

**Anx B – Work Completion Report**

Total amount including taxes for work done 42,320

Remarks:	APPROVED BY	
Approved by project manager	Approved by QS team	Approved by Director/E&D team
Sign: <i>PJd</i>	Sign:	Sign:
Date:	Date:	Date:

Notes: 1. This sheet replaces installation report and ~~any other form~~ ~~any other form~~ 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and director sign is required. 6. For bill amount less than 10k any QS team member sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NOH + NRK). Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

## MEASUREMENT SHEET

## ESTIMATE SHEET

Company Name: **Manilal Modi Memorial**  
 Project: **MCMET**  
 Work Description: **Civil**  
 Contractor: **Prasad chowdary**  
 Prepared By: **Praveen.K**  
 Bill Date: **13-12-2025**  
 S No.

Approved By:  
**Sai kumar**

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	1st to 4th floors	Skirting finishing	5290.00	rft	8.00	42 320.00	42 320	
							ADD @ 18%	7.618
							<b>TOTAL</b>	<b>49.938</b>



## Work Order

Original

From Company:	M C Modi Educational Trust SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD, SECUNDERABAD, Ranga Reddy Hyderabad, Telangana, 500003 GSTNO:36AAATM5488Q2ZO	Delivery Location:	Manilal Modi Memorial Hospital Survey no 31&32 " ,9121282862
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Supplier Details											
Prasad choudary 9-160-9-11, balaji nagar, Rangareddy, shameerpet, Telangana Hyderabad, TG, 500087						PO No	20251226024		Quote No		
						PO Date	26 Dec 2025		Quote Date		31 Dec 2025
						Supply Type	Work Order		Requisition Num		20251226022
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	CONST - CIVIL9891-Construction - Civil--Miscellaneous--LS	5,290.00	8.00	0%	42,320	0%	0%	0%	0	0	0
Addl Spec	Consider UOM as Rft. Skirting Finishing from 1st floor to 4th floor.										
						Total Amount ...		0	0	0	42,320

Rupees in words : Forty Two Thousands Three Hundred And Twenty Only.

## Terms and Conditions:-

Agreement for Construction.

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

Measurement/Estimate

The total quantity of work has been separately estimated and signed by both the parties.

Scope of Work

The scope of work includes labour charges for Skirting Finishing from 1st floor to 4th floor. Materials will be supplied by the client. Any changes made at site shall follow the instructions of the site in-charge.

Payment Terms :

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :	As per agreement.
Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	MCMET Skirting Finishing from 1st floor to 4th floor.

**Notes:**

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to [purchase@modiproperties.com](mailto:purchase@modiproperties.com).
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

**Labour Charges**  
**Prasad chowdary**  
**MUHARPALLY**  
**Hyderabad**

Date: 07-01-2026

**In favor of :** Manilal Modi Memorial

**Project/Site:** MCMET

**Location:** MUHARPALLY

**Type of Work:** Civil

**Towards :** Labour Charges

S.No.	Discription	Amount
1	<b>Breif discription of work:</b> Towards tiles and granite area skirting finishing work <b>Total amount:</b> 42,320.00	<b>16,928.00</b>

**Amount in words:** Sixteen thousand nine hundrde twenty eight rupees only/-

Sign: \_\_\_\_\_

**Labour Charges**  
**Prasad chowdary**  
**MUHARPALLY**  
**Hyderabad**

Date: 07-01-2026

**In favor of :** Manilal Modi Memorial  
**Project/Site:** MCMET  
**Location:** MUHARPALLY

**Type of Work:** Civil

**Towards :** Labour Charges

S.No.	Description	Amount
1	Breif discription of work: Towards tiles and granite area skirting finishing work Total amount:	16,928.00 42,320.00

**Amount in words:** Sixteen thousand nine hundrde twenty eight rupees only/-

Sign: \_\_\_\_\_

**Allowance For Consumables**

**Prasad chowdary**  
**MUHARPALLY**  
**Hyderabad**

Date: 07-01-2026

**In favor of :** Manilal Modi Memorial

**Project/Site:** MCMET

**Location:** MUHARPALLY

**Type of Work:** Civil

**Towards** Allowance For Consumables

S.No.	Description	Amount
1	<b>Breif discription of work:</b> Towards tiles and granite area skirting finishing work	8,464.00
	<b>Total amount:</b> 42,320.00	

**Amount in Words:** Eight thousand four hundrde sixty four rupees only/

Sign: \_\_\_\_\_