

**Annex B – Work Completion Report**

Company	GVRC	Name of contractor	O. Venkanna	Sl. No. site bills reg.			
Project/site	Innopolis	Nature of work	Roadcutting	Dt. site bills reg.	25.02.2026		
Block no.	CA	Work done from date	10-02-2025	M-codex bill ID.	236		
WO no.		Work done to date	15-12-2025	WO issued ?			
WO date		Contractor bill no.		GST bill required?			
Sl. No.	Unit/Floor no	Details of work	Qty	Units	Rate ID	Rate	Amount
1	CA	Towards Innopolise site main road cutting work done	580	RFT	RD-121	25.00	14,500
<b>Total</b>							<b>14,500</b>
<b>Gst 18%</b>							<b>14,500</b>
<b>Total amount including taxes for work done</b>							<b>14,500</b>
Remarks:		Approved by project manager		Approved by QS team		Approved by Director/E&D team	
Sign:		<i>[Signature]</i>		Sign:		Sign:	
Date:		Date:		Date:		Date:	

Notes: 1. This sheet replaces installation report and advice for credit to contractors. 2. This word form must be typed. 3. Use this form even if work order is not issued. 4. Attach measurement and estimate sheets only if required i.e., details cannot be entered above. 5. For bill amount greater than 10k QS manager and directors approval is required. 6. For bill amount less than 10k any QS team member may sign and in place of director sign of respective E&D member to be taken. 7. Director include – Soham, Anand Mehta (for GHT + GMR), Sachin (for Vivopolis), B. anand Kumar (for NGH + NRK). 8. Entry of rate ID is mandatory. 9. This sheet must be sent within

MEASUREMENT SHEET																		
Company Name:		GVRC			Approved by:		Subba Reddy											
Project:		Imnapolis			Sign:		14-11-2025											
Work Description :		Towards Imnapolise site main road cutting work done			Work start date:		24-11-2025											
Contractor:		O.Venkanna			Work end date:		26-12-2025											
Prepared By:		K.Srikanth			Date :													
		A			B		C		D									
S No.		Item Head			Length		Width		Height		Nos.		Quantity		Units		G=Sum of E Item Head Total	
1	CA	Towards Imnapolise site main road cutting work done			570	1.00	1.00	1.00	1.00	570.00	RFT							



**Equipment Charges**

O.Venkanna  
Mallapur  
Hyderabad

Date: 24-02-2026

**In favor of:** GVRC  
**Project / Site:** Innopolis  
**Location:** kolthur  
**Type of Work:** Road work  
**Towards:** Equipment charges

S No.	Description	Amount
1.	Towards site entrance road cutting work done.Total Amount=14,500/- Work done From=12-12-2025 to 20-12-2025.	Rs: 5,800/-

Amount in Words:Five Thousand Eight hundred Rupees Only.

Sign:

---

**Labour Charges**  
O. Venkanna  
Mallapur  
Hyderabad

Date: 24-02-2026

**In favor of:** GVRC  
**Project / Site:** Innopolis  
**Location:** kolthur  
**Type of Work:** Road work  
**Towards:** Labour charges

S No.	Description	Amount
1.	Towards site entrance road cutting work done. Total Amount=14,500/- Work done From=12-12-2025 to 20-12-2025.	Rs: 5,800/-

Amount in Words: Five Thousand Eight hundred Rupees Only.

Sign:

---

**Bill for Consumables**

O.Venkanna  
Mallapur  
Hyderabad

Date:24-02-2026

**In favor of:** GVRC  
**Project / Site:** Innopolis  
**Location:** koltur  
**Type of Work:** Road work  
**Towards:** Consumables

S No.	Description	Amount
1.	Towards Site entrance road cutting work done.Total Amount=14,500/- Work done From=08-01-2026 to 21-01-2026.	Rs:2,900/-

Amount in Words:Two Thousand Nine Hundread Rupees Only.

Sign:  
\_\_\_\_\_