

Annex B – Work Completion Report

APPROVED BY

Total amount including taxes for work done 18,068

Remarks:

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:  M. ASST. PROF. SAI KUMAR

Sign:

Sign:

Sign: WESLEY PROJECT MANAGER
Date: 11/11/2018 WESLEY MCMECHAN

Date: _____

Date:

Notes 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivipolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and OS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

ESTIMATE SHEET							Approved By	
Company Name:	Manilal Modi Memorial						Sai kumar	
Project:	MCMET							
Work Description:	Scaffolding							
Prepared By	Praveen.K							
Bill Date:	16-12-2025							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
	MCMET							
1	North east staircase-b/w flights	Scaffolding tying & removing for civil & painting work	1209.09	sft	4.00	4836.36		
2	South east staircase-East face	Scaffolding removing work	2001.06	sft	1.50	3001.59		
3	4th floor Ramp	scaffolding tying & removing for painting work	1535.63	sft	4.00	6142.50		
4	West side	scaffolding tying for cera board & plastering work	1634.94	sft	2.50	4087.34		
							18,067.80	

MEASUREMENT SHEET

Labour Charges
P.Chandini
MUHARPALLY
Hyderabad

Date: 16-12-2025

In favor of : M C Modi Educational Trust
Project/Site: MCMET
Location: MUHARPALLY

Type of Work: Scaffolding

Towards : Labour Charges

S.No.	Description	Amount
1	Brief description of work: Towards scaffolding tying and removing for elevation work Total amount: 18,068.00	7,227.20

Amount in words: Seven thousand two hundred two rupees only/-

Sign: _____

Allowance For Consumables
P.Chandini
MUHARPALLY
Hyderabad

Date: 16-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Scaffolding

Towards Allowance For Consumables

S.No.	Description	Amount
1	Breif discription of work: Towards scaffolding tying and removing for elevation work	3,613,60
	Total amount:	18,068.00

Amount in Words: Three thousand six hundred thirteen rupees only/-

Sign: _____

Allowance For Equipment
P.Chandini
MUHARPALLY
Hyderabad

Date: 16-12-2025

In favor of : M C Modi Educational Trust

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Scaffolding

Towards : Allowance For Equipment

S.No.	Description	Amount
1	Breif description of work: Towards scaffolding tying and removing for elevation work Total amount: 18,068.00	7,227.20

Amount in Word: Seven thousand two hundred two rupees only/-

Sign: _____