Internal Memo No. 901/33/a - Admin Division Date 17.05.2017

Sub.: Other employment or personal business of staff.

All staff members who are direct employs of Modi Properties and its associated firms/ companies are strictly barred from taking up alternate employment or run a private business during or after office hours.

Employees having alternate part time jobs or running a private business are required to make a declaration to Admin Manager at HO2+666666. Employees making such a declaration shall be given reasonable time to stop the alternate employment or shut down /transfer their private business, on a case to case basis.

Staff members indulging in such activities without making an appropriate declaration are liable to be dismissed from service.

Soham Modi.