

Anx B – Work Completion Report

| | | | | | | | | | | |
|---|---------------------|---|---------------------|-------------------------------|--------------------|-------------------------|-------------|--------|---|-------|
| Company | MRGV | | Name of contractor | M.Lalitha | | Sl. No. site bills reg. | | | | |
| Project/site | BRGV | | Nature of work | Painting | | Dt. site bills reg. | 474 | | | |
| Block no. | Flat no-521 | | Work done from date | 08-01-2026 | | 27-01-2026 | | | | |
| WO no. | | | Work done to date | 18-01-2026 | | | | | | |
| WO date | | | Contractor bill no. | | | | | | | |
| Sl. No. | Unit/floor no | Details of work | | | GST bill required? | | | | | |
| 1 | Flat no-521 | 2nd coat painting Main door final coat polish Window grills & railing | | | Qty | Units | Rate ID | Rate | Amount | |
| | | | | | 800.00 | sft | PT156 | 8.00 | 6,400 | |
| | | | | | 1.00 | no | PT150 | 600.00 | 600 | |
| | | | | | 103.00 | sft | PT193,PT194 | 6.89 | 710 | |
| Remarks | | | | | | | | | Total amount including taxes for work done | 7,710 |
| Approved by project manager | Approved by QS team | | | Approved by Director/E&D team | | | | | | |
| Sign: | Sign: | | | Sign: | | | | | | |
| Date: | Date: | | | Date: | | | | | | |
| Notes: 1. This sheet replaces instruction sheet and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + CMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK) 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS by email. 11. Contractors must submit original bills at HO (can be sent by courier). | | | | | | | | | | |

MEASUREMENT SHEET

| Company Name: | MRGV | Approved by: | Sai kumar Reddy | | | | | | |
|---------------------------|------------------|-----------------------------|------------------------|----------|----------|----------|------------------|----------|--------------------|
| Project: | BRGV | Sign: | | | | | | | |
| Work Description : | Painting | Work start date: | 08-01-2026 | | | | | | |
| Contractor: | M.Lalitha | Work end date: | 18-01-2026 | | | | | | |
| Prepared By: | K.Praveen | Date : | 27-01-2026 | | | | | | |
| S No. | Item Head | Item Description | A | B | C | D | E=AxBxCxD | F | G= Sum of F |
| 1 | Flat no-521 | 2nd coat painting | 800.00 | 1.00 | 1.00 | 1.00 | 800.00 | sft | |
| | | Main door final coat polish | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | no's | 800.00 |
| | | Window grills painting | 4.00 | 1.00 | 4.00 | 3.00 | 48.00 | sft | 1.00 |
| | | | 3.00 | 1.00 | 3.00 | 1.00 | 9.00 | sft | |
| | | | 2.00 | 1.00 | 2.00 | 1.00 | 4.00 | sft | |
| | | | 3.00 | 1.00 | 2.00 | 2.00 | 12.00 | sft | |
| | | Balcony railing | 10.00 | 1.00 | 3.00 | 1.00 | 30.00 | sft | 103.00 |

| ESTIMATE SHEET | | | | | | |
|-------------------|-------------|-----------------------------|----------|-----------------|--------|-----------------|
| Company Name: | MRGV | | | Approved By | | |
| Project: | BRGV | | | Sai kumar reddy | | |
| Work Description: | Paintng | | | | | |
| Prepared By | Praveen.K | | | | | |
| Bill Date: | 27-01-2026 | | | | | |
| S No. | Item Head | Item Description | Quantity | Units | Rate | Amount |
| 1 | Flat no-521 | 2nd coat painting | 800.00 | sft | 8.00 | 6,400.00 |
| | | Main door final coat polish | 1.00 | no's | 600.00 | 600.00 |
| | | Window grills & railing | 103.00 | sft | 6.89 | 709.67 |
| | | | | | | 7,709.67 |

Labour Charges
M.Lalitha
MUHARPALLY
Hyderabad

Date: 27-01-2026

In favor of: MRGV
Project/Site: BRGV
Location: MUHARPALLY

Type of Work: Painting

Towards : Labour Charges

| S.No. | Description | Amount |
|-------|--|-----------------|
| 1 | Breif description of work: Towards flat no 521 final coat painting work | |
| | Total amount: 7,710.00 | 3,084.00 |

Amount in words: Three thousand eighty four rupees only/-

Sign: _____

Allowance For Consumables

M.Lalitha

MUHARPALLY

Hyderabad

Date: 27-01-2026

In favor of : MRGV

Project/Site: BRGV

Location: MUHARPALLY

Type of Work: Painting

Towards Allowance For Consumables

| S.No. | Discription | Amount |
|-------|---|----------|
| 1 | Breif discription of work: Towards flat no 521 final coat painting work | 1,542.00 |
| | Total amount: 7,710.00 | |

Amount in Words: One thousand five hundred fourty two rupees only/-

Sign: _____

Allowance For Equipment
M.Lalitha
MUHARPALLY
Hyderabad

Date: 27-01-2026

In favor of : MRGV
Project/Site: BRGV
Location: MUHARPALLY

Type of Work: Painting

Towards : Allowance For Equipment

| S.No. | Discription | Amount |
|-------|--|-----------------|
| 1 | Breif discription of work: Towards flat no 521 final coat painting work | 3,084.00 |
| | Total amount: 7,710.00 | |

Amount in Word: Three thousand eighty four rupees only/-

Sign: _____