

Anx B – Work Completion Report

Company	RJK	Name of contractor	k venkatesh	Sl. No. site bills reg.
Project/site	GREENS	Nature of work	civil	Dt. site bills reg.
Block no.		Work done from date		Mcoden bill ID.
WO no.		Work done to date		WO issued ?
WO date		Contractor bill no.		no
Sl. No.	Unit/Floor no	Details of work	Qty	Units
			Rate	Rate ID
1	3rd floor	Old male toilet area	285.00	Sft
2	old toilets	Old male toilets	348.00	Sft
3		Old female toilets	348.00	WP103
4			22.00	7,656
5			7,656	
6				
7				
8				
9				
10				

111

Total 21,582

1

Approved by project manager

10

Notes: 1. This sheet replaces installation

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e. details cannot be entered above. 5. For bill amount greater than 10K QS manager and directors approval is required. 6. For bill amount less than 10K, any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Sohan, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET