

Anx B – Work Completion Report

Company	Manilal Modi Memorial					
Project/site	MCMET	Name of contractor	Yousuf Ali	Sr. No site bills reg.	545	
Block no.	CA	Nature of work	False Ceilinging	Dt. site bills reg.	17-01-2026	
WO no.	20260112006	Work done from date	20-12-2025			
WO date	12-01-2026	Work done to date	05-01-2026			
Sl. No.	Unit/floor no	Contractor bill no.		GST bill required?		
MCMET		Details of work	Qty	Units	Rate ID	Amount
1	Ground to 4th floor Toilets	PVC false ceiling fixing work	43.00	no's	FAL108	32,250
					TOTAL	32,250
					ADD@18	5,805
Total amount including taxes for work done						38,055
Remarks:						
Approved by project manager						
Sign:	Approved by QS team		Approved by Director/E&D team			
Date:	Sign:		Sign:			
	Date:		Date:			

Notes : 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Soham, Anand Mehta (for GHF + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier).

MEASUREMENT SHEET							
Company Name:		Manilal Modi Memorial		Approved by:		Sai kumar Reddy	
Project:		MCMET		Sign:			
Work Description :		PVC false ceiling fixing		Work start date:		20-12-2025	
Contractor		Yousuf Ali		Work end date:		05-01-2026	
Prepared By:		K.Praveen		Date :		10-01-2026	
			A	B	C	D	E=A xBxCxD
S No.	Item Head	Item Description	Length	Width	Height	No's	Total
	MCMET-Toilets	PVC false ceiling fixing					
1	Ground floor		1.00	1.00	1.00	1.00	
2	1st floor		1.00	1.00	1.00	8.00	
3	2nd floor		1.00	1.00	1.00	15.00	
4	3rd floor		1.00	1.00	1.00	13.00	
5	4th floor		1.00	1.00	1.00	6.00	
							43.00

ESTIMATE SHEET						Approved By		
Company Name:	Manilal Modi Memorial					Sai kumar		
Project:	MCMET							
Work Description:	PVC false ceiling							
Contractor	Yousuf Ali							
Prepared By	Praveen.K							
Bill Date:	10-01-2026							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head	Remarks
	MCMET-Toilets							
1	From Ground to 4th floors	PVC false ceiling fixing	43.00	no's	750.00	32,250.00		
							32,250.00	
						ADD@18%	5,805.00	
						TOTAL	38,055.00	

APPROVED BY
10 JAN 2025
S UMESH KANNA
ENGINEER (Q.S.)

✓
APPROVED BY
10 JAN 2026
SOHAM MODI

APPROVED BY
SAI KUMAR
ASST PROJECT MANAGER
MCMET

Work Order

Original

From Company:	M C Modi Educational Trust SOHAM MANSION, 5-4-187/3 and 4, 2ND FLOOR, M.G ROAD, SECUNDERABAD, Ranga Reddy Hyderabad,Telangana,500003 GSTNO:36AAATM5488Q2ZO	Delivery Location:	Manilal Modi Memorial Hospital Survey no 31&32 ,, ,9121282862
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Supplier Details													
Mr. Yousuf Ali 2-2-50/A/1 Rahat Nagar Amberpet Hyderabad, TG, GSTIN:36AFBPY8773N1ZE Mr. Yousuf Ali, 9885864330						PO No		20260112006		Quote No			
						PO Date		12 Jan 2026		Quote Date		12 Jan 2026	
						Supply Type		Work Order		Requisition Num		20260112009	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	Const - FLC7655-Construction - False Ceiling---Gypsum board-Plain--sqm	43.00	750.00	0%	32,250	0%	9%	9%	0	2,903	2,903	38,055	
Addl Spec	Consider UOM as No's. PVC False Ceiling work in bathrooms from ground floor to fourth floor.												
Total Amount ...									0	2,903	2,903	38,055	
Rupees in words : Thirty Eight Thousands Fifty Five Only.													

Terms and Conditions:-

Agreement for Construction.	Terms and Conditions mentioned in agreement for construction shall be strictly followed.
Measurement/Estimate	The total quantity of work has been separately estimated and signed by both the parties.
Scope of Work	Scope of work includes Labour charges for PVC false ceiling work in 43 bathrooms from Ground Floor to Fourth Floor, with materials supplied by the client and modifications carried out as per the Site In?Charge instructions.
Payment Terms :	Payment shall be made based on progress of work, A per advice of site engineers.
Advance Paid :	As per agreement.

Recovery of Advance	As per agreement.
Timeline	As per agreement.
QC inspection	QC inspection as per company policy shall be strictly followed.
Penalty	As per agreement.
Bonus	As per agreement.
Approved drawings	GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.
Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.
Safety:	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
Security	Contractor shall be responsible for security of their material.
Measurements:	Payment shall be made as per measurement of work done at site.
Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.
Remarks :	MC MET Hospital PVC False Ceiling Work in Bathrooms From Ground Floor to Fourth Floor.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.