


Anx B - Work Completion Report

Company	RJK	Name of contractor	KAILASH PANDEY	Sl. No. site bills reg.			
Project/site	GREENS	Nature of work	CIVIL	Dt. site bills reg.			
Block no.		Work done from date		M-codex bill ID.			
WO no.	20251224012	Work done to date		WO issued ?	YES		
WO date		Contractor bill no.		GST bill required?	YES		
Sl. No.	Unit/Floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1							
2	WATER	GROUND FLOOR TOILETS	903.00	SFT	WP103	22.00	19,866
3	PROOFING						
4		FIRST FLOOR TOILETS	984.00	SFT	WP103	22.00	21,648
5							
6							
7							
8							
9							
10							
<div> <div>Total</div> <div>41,514</div> </div>							
<div> <div>Add GST @</div> <div>18.00%</div> </div>							
<div> <div>Total amount including taxes for work done</div> <div>48,987</div> </div>							

Remarks:	
Approved by project manager	<div> <div>Signature</div> <div>  </div> </div>
Sign:	<div> <div>Signature</div> <div></div> </div>
Date:	<div> <div>Date</div> <div></div> </div>
Approved by QS team	<div> <div>Signature</div> <div></div> </div>
Sign:	<div> <div>Signature</div> <div></div> </div>
Date:	<div> <div>Date</div> <div></div> </div>
Approved by Director/E&D team	<div> <div>Signature</div> <div></div> </div>
Sign:	<div> <div>Signature</div> <div></div> </div>
Date:	<div> <div>Date</div> <div></div> </div>

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Sohann, Anand Mehta (for GHT + GMR), Sachin (for Vivopolls), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at H/O (can be sent by courier).

MEASUREMENT SHEET

MEASUREMENT SHEET			Company Name:		SJK		Approved by:													
Project:			GREENS TOWERS		Sign:															
Work Description :			CIVIL		Work start date:															
Contractor:			KAILASH PANDEY		Work end date:															
Prepared By:			SAKRISHNA		Date :															
			A		B		C		D		E=AxBxCxD		F		G=Sum of E					
S No.			Item Head		Item Description		Length		Width		Height		Nos.		Quantity		Units		Item Head Total	
1			Water proofing work		Gents toilets		13.25		15.00		1.00		1.00		198.75		Sft			
			Ground floor west wing		ladies toilet west		13.58		19.75		1.00		1.00		268.21		Sft			
			old toilets east wing		ladies toilet		8.00		27.00		1.00		1.00		216.00		Sft			
					gents toilets		8.00		27.50		1.00		1.00		220.00		Sft			
			First floor west wing		gents toilets		13.00		16.00		1.00		1.00		208.00		Sft			
					ladies toilets		17.00		20.00		1.00		1.00		340.00		Sft			
			old toilets east wing		ladies toilet		8.00		27.00		1.00		1.00		216.00		Sft			
					gents toilets		8.00		27.50		1.00		1.00		220.00		Sft			