

Anx B - Work Completion Report

Company	MRCMILLP	Name of contractor	Mallesham	Sl. No. site bills reg.	12-02-2026		
Project/site	GMR	Nature of work	Cleaning work	Dt. site bills reg.			
Block no.	Misc-E.G.F	Work done from date	10-01-2026	M-codex bill ID.			
WO no.		Contractor bill no.	05-02-2026	WO issued ?			
WO date				GST bill required?			
Sl. No.	Unit/floorno	Details of work	Qty	Units	Rate ID	Rate	Amount
1.	E.G.F	Acid Cleaning inside the flat					
2.		G-102,G-606,F-403	3	Nos	CL117	2800	8,400
3.							
4.		E-506,E-402,E-207	3	Nos	CL116	3200	9,600
5.							
6.							
7.							
8.							
9.							
10.							18,000
Total							18,000

Remarks:

Approved by project manager

Approved by QS team

Approved by Director/E&D team

Sign:  Date:

Sign: _____ Date:

Sign: _____ Date:

Note: 1. This slip is for information report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e. details cannot be entered above. 5. For bill amount greater than 10k, QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include - Sobam, Anand Mehra for GHT + GMR, Sachin Mehra for NCH + NKK, B. Anand Kumar (for NCH + NKK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within 2 working days of work completion (with or without contractors bill). 10. Contractors to send scanned copy of bill to site and QS team. 11. Contractors to submit original bills at HO (can be sent by courier).

1300

ESTIMATE SHEET

Company Name:		MRGMLLP	Prepared by:		Subhash		
Project:		GMR					
Work Description:		Cleaning Work					
Contractor Name:		E.Mallesham					
Date:		12.02.26					
S.No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Grand Total
1	Deep Cleaning inside the flats	Deep Cleaning inside the flats					
	G-102,-606,F-403	G-102,-606,F-403	3.00	Nos	2800	8400	
	E-506,E-402,E-207	E-506,E-402,E-207	3.00	Nos	3200	9600	
						Total	18000
	Amount in words :- Eighteen Thousand rupees Only						

Bill for Equipment Allowance.

E. Mallesham
Mallapur.
Hyderabad

Date:12-02-2026

In favor of: MRGMLLP
Project / Site: GMR
Location: Mallapur
Type of Work: Cleaning works
Towards: Equipment Allowance.

S No.	Description	Amount
1.	Brief description of work done: Towards Deep cleaning at G-102,G-606,F-403,E-506,E-402,E-207 work purpose. Total amount = Rs. 18,000/- Work done from date 10-01-2026 to 10-02-2026	Rs. 7,200/-

Amount in Words: Seven thousand two hundred Rupees Only.

Sign:

Bill for Labour charges.

E. Mallesham
Mallapur.
Hyderabad

Date:12-02-2026

In favor of: MRGMLLP
Project / Site: GMR
Location: Mallapur
Type of Work: Cleaning works
Towards: Labour charges.

S No.	Description	Amount
1.	Brief description of work done: Towards Deep cleaning at G-102,G-606,F-403,E-506,E-402,E-207 work purpose. Total amount = Rs. 18,000/- Work done from date 10-01-2026 to 10-02-2026	Rs. 7,200/-

Amount in Words: Seven thousand two hundred Rupees Only.

Sign:

Bill for Consumables.

E. Mallesham
Mallapur.
Hyderabad

Date:12-02-2026

In favor of: MRGMLLP
Project / Site: GMR
Location: Mallapur
Type of Work: Cleaning works
Towards: Consumables.

S No.	Description	Amount
1.	Brief description of work done: Towards Deep cleaning at G-102,G-606,F-403,E-506,E-402,E-207 work purpose. Total amount = Rs. 18,000/- Work done from date 10-01-2026 to 10-02-2026	Rs. 3,600/-

Amount in Words: Three thousand six hundred Rupees Only.

Sign:
