Internal Memo: 901/46/e - administration Date: 16.05.2022

Sub.: Group email IDs

Communication to sites and various divisions in the office are not being directed to all concerned staff members. To correct the situation group emails are now being redirected through new domain i.e., modiproperties.in. The new domain is not accessible to any staff members, it shall only handled by system admin.

In select cases where huge volume of emails i.e., plans, QC, Promotions, Purchase are being redirected through a gmail id (which is not visible to user).

Staff members shall use these group emails judiciously i.e., use the group email when everyone in the group is required to receive the information. Do not unnecessarily send emails to groups instead of individuals.

It is important that such group emails are addressed to a particular staff member (say Mr. Prabhakar, etc). Without that a situation may arise where all group members would ignore the mail or several persons may reply to the same email.

The policy for forming group emails is as follows:

Each active housing project shall have 3 group email Ids i.e., for construction, sales and CR + PM + parnters/MD.

Each completed project shall have one group email id to be redirected to Cr manager.

Commercial projects shall only have 1 group email Id for engineers (except GV1 & NRK which have additional email Ids for admin).

Each division shall have group email ids directed to its staff members.

A list of all email Ids is attached herein.

Soham Modi.

PS: Note the following additions/corrections.

1. Some email ids end with [\_\_\_@modiproperties.com](mailto:___@modiproperties.com) and others with \_\_\_@modiproperties.in.
2. New email ids created are: [procurement@modiproperties.in](mailto:procurement@modiproperties.in), [btr-const@modiproperties.in](mailto:btr-const@modiproperties.in), [gvone-const@modiproperties.in](mailto:gvone-const@modiproperties.in), [mep@modiproperties.in](mailto:mep@modiproperties.in), [nsq@modiproperties.in](mailto:nsq@modiproperties.in), [nrk@modiproperties.in](mailto:nrk@modiproperties.in), [qc@modiproperties.in](mailto:qc@modiproperties.in), [roc@modiproperties.in](mailto:roc@modiproperties.in), tax[@modiproperties.in](mailto:roc@modiproperties.in).
3. Emails that have been discontinued: [qc@modiproperties.com](mailto:qc@modiproperties.com), [gvdc-designteam@modiproperties.com](mailto:gvdc-designteam@modiproperties.com),

List of mails for mailing list:  
Date: 16-05-2022

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| --- | --- | --- |
| **Name** | **Email ID** |  |
| Accounts Group | [ac@modiproperties.com](mailto:ac@modiproperties.com)  redirected to [ac@modiproperties.in](mailto:ac@modiproperties.in) and then redirected to: | jayaprakash@modiproperties.com  rupal@modiproperties.com  sambasivarao@modiproperties.com  naveen.g@modiproperties.com |
| Accounts | accounts@modiproperties.com | sambasivarao@modiproperties.com |
| Admin Group | [adm@modiproperties.com](mailto:adm@modiproperties.com) redirected to [adm@modiproperties.in](mailto:adm@modiproperties.in) and then redirected to: | gkrao@modiproperties.com  jaikumar@modiproperties.com  praveen@modiproperties.com  sanjay@modiproperties.com  sitaram@modiproperties.com |
| AGH-const Group | [agh-const@modiproperties.com](mailto:agh-const@modiproperties.com) redirected to [agh-const@modiproperties.in](mailto:agh-const@modiproperties.in) and then redirected to: | zakir@modiproperties.com  ganesh@modiproperties.com |
| AGH-sales Group | [agh-sales@modiproperties.com](mailto:agh-sales@modiproperties.com) redirected to [agh-sales@modiproperties.in](mailto:agh-sales@modiproperties.in) and then redirected to: | anil@modiproperties.com  harika@modiproperties.com  nagarjuna@modiproperties.com |
| AGH Group | [agh@modiproperties.com](mailto:agh@modiproperties.com) redirected to [agh@modiproperties.in](mailto:agh@modiproperties.in) and then redirected to: | kprasad@modiproperties.com  sohammodi@modiproperties.com  zakir@modiproperties.com |
| Audit Group | [audit@modiproperties.com](mailto:audit@modiproperties.com) redirected to [audit@modiproperties.in](mailto:audit@modiproperties.in) and then redirected to: | balakrishna@modiproperties.com  lokesh@modiproperties.com  mahesh@modiproperties.com  narenderreddy@modiproperties.com  praveen@modiproperties.com  ravi@modiproperties.com |
| Bills Group | [bills@modiproperties.com](mailto:bills@modiproperties.com) redirected to [bills@modiproperties.in](mailto:bills@modiproperties.in) and then redirected to: | imran@modiproperties.com  jayapradha@modiproperties.com  nagalaxmi@modiproperties.com |
| B & C Group | [bnc@modiproperties.com](mailto:bnc@modiproperties.com) redirected to [bnc@modiproperties.in](mailto:bnc@modiproperties.in) and then redirected to: | gbrambabu@modiproperties.com  subash@modiproperties.com |
| BRGV-const Group | [brgv-const@modiproperties.com](mailto:brgv-const@modiproperties.com) redirected to [brgv-const@modiproperties.in](mailto:brgv-const@modiproperties.in) and then redirected to: | dhanraj@modipropertis.com  pushpalatha@modiproperties.com  sarwar@modiproperties.com  sobhanbabu@modiproperties.com |
| BRGV-sales Group | [brgv-sales@modiproperties.com](mailto:brgv-sales@modiproperties.com) redirected to [brgv-sales@modiproperties.in](mailto:brgv-sales@modiproperties.in) and then redirected to: | megamala@modiproperties.com  suresh@modiproperties.com  vijay.marrie@modiproperties.com |
| BRGV Group | [brgv@modiproperties.com](mailto:brgv@modiproperties.com) redirected to [brgv@modiproperties.in](mailto:brgv@modiproperties.in) and then redirected to: | kprasad@modiproperties.com  sarwar@modiproperties.com  sohammodi@modiproperties.com |
| BTR-const Group | [btr-const@modiproperties.in](mailto:btr-const@modiproperties.in) redirected to: | arjunmehta@modiproperties.com  sai@modiproperties.com |
| Cr Group | [cr@modiproperties.com](mailto:cr@modiproperties.com) redirected to [cr@modiproperties.in](mailto:cr@modiproperties.in) and then redirected to: | gbrambabu@modiproperties.com  kprasad@modiproperties.com  prabhakarreddy@modiproperties.com  venkatramanareddy@modiproperties.com  vineela@modiproperties.com  pavan@modiproperties.com  saritha@modiproperties.com |
