

Anx B – Work Completion Report

Total amount including taxes for work done 38.040

Remarks:	<div style="text-align: center; border: 2px solid blue; padding: 5px; display: inline-block;"> APPROVED <i>P.C.</i> SAIKUMAR PROJECT MANAGER </div>		
Approved by project manager	Approved by QS team	Approved by Director/E&D team	
Sign:	Sign:	Sign:	
Date:	Date:	Date:	
Notes: 1. This sheet replaces installation report and bill for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and director sign is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NKK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).			

MEASUREMENT SHEET								
Company Name:		Manilal Modi Memorial		Approved by:		Sai kumar Reddy		
Project:		MCMET		Sign:				
Work Description :		Tiles		Work start date: 15-12-2025				
Contractor		Tara chand		Work end date: 02-01-2025				
Prepared By:		K.Praveen		Date :		10-01-2026		
S No.	Item Head	Item Description	A Length	B Width	C Height	D No's	E=A xBxCxD Quantity in sqm	F Quantity in sft
	MCMET							
1	North External							
	Ground to 1st floor slab ledges	Tiles (600 x600mm) laying on ledges	24.00	0.65	1.00	2.00	31.20	
	2nd-4th floor slab top ledge	Tiles (600 x600mm) laying on ledges	27.00	0.65	1.00	3.00	52.65	
							83.85	902.23
2	East side External ledges from 1st to 4th floor	Tiles (600 x600mm) laying on ledges	11.10	1.20	1.00	4.00	53.28	
							53.28	573.29
3	South side External ledges- 4th floor	Tiles (600 x600mm) laying on ledges	29.00	0.65	1.00	1.00	18.85	
							18.85	202.83
4	West side External ledges- 4th floor	Tiles (600 x600mm) laying on ledges	32.00	0.65	1.00	1.00	20.80	
							20.80	223.81
							TOTAL	1,902.15

ESTIMATE SHEET

Company Name: **Manilal Modi Memorial**
 Project: **MCMET**

Work Description: **Tiles**

Contractor: **Tara chand**

Prepared By: **Praveen.K**

Bill Date: **10-01-2026**

S No. **Item Head**

MCMET

1 North,East from GF- 4th floor South & west 4th floor

	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
	Tiles (600 x600mm) laying on ledges	1,902.15	sft	20.00	8,043.06		
						38,043.06	
						ADD@18%	6,847.75
						TOTAL	44,890.81

check & ok

APPROVED BY
 10 JAN 2026
 S. UMESH KANNA
 ENGINEER (Q.S.)

✓
 APPROVED BY
 12 JAN 2026
 SOHAM MODI

APPROVED BY
 12 JAN 2026
 P.K.
 SAI KUMAR
 ASST PROJECT MANAGER
 MCMET

Work Order

Original

From Company: M C Modi Educational Trust
 SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD,
 SECUNDERABAD, Ranga Reddy
 Hyderabad, Telangana, 500003
 GSTNO: 36AAATM5488Q2Z0

Delivery Location: Manilal Modi Memorial Hospital
 Survey no 31&32
 " , 9121282862

Supplier Details

Tara Chand Gurjar
 Sikar, TEH, Shakambari Temple,
 Rajasthan, 332721

Tara Chand Gurjar, 8290885038
 NA

PO No	20260112028	Quote No	
PO Date	12 Jan 2026	Quote Date	12 Jan 2026
Supply Type	Work Order	Requisition Num	20260112020

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CONST-TILE9566-Construction-Tiling & Flooring---Tile-Floor-1--sqm	1,902.00	20.00	0%	38,040	0%	0%	0%	0	0	0	38,040
Addl Spec	Consider UOM as Sft. East, West, North & South Tiles Laying on Ledges from Ground Floor to Fourth Floor.											
Rupees in words : Thirty Eight Thousands Forty Only.						Total Amount ...		0	0	0	38,040	

Terms and Conditions:-

Agreement for Construction.

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

Measurement/Estimate

The total quantity of work has been separately estimated and signed by both the parties.

Scope of Work

The scope of work includes labour charges for vitrified tile laying work from ground floor to fourth floor. Materials will be supplied by the client. Any changes made at site shall follow the instructions of the site in-charge.

Payment Terms :

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :	As per agreement.
Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	East, West, North & South Tiles Laying on Ledges from Ground Floor to Fourth Floor.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Labour Charges
Tara chand
MUHARPALLY
Hyderabad

Date: 17-01-2026

In favor of : Manilal Modi Memorial
Project/Site: MCMET
Location: MUHARPALLY

Type of Work: Tiles

Towards : Labour Charges

S.No.	Discription	Amount
1	Breif discription of work: Towards east and north external ledges tiling work	15,216.00
	Total amount: 38,040.00	

Amount in words: Fifteen thousand two hundred sixteen rupees only/-

Sign: _____

Allowance For Consumables

Tara chand
MUHARPALLY
Hyderabad

Date: 17-01-2026

In favor of : Manilal Modi Memorial

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Tiles

Towards Allowance For Consumables

S.No.	Discription	Amount
1	Breif discription of work: Towards east and north external ledges tiling work	7,608.00
	Total amount:	38,040.00

Amount in Words: Seven thousand six hundred eight rupees only/

Sign: _____

Allowance For Equipment

Tara chand

MUHARPALLY

Hyderabad

Date: 17-01-2026

In favor of : Manilal Modi Memorial

Project/Site: MCMET

Location: MUHARPALLY

Type of Work: Tiles

Towards : Allowance For Equipment

S.No.	Discription	Amount
1	Breif discription of work: Towards east and north external ledges tiling work	15,216.00
	Total amount:	38,040.00

Amount in Word: Fifteen thousand two hundred sixteen rupees only/-

Sign: _____