

Aux B – Work Completion Report

Company	MRCMLLP	Name of contractor	Hanumanthu	Sl. No. site bills reg.	14273
Project/site	GMR	Nature of work	Painting work	Dr. site bills reg.	23-12-2025
Block no.	E Block	Work done from date	20-11-2025	Mcodex bill ID.	
WO no.			10-12-2025	WO issued ?	
WO date		Contractor bill no.		GST bill required?	

Sl. No.	Unit/floorno	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	E Block	E-102 Flat 2nd Coat of painting inside flat					
2.							
3.		Stage III Payment = 25% of 32=8.00		1660	Sft	PT156	8
4.							
5.							
6.							
7.							
8.							
9.							
10.							
						GST	2,390
						Total	15,670

Remarks:

APPROVED BY

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:

Sign:

Sign:

Date:

Date:

Date:

Notes: 1. PROJECT IN CHARGE: Information report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For full amount payment, director and manager approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Sachin, Anand (for GMR + GMRL), Sachin (for Vivapolis), B. anand Kumar (for NGH + NRG). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