| ESR Group | [esr@modiproperties.com](mailto:esr@modiproperties.com) redirected to [esr@modiproperties.in](mailto:esr@modiproperties.in) | sohammodi@modiproperties.com |
| Facility & Maintenance Group | [facility.mgr@modiproperties.com](mailto:facility.mgr@modiproperties.com) redirected to [mppl.maint@gmail.com](mailto:mppl.maint@gmail.com) and then redirected to: | jaikumar@modiproperties.com  ashaiya@modiproperties.com  sanjay@modiproperties.com  praveen@modiproperties.com  [sohammodi@modiproperties.com](mailto:sohammodi@modiproperties.com)  meenakshi.n@modiproperties.com |
| GHT-const Group | [ght-const@modiproperties.com](mailto:ght-const@modiproperties.com) redirected to [ght-const@modiproperties.in](mailto:ght-const@modiproperties.in) and then redirected to: | asuresh@modiproperties.com  kuldeep@modiproperties.com  sneha.k@modiproperties.com  sneha.p@modiproperties.com |
| GHT-sales Group | [ght-sales@modiproperties.com](mailto:ght-sales@modiproperties.com) redirected to [ght-sales@modiproperties.in](mailto:ght-sales@modiproperties.in) and then redirected to: | mushtaq@modiproperties.com  anitha@modiproperties.com  suresh@modiproperties.com |
| GHT Group | [ght@modiproperties.com](mailto:ght@modiproperties.com) redirected to [ght@modiproperties.in](mailto:ght@modiproperties.in) and then redirected to | anandmehta@modiproperties.com  asuresh@modiproperties.com  kprasad@modiproperties.com  sohammodi@modiproperties.com |
| GMG Group | [gmg@modiproperties.com](mailto:gmg@modiproperties.com) redirected to [gmg@modiproperties.in](mailto:gmg@modiproperties.in) | [gbrambabu@modiproperties.com](mailto:gbrambabu@modiproperties.com) |
| GMR-const Division | [gmr-const@modiproperties.com](mailto:gmr-const@modiproperties.com) redirected to [gmr-const@modiproperties.in](mailto:gmr-const@modiproperties.in) and then redirected to: | nandini@modiproperties.com  rahul.t@modiproperties.com  ramprasad@modiproperties.com  saikumar@modiproperties.com  srinivas.n@modiproperties.com  sultan@modiproperties.com  rajesh.g@modiproperties.com  madan@modiproperties.com  janaki@modiproperties.com  k.srikanth@modiproperties.com  nagander@modiproperties.com  vinod@modiproperties.com |
| GMR-sales Group | [gmr-sales@modiproperties.com](mailto:gmr-sales@modiproperties.com) redirected to [gmr-sales@modiproperties.in](mailto:gmr-sales@modiproperties.in) and then redirected to: | praveenpathak@modiproperties.com  rrani@modiproperties.com  satishkumar@modiproperties.com |
| GMR Group | [gmr@modiproperties.com](mailto:gmr@modiproperties.com) redirected to  [gmr@modiproperties.in](mailto:gmr@modiproperties.in) and then redirected to: | anandmehta@modiproperties.com  gbrambabu@modiproperties.com  ramprasad@modiproperties.com  sohammodi@modiproperties.com |
| GVDC Group | [gvdc@modiproperties.com](mailto:gvdc@modiproperties.com) redirected to [gvdc@modiproperties.in](mailto:gvdc@modiproperties.in) and then redirected to: | narsing@modiproperties.com  rajeshbabu@modiproperties.com  sachin@modiproperties.com  subbareddy@modiproperties.com  vineetha@modiproperties.com  brahamam@modiproperties.com |
| GVOne-const Group | gvone-const@modiproperties.in | sachin@modiproperties.com  ansari@modiproperties.com |
| GVRC Group | [gvrc@modiproperties.com](mailto:gvrc@modiproperties.com) redirected to [gvrc@modiproperties.in](mailto:gvrc@modiproperties.in) and then redirected to: | madhu@modiproperties.com  salman@modiproperties.com  sachin@modiproperties.com  sridevi@modiproperties.com |
| GWE Group | [gwe@modiproperties.com](mailto:gwe@modiproperties.com) redirected to gwe@modiproperties.in | [gbrambabu@modiproperties.com](mailto:gbrambabu@modiproperties.com) |
