

Anx B – Work Completion Report

Notes: 1. This sheet replaces its full name report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above 5. For bill amount greater than 10k, QH manager and directors approval is required. 6. For bill amount less than 10k any QH team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QH by email. 11. Contractors must submit original bills at HO (can be sent by courier).

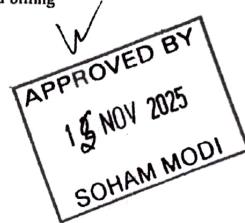
MEASUREMENT SHEET

Company Name:	Manilal Modi Memorial	Approved by:	Sai kumar Reddy		
Project:	MCMET	Sign:			
Work Description :	North -East Staircase Painting	Date :	08-11-2025		
Contractor:	Myla Satish				
Prepared By:	K.Praveen				
S No.	Item Head	Item Description	A	B	C
			Length	Width	Height
	MCMET				No's
1	North-East Staircase	2 coat luppum+Primer+2 coat tractor emulsion			Quantity in sqm
	Walls		24.00	1.00	21.85
	Up,Down flight bottom slab		6.00	2.00	1.00
	UP,Down flights sides		30.00	0.30	1.00
	Mid flight		1.50	2.00	1.00
	Mid flight sides		1.50	0.30	1.00
	Floor Landing bottom		6.50	2.00	1.00
	Mid Landing bottom		4.00	2.00	1.00
	Floor Landing Beam		6.60	1.50	1.00
	Headroom ceiling beams		6.60	1.35	1.00
	Headroom ceiling		6.50	5.50	1.00
	Door deductions		1.50	2.25	1.00
	Windows deductions		1.00	1.50	1.20
					Quantity in sft
					763.60
					8216.28

ESTIMATE SHEET							Approved By		
Company Name:	Manilal Modi Memorial						Sai kumar		
Project:	MCMET								
Work Description:	Painting	M. Sathish.							
Prepared By:	Praveen.K								
Bill Date:	08-11-2025								
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks	
	MCMET								
1	North-East Staircase	2 coat lippum+Primer+2 coat tractor emulsion	8216.28	sft	11.96	98,266.74			
							98,267		

Note: Material Amount will be deducted at the time of final billing

SKV
9866



Work Order

Purchase.div Copy

From Company:	M C Modi Educational Trust SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD, SECUNDERABAD, Ranga Reddy Hyderabad, Telangana, 500003 GSTNO: 36AAATM5488QZZO	Delivery Location:	Manilal Modi Memorial Hospital Survey no 31&32 ", 9121282862
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Supplier Details											
						PO No	20251115018		Quote No		
						PO Date	15 Nov 2025		Quote Date		15 Nov 2025
						Supply Type	Work Order		Requisition Num		20251115010
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	Const-Paint9866-Construction - Painting---Internal-Luppam +Tractor(primer+2 coats)--sqm	8,216.00	11.96	0%	98,263	0%	0%	0%	0	0	0
Addl Spec	Consider UOM as Sft. North East Staircase Painting Works (Luppam+Primer+2 Coat Tractor Emulsion).										
						Total Amount ...		0	0	0	98,263

Rupees in words : Ninety Eight Thousands Two Hundred And Sixty Three Only.

Terms and Conditions:-

Agreement for Construction.

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

Measurement/Estimate

The total quantity of work has been separately estimated and signed by both the parties.

Scope of Work

Scope of work includes Labour charges for North East Staircase Painting Works (Luppam+Primer+2 Coat Tractor Emulsion). Since the work order includes a combined labour and material rate, the material cost we supplied to the contractor for this work should be deducted at the time of billing, so that we arrive at the final labour charges. any changes made at site follow the instructions of site incharge.

Payment Terms :

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :	As per agreement.
Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	MCMET North East Staircase Painting Works.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Labour Charges
M.Satish
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust
Project/Site: MCMET
Location: MUHARPALLY

Type of Work: Painting

Towards : Labour Charges

S.No.	Discription	Amount
1	Breif discription of work: Towards north east staircase painting work	39,305.20
	Total amount: 98,263.00	

Amount in words: Thirty nine thousand three hundred five rupees only/-

Sign: _____

Allowance For Consumables
M.Satish
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards Allowance For Consumables

S.No.	Description	Amount
1	Breif discription of work: Towards northy east staircase painting work	19,652.60
	Total amount: 98,263.00	

Amount in Words: Nineteen thousand six hundred fifty two rupees only/-

Sign: _____

Allowance For Equipment
M.Satish
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards : Allowance For Equipment

S.No.	Discription	Amount
1	Breif discription of work: Towards north east staircase painting work	39,305.20
	Total amount:	98,263.00

Amount in Word: Thirty nine thousand three hundred five rupees only/-

Sign: _____