

# Anx B – Work Completion Report

Company	MRGM LLP	Name of contractor	Hannanthu	Sl. No. site bills reg.			
Project/site	GMR	Nature of work	Painting work	Dt. site bills reg.	20-11-2025		
Block no.	E Block	Work done from date	10-11-2025	M-codex bill ID.			
WO no.			20-11-2025	WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/floorno	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	E Block	E block 1 st floor Corridor 2nd coat of painting work	4054	Sft	PT109		4
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Remarks:							
Approved by project manager			Approved by QS team		Approved by Director/E&D team		
Sign:			Sign:		Sign:		
Date:			Date:		Date:		

Notes: 1. This sheet requires installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand, B. anand, K. anand, Sachin (for Viropolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

## MEASUREMENT SHEET

[illegible]

## ESTIMATE SHEET

[illegible]