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| MGA-const Group | [mga-const@modiproperties.com](mailto:mga-const@modiproperties.com) redirected to mga-const@modiproperties.in | dhanraj@modipropertis.com  madhu@modiproperties.com  pushpalatha@modiproperties.com  sohbanbabu@modiproperties.com  sarwar@modiproperties.com |
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| MNM Group | [mnm@modiproperties.com](mailto:mnm@modiproperties.com) redirected to mnm@modiproperties.in | [kprasad@modiproperties.com](mailto:kprasad@modiproperties.com) |
| MPL-const Group | [mpl-const@modiproperties.com](mailto:mpl-const@modiproperties.com) redirected to mpl-const@modiproperties.in | narender@modiproperties.com  [sravani@modiproperties.com](mailto:sravani@modiproperties.com) |
| MPL-sales Group | [mpl-sales@modiproperties.com](mailto:mpl-sales@modiproperties.com) redirected to mpl-sales@modiproperties.in | anil@modiproperties.com  rajkumar@modiproperties.com |
| MPL Group | [mpl@modiproperties.com](mailto:mpl@modiproperties.com) redirected to mpl@modiproperties.in | gbrambabu@modiproperties.com  sohammodi@modiproperties.com |
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| NE Group | [ne@modiproperties.com](mailto:ne@modiproperties.com) redirected to ne@modiproperties.in | akhil@modiproperties.com  kprasad@modiproperties.com  sadhana@modiproperties.com  sohammodi@modiproperties.com |
| NSQ Group | [nsq@modiproperties.in](mailto:nsq@modiproperties.in) | sachin@modiproperties.com  mallikarjun.b@modiproperties.com |
| mppl-nsdl | mppl.nsdl@modiproperties.in | rupal@modiproperties.com |
| mhp.nsdl@modiproperties.in | rupal@modiproperties.com |
| gvrc.nsdl@modiproperties.in | rupal@modiproperties.com |
| gvdc.nsdl@modiproperties.in | rupal@modiproperties.com |
| srpl.nsdl@modiproperties.in | rupal@modiproperties.com |
| jrpl.nsdl@modiproperties.in | rupal@modiproperties.com |
| gvsh.nsdl@modiproperties.in | rupal@modiproperties.com |
| crescentia.nsdl@modiproperties.in | rupal@modiproperties.com |
| nrk.nsdl@modiproperties.in | rupal@modiproperties.com |
| jvrx.nsdl@modiproperties.in | rupal@modiproperties.com |
| NRK Group | nrk@modiproperties.in | balamuralikrishna.c@modiproperties.com  rahul.g@modiproperties.com  shravya@modiproperties.com  vijaykumar.a@modiproperties.com |
| Plans Group | [plans@modiproperties.com](mailto:plans@modiproperties.com) redirected to acad.mppl@gmail.com | nagalaxmi@modiproperties.com  jayapradha@modiproperties.com  imran@modiproperties.com  gkrao@modiproperties.com  sohammodi@modiproperties.com |
| PMR Group | [pmr@modiproperties.com](mailto:pmr@modiproperties.com) redirected to pmr@modiproperties.in | chandrakanth@modiproperties.com  kprasad@modiproperties.com |
| Promotions Group | [promotions@modiproperties.com](mailto:promotions@modiproperties.com) redirected to promo.mppl@gmail.com | purdvi@modiproperties.com  prasad@modiproperties.com  raju@modiproperties.com |
| Procurement Group | [procurement@modiproperties.in](mailto:procurement@modiproperties.in) | mahender.nakha@modiproperties.com  murthy@modiproperties.com  anwar@modiproperties.com  waseem@modiproperties.com |
| Purchase Group | [purchase@modiproperties.com](mailto:purchase@modiproperties.com) redirected to purchase.mpipl@gmail.com | prabhakar@modiproperties.com  minish@modiproperties.com  kavitha@modiproperties.com  murthy@modiproperties.com  vanajakshi@modiproperties.com  hemendra@modiproperties.com  ramya@modiproperties.com  mounika.m@modiproperties.com  deepa@modiproperties.com  vasudev@modiproperties.com  mppl.purchasebkp@gmail.com |
| QC Group | [qc@modiproperties.in](mailto:qc@modiproperties.in) | qc@modiproperties.com  sunil@modiproperties.com  bharath.p@modiproperties.com  saikiran.rs@modiproperties.com |
