

Ann B - Work Completion Report

Remarks:

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:

Sign:

Sign

Date: _____

Date:

Date _____

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), Prashant and Kusum (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET								
Company Name:		Manilal Modi Memorial		Approved by:		Sai kumar Reddy		
Project:		MCMET		Sign:				
Work Description :		South -East Staircase Painting		Date :		08-11-2025		
Contractor:		Mylaram Vijayalaxmi						
Prepared By:		K.Praveen						
S No.	Item Head	Item Description	A Length	B Width	C Height	No's	E=A xBxC Quantity in sqm	F Quantity in sft
	MCMET							
1	South-East Staircase	2 coat luppum+Primer+2 coat tractor emulsion						
		Walls	23.40	1.00	21.85	1.00	511.29	
		Up,Down flight bottom slab	6.00	2.00	1.00	5.00	60.00	
		UP,Down flights sides	30.00	0.30	1.00	1.00	9.00	
		Floor Landing bottom	4.20	2.50	1.00	5.00	52.50	
		Mid Landing bottom	4.20	2.50	1.00	5.00	52.50	
		Floor Landing Beam	4.00	1.20	1.00	5.00	24.00	
		Headroom ceiling beams	4.00	1.20	1.00	2.00	9.60	
		Headroom ceiling	7.50	4.20	1.00	1.00	31.50	
		Door deductions	1.00	1.50	2.25	5.00	-16.88	
			1.00	0.90	2.25	1.00	-2.03	
		Windows deductions	1.00	1.50	1.20	10.00	-18.00	
							713.49	7677.15

ESTIMATE SHEET						Approved By	
Company Name:	Manilal Modi Memorial					Sai kumar	
Project:	MCMET						
Work Description:	Painting					M. Vijaya Laxmi	
Prepared By	Praveen.K						
Bill Date:	08-11-2025						
S.No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
	MCMET						Remarks
1	South-East Staircase	2 coat Iippum+Primer-2 coat tractor emulsion	7677.15	sft	11.96	91.818.74	
							91.819

Note: Material Amount will be deducted at the time of final billing



SKU
9866

Work Order

Original

From Company:	M C Modi Educational Trust SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD, SECUNDERABAD, Ranga Reddy Hyderabad,Telangana,500003 GSTNO:36AAATM5488Q2Z0	Delivery Location:	Manilal Modi Memorial Hospital Survey no 31&32 " ,9121282862
---------------	--	--------------------	--

Supplier Details						PO No	20251115017	Quote No				
						PO Date	15 Nov 2025	Quote Date	15 Nov 2025			
						Supply Type	Work Order	Requisition Num	20251115009			
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	Const-Paint9866-Construction - Painting---Internal-Luppam +Tractor(primer+2 coats)-sqm	7,677.00	11.96	0%	91,817	0%	0%	0%	0	0	0	91,817
Addl Spec	Consider UOM as Sft. South East Staircase Painting Works (Luppam+Primer+2 Coat Tractor Emulsion).											
						Total Amount ...	0	0	0	91,817		

Rupees in words : Ninety One Thousands Eight Hundred And Seventeen Only.

Terms and Conditions:-

Agreement for Construction.

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

Measurement/Estimate

The total quantity of work has been separately estimated and signed by both the parties.

Scope of Work

Scope of work includes Labour charges for South East Staircase Painting Works (Luppam+Primer+2 Coat Tractor Emulsion). Since the work order includes a combined labour and material rate, the material cost we supplied to the contractor for this work should be deducted at the time of billing, so that we arrive at the final labour charges. any changes made at site follow the instructions of site incharge.

Payment Terms :

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :	As per agreement.
Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	MCMET South East Staircase Painting Works.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Labour Charges
M.Vijayalaxmi
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust
Project/Site: MCMET
Location: MUHARPALLY

Type of Work: Painting

Towards : Labour Charges

S.No.	Discription	Amount
1	Breif description of work: Towards south east staircase painting work	36,726,80
	Total amount: 91,817.00	

Amount in words: Thirty six thousand seven hundred twenty six rupees only/-

Sign: _____

Allowance For Consumables

M.Vijayalaxmi
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards Allowance For Consumables

S.No.	Discription	Amount
1	Breif discription of work: Towards south east staircase painting work	18,363,40
	Total amount:	91,817.00

Amount in Words: Eighteen thousand three hundred sixty three rupees only/-

Sign: _____

Allowance For Equipment
M.Vijayalaxmi
MUHARPALLY
Hyderabad

Date: 15-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards : Allowance For Equipment

S.No.	Discription	Amount
1	Breif discription of work: Towards south east staircase painting work	36,726.80
	Total amount:	91,817.00

Amount in Word: Thirty six thousand seven hundred twenty six rupees only/-

Sign: _____