	18,651
Total amount including taxes for work done								1,22,267

Remarks:		
Approved by Project Manager	Approved by QS team	Approved by Director/E&D team
Sign:	Sign:	Sign:
Date:	Date:	Date:

15/11/2025

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PROJECT MANAGER

Notes: 1. This sheet replaces installation bill for credit to contractors. 2. This work form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered into the bill. 5. Bill amount greater than 10k any QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Bill must include – Soham, Anand Mehra (for GHT + GMR), Sachin (for Viroopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

ESTIMATE SHEET

Company Name:		Rajesh J Kadakia		Approved by:	
Project:		Green Towers			
Work Description:		Civil Works & Tiles Laying		Contractor:	
Prepared By		Swathi, QS		Kailash Pande	
Date:		25.9.25		Work start date:	
				Work end date:	

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Remarks
	Brickwork - 4"						
1		Ground Floor	1032	Sft	13	13,416	
2		First Floor	1016	Sft	13	13,208	
	Internal Plastering		2,048	Sft			26,624
1		Ground Floor	2204	sft	16	35,264	
2		First Floor	2453	Sft	16	39,248	
	Platform		4,657	Sft			74,512
1		Ground Floor	27	sft	40	1,080	
2		First Floor	35	Sft	40	1,400	
			62	Sft			2,480
Total Amount excl. GST						103,616	
GST 18%						18,651	
Total Amount Incl. GST						122,267	

Handwritten signature/initials

MEASUREMENT SHEET

Company Name:		Rajesh J Kadakia		Approved by:	
Project:		Green Towers		Sign:	
Work Description :		Brickwork - 4" @ Toilets		Work start date:	
Contractor:		Kalash Parde		Work end date:	
Prepared By:		Swathi QS		Date :	
S No		Item Head		A	
1		Brickwork - 4"		B	
1.a		Ground Floor		C	
West side		Brickwork - 4"		D	
		Male Washroom		E=Area/C	
		Cubical Wall		F	
		Door		G=Per of E	
		Female Washroom		Total	
		Cubical Wall			
		Door			
		Total length in sqm		95.919 Sqm	
		Total length in sft		1032.471 Sft	
1.b		First Floor		1,032	
West side		Brickwork - 4"			
		Female Washroom			
		Cubical Wall			
		Door			
		Wide Passage			
		Male Washroom			
		Cubical Wall			
		Door			
		Total length in sqm		94.413 Sqm	
		Total length in sft		1016.265 Sft	
1		Platform			
1.a		Ground Floor		1,016	
West side		Male Washroom			
		Female Washroom			
		Total length in sqm		1.068 Sqm	
		Total length in sft		26.996 Sft	
1.b		First Floor		27	
West side		Male Washroom			
		Female Washroom			
		Total length in sqm		1.080 Sqm	
		Total length in sft		34.811 Sft	
		Total length in sqm		3.234 Sqm	
		Total length in sft		34.811 Sft	