| Report-audit Group | [report-audit@modiproperties.com](mailto:report-audit@modiproperties.com) redirected to report-audit@modiproperties.in | ashaiya@modiproperties.com  balakrishna@modiproperties.com  lokesh@modiproperties.com  mahesh@modiproperties.com  narenderreddy@modiproperties.com  praveen@modiproperties.com  ravi@modiproperties.com |
| ROC Group | roc@modiproperties.in | rupal@modiproperties.com  roc@modiproperties.com |
| Serene-const Group | [serene-const@modiproperties.com](mailto:serene-const@modiproperties.com) redirected to serene-const@modiproperties.in | sarwar@modiproperties.com  naveenreddy@modiproperties.com |
| Serene-sales Group | [serene-sales@modiproperties.com](mailto:serene-sales@modiproperties.com) redirected to serene-sales@modiproperties.in | suresh@modiproperties.com |
| Serene Group | [serene@modiproperties.com](mailto:serene@modiproperties.com) redirected to serene@modiproperties.in | gbrambabu@modiproperties.com  naveenreddy@modiproperties.com  sohammodi@modiproperties.com |
| SOA Group | [soa@modiproperties.com](mailto:soa@modiproperties.com) redirected to soa@modiproperties.in | [kprasad@modiproperties.com](mailto:kprasad@modiproperties.com) |
| SOB Group | [sob@modiproperties.com](mailto:sob@modiproperties.com) redirected to sob@modiproperties.in | kprasad@modiproperties.com |
| Sov-const Group | [sov-const@modiproperties.com](mailto:sov-const@modiproperties.com) redirected to sov-const@modiproperties.in | kiran@modiproperties.com  meenakshi@modiproperties.com  purshotham@modiproperties.com  sanketh@modiproperties.com |
| Sov-sales Group | [sov-sales@modiproperties.com](mailto:sov-sales@modiproperties.com) redirected to sov-sales@modiproperties.in | madhusudan@modiproperties.com  harika@modiproperties.com  naveena@modiproperties.com  nagarjuna@modiproperties.com |
| SOV Group | [sov@modiproperties.com](mailto:sov@modiproperties.com) redirected to sov@modiproperties.in | kprasad@modiproperties.com  purshotham@modiproperties.com  sohammodi@modiproperties.com |
| System Administrator | [sys\_admin@modiproperties.com](mailto:sys_admin@modiproperties.com) redirected to sys\_admin@modiproperties.in | prudvi@modiproperties.com  suneel@modiproperties.com |
| Taxation Group | tax@modiproperties.in | gst@modiproperties.com  it\_a@modiproperties.com  it\_b@modiproperties.com  it\_c@modiproperties.com  it\_d@modiproperties.com  servicetax@modiproperties.com  vat@modiproperties.com |
| Vista-const Group | [vista-const@modiproperties.com](mailto:vista-const@modiproperties.com) redirected to vista-const@modiproperties.in | purshotham@modiproperties.com  sanketh@modiproperties.com |
| Vista-sales Group | [vista-sales@modiproperties.com](mailto:vista-sales@modiproperties.com) redirected to vista-sales@modiproperties.in | anandkishore@modiproperties.com  laxmikaanth@modiproperties.com |
| Vista Group | [vista@modiproperties.com](mailto:vista@modiproperties.com) redirected to vista@modiproperties.in | gbrambabu@modiproperties.com  sanketh@modiproperties.com  sohammodi@modiproperties.com |
| VOC-const Group | [voc-const@modiproperties.com](mailto:voc-const@modiproperties.com) redirected to voc-const@modiproperties.in | asuresh@modiproperties.com |
| VOC-sales Group | [voc-sales@modiproperties.com](mailto:voc-sales@modiproperties.com) redirected to voc-sales@modiproperties.in | suresh@modiproperties.com |
| VOC Group | [voc@modiproperties.com](mailto:voc@modiproperties.com) redirected to voc@modiproperties.in | anandmehta@modiproperties.com  asuresh@modiproperties.com  gbrambabu@modiproperties.com  sohammodi@modiproperties.com  kprasad@modiproperties.com |

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| Crescentia-adm Group | crescentia-adm@outlook.com | jaikumar@modiproperties.com  gkrao@modiproperties.com  [sitaram@modiproperties.com](mailto:sitaram@modiproperties.com)  sohammodi@modiproperties.com |

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