

Anx B – Work Completion Report

Remarks:

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:

Sign:

Sign

Date:

Date:

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective F&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivipos), B. Anand Mehta (for NRC). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must send original bills at HQ (can be sent by courier).

MEASUREMENT SHEET

Company Name:	Manilal Modi Memorial		Approved by:	Sai kumar Reddy			
Project:	MCMET		Sign:				
Work Description :	Painting		Work start date:	10-11-2025			
Contractor	M.Lalitha		Work end date:	05-12-2025			
Prepared By:	K.Praveen		Date :	15-12-2025			
S No.	Item Head	Item Description	A	B	C	D	E=A xBxCxD
			Length	Width	Height	No's	Quantity in sqm
	MCMET						Quantity in sft
1	North side compound wall	Primer+ 2 coat ace Emulsion	61.30	1.00	2.00	1.00	122.60
2	East side compound wall	Primer+ 2 coat ace Emulsion	52.30	1.00	2.00	1.00	104.60
3	South side compound wall	Primer+ 2 coat ace Emulsion	43.10	1.00	2.00	1.00	86.20
4	West side compound wall	Primer+ 2 coat ace Emulsion	49.80	1.00	2.00	2.00	199.20
	Deductions	Gates	4.00	1.00	2.00	3.00	-24.00
							488.60
							5257.34

ESTIMATE SHEET							Approved By	
Company Name:	Manilal Modi Memorial						Sai kumar	
Project:	MCMET							
Work Description:	Painting							
Contractor	M.Lalitha							
Prepared By	Praveen.K							
Bill Date:	13-12-2025							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
	MCMET							
1	All sides compound wall	Primer+ 2 coat ace Emulsion	5257.34	sft	✓ 7.99	42,006.11		42,006 ✓

APPROVED BY

SAI KUMAH
ASST PROJECT MANAGER
MLM ET

APPROVED BY
23 DEC 2025
SOHAM MODI

.m Company:

M C Modi Educational Trust
 SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD,
 SECUNDERABAD, Ranga Reddy
 Hyderabad, Telangana, 500003
 GSTNO:36AAATM5488Q2ZO

Original

Delivery Location: Manilal Modi Memorial Hospital
 Survey no 31&32
 " ,9121282862

Supplier Details

M. Lalitha
 ECIL
 Secunderabad, TG, 500062

M. Lalitha, 8106571065
 NA

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	PO No	20251226019	Quote No			
						PO Date	26 Dec 2025	Quote Date	31 Dec 2025		
						Supply Type	Work Order	Requisition Num	20251226017		
						GST%					Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	Const-Paint7088-Construction - Painting-External primer + 2 coat-Asian ACE emulsion --Sq.ft	5,257.00	7.99	0%	42,003	0%	0%	0%	0	0	0
Addl Spec	Compound Wall All Sides.										
Rupees in words : Forty Two Thousands Three Only.						Total Amount ...		0	0	0	42,003

Terms and Conditions:-

Agreement for Construction.

Measurement/Estimate

Scope of Work

Payment Terms :

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Terms and Conditions mentioned in agreement for construction shall be strictly followed.

The total quantity of work has been separately estimated and signed by both the parties.

Scope of work includes Labour charges for Compound Wall Painting Works (Primer+2 Coat Ace Emulsion). Since the work order includes a combined labour and material rate, the material cost we supplied to the contractor for this work should be deducted at the time of billing, so that we arrive at the final labour charges. any changes made at site follow the instructions of site incharge.

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :	As per agreement.
Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	MCMET Compound Wall Painting Works.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Labour Charges
M.Lalitha
MUHARPALLY
Hyderabad

Date: 07-01-2026

In favor of : Manilal Modi Memorial

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards : Labour Charges

S.No.	Description	Amount
1	Breif discription of work: Towards compound wall painting work	16,801.20
	Total amount: 42,003.00	

Amount in words: Sixteen thousand eight hundrde one rupees only/-

Sign: _____

Allowance For Consumables
M.Lalitha
MUHARPALLY
Hyderabad

Date: 07-01-2026

In favor of : Manilal Modi Memorial

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards Allowance For Consumables

S.No.	Discription	Amount
1	Breif discription of work: Towards compound wall painting work	8,400.60
	Total amount:	42,003.00

Amount in Words: Eight thousand four hundred rupees only/-

Sign: _____

Allowance For Equipment
M.Lalitha
MUHARPALLY
Hyderabad

Date: 07-01-2026

In favor of : Manilal Modi Memorial

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Painting

Towards : Allowance For Equipment

S.No.	Description	Amount
1	Breif discription of work: Towards compound wall painting work	16,801.20
	Total amount:	42,003.00

Amount in Word: Sixteen thousand eight hundrde one rupees only/-

Sign: _____