


Anx B - Work Completion Report

Company	RJK	Name of contractor	k venkatesh	Sl. No. site bills reg.			
Project/site	GREENS	Nature of work	civil	Dt. site bills reg.			
Block no.		Work done from date		M-codex bill ID.			
WO no.		Work done to date		WO issued ?	no		
WO date		Contractor bill no.		GST bill required?	no		
Sl. No.	Unit/floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	4th floor	Old male toilet area	285.00	Sft	WP103	22.00	6,270
2	old toilets	Old male toilets	348.00	Sft	WP103	22.00	7,656
3		Old female toilets	348.00	Sft	WP103	22.00	7,656
4							
5							
6							
7							
8							
9							
10							
Total							21,582
Total amount including taxes for work done							21,582
Remarks:							
Approved by project manager		Approved by QS team		Approved by Director/E&D team			
Sign: 		Sign:		Sign:			
Date: 26/12/25		Date:		Date:			

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopols), B. anand Kumar (for NGH + NRR). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

CREMENT SHEET

[illegible]

Company Name:

RJK

Approved by:

Project:

GREENS TOWERS

Work Description:

CIVIL WORK

Repaired by

SAIKRISHNA

Date:

26-12-2025

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	Water proofing work							
	4th floor for old wash rooms west side	Old male toilet area	285.00	Sft	22	6,270		
	East side	Old male toilets	348.00	Sft	22	7,656		
		Old female toilets	348.00	Sft	22	7,656		
						Total	21,582	