Details of Appointment: (For office use only – Do not write on this page)

Name	P. SAIKUMAR REDDY
Salary	10,0061-
Conveyance	Included in salary Extra Rs. per month
Mobile Allowance	□ Nil w Rs. 250 - per month.
PF & ESI	□ No PF & ESI □ Only after 3 months Pay ESI & PF
Probation Period	3 months 🗆 Nil
Salary revision	□ After 3 months □ Next April - 2014
Employee company	GREENWOOD ESTATES-
Designation	Engineer.
Site	Greenwood Relidency, Kowkow
Date of joining	13-07-2013
Report to	Ranjith Prakash
Commitment	Committed to work for atleast yrs.
Documents required.	4 photographs
	✓ Copy of school certificates Copy of degree certificates
	Copy of drivers license
	☐ Copy of passport
	☐ Fathers employment details / Copy of ID card.
. '	□ Surety from
	□ Surety from
	□ 1 yr bank statement
	□ Reference letter from
	□ Reference letter from
	□ Other
	□ Other
Remarks	- Freship - R. Teck Civil
	C. a problem Refler la flord -CoR-Ch lander
	3 Son of proportion was given to a so a const
	- committed I years.
	-> Fresher - B. Tech Civil > Son of p. prabhakar Redby, Landlord -50B-Chalagady - Committed 2 years. > Until Instructions, he shall work at GWE upto 30-10-13.
	3

Approved by M	lanager - HR & Admin.	Approved by M	anaging Director
Date:	15-07-2013	Date:	WED BY
Sign:	Ni de	Sign:	APPR
	Jef v		11 701 5012

Page 6 of 6

SOHAM MODI SOHAM MODI MANAGING DIRECTOR

Remarks by Admin.: (For office u	use only – Do not write in this box)
Background – Personal	☐ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor
Personality	+1 Good : Average Ll Poor
Appearance	☐ Good ☐ Average ☐ Poor
Communication skills	☐ Good ☐ Average ☐ Poor
Recommendation	Employ Reject Short list & decide later
Recommended salary	The state of the s
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Remarks by Divisional Manager:	(For office use only - Do not write in this box)
Teore with experience	☐ Good Average ☐ Poor
Knowledge of subject	Good Average Poor
Recommendation	Employ Reject Short list & decide later
Recommended salary	S and the decide later
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	05/07/2013
Recommendation	ly – Do not write in this box)
	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
	·
Office Day 11	
Offer Details Salary offered	
Remarks:	Date of joining 13-Jul-2013.
Comuna.	1 15 500 20121



Bio-Data
Note: Attach copy of Resume / Bio-data

Application for post of	CIVIL FRAINGER				
Date of application	05/07/2013				
Application through	☐ Advertisement ☐ Referred by:				
Personal Details					
Name	Palle . Saikumar veddy .				
Age	Palle . Sai timar veddy . 22 Date of Birth 09-05-1991				
Fathers Name	Palle Prabhakar reddy.				
Address for	H-No: 73, Modi - Bingalows, Phase - I.				
Correspondence	Palle Prabhakar reddy. H-No:73, Modi-Bingalows, Phase - I, Chinna cherlapally, abotherar Mandal.				
Phone & Mobile	418179858055				
Permanent Address	H- NO172 N 18 P - Love - Photo - T				
	H-No173, Modi Bungalow, 1 Phase - I chinna cherlapally, abattesar mandal, RR DIST				
	Chinna cherrapally, allates ar mandal, RR DIST				
Education					
Degree (PG)	B-TECH - CIVIL				
Name of college	Vishny Sree institute of Technology				
Location	Salalpur, Romalaramaram mondal Malanda List				
Course type	Jalalpus, Bomalaramaram mondal, Nagonda List Regular Course Correspondence Course				
Year of completion	2009 - 2013 Medium of Instruction				
Percentage marks	Category SC/ST/BC/Open				
Degree					
Name of college					
Location					
Course type	☐ Regular course ☐ Correspondence Course				
Year of completion	Medium of Instruction				
Percentage marks					
Name of Inter/ Jr. College	se Sn° chaîtanya Junior College				
Location	ECIL.				
Year	2007 - 2009 Medium of Instruction				
Name of school	Sri Krishnaveni Palent School				
Location	ecil:				
Year	1997 - 2007 Medium of Instruction				

Sand to P. Ramorh for hispag Opinion

	Computer Skills							
MS Excel					ge Poor		· · · · · · · · · · · · · · · · · · ·	
Auto CAD Other Two Wheeler / Gar Make HERO Year Year Lot2 Family Details Name Age Occupation Company Father Reshrida veldy 45 Business Mother Sukanya 40 Housewife Wife / Husband Brother / Sister Son / daughter Salary Details (Copy of 1 yr bank statement form salary account will have produced at time of employment Last Drawn Salary Does the above salary include: Conveyance: □ Yes □ No Mobile Allowance: □ Yes □ No Expected Salary 12, cc c Surety Can you provide 2 sureties from Govt. employees or employees of reputed companies? Surety 1: Name P. Pallada Ray Company Designation Name Company	MS Word			Avera	ge 🗆 Poor		***************************************	
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Two Wheeler / Gar Make HERO Year 2012	Auto CAD		Good					
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Family Details Name Age Occupation Company Father Father	Two Wheeler / G							
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Mother Sukanya 40 Housewife Brother / Sister	Family Details		Name	Age	Occupation		Company	
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Brother / Sister / Sister Brother / Sister / Sister / Sister Brother / Sister	Brother / Sister	Sou	maya	20	student			
Son / daughter Son /	Brother / Sister	T		18	student	-		
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Can you commit to work for a minimum of 2 years? Yes - No Wel to f. prabhakar Reddy, his fath that Mr. Sai Kuno has no work for a minimum of 2 years? Leady, his fath that Mr. Sai Kuno has no work for a minimum of 2 years? Leady of the father of the company.	Copy of 1 yr ban Last Drawn Salary Does the above salary include: Expected Salary Surety Can you provide 2 reputed companie Surety 1: Surety 2:	2 surets?	ESI: ESI: Yes Conveyance 12, ies from Go Name Designation Name Designation	□ No e: □ Ye cc c vvt. emp	PF s = No Me Oloyees or employ Pathakar Redy	ees of Company Your Rela	No vance: Yes No Yes No tion	

Experience & Employment Details Years of experience in relevant field -NIL-Name of Company Duration of employment From date: To date: Location Designation Last drawn salary Number of employees in Number of employees in your dept. or division? the company / branch? Brief description of work handled by you. Reason for leaving **Remarks:** (For office use only – Do not write in this box) Name of Company Duration of employment From date: To date: yrs Location Designation Last drawn salary Number of employees in Number of employees in your dept. or division? the company / branch? Brief description of work handled by you. Reason for leaving **Remarks:** (For office use only – Do not write in this box)

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Duration of employment	yrs	From date:		To date:	
Location		<u> </u>		.1	
Designation				**************************************	
Last drawn salary					
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Ask for additional sheets if required.

RESUME

Palle Sai Kumar Reddy

Mobile No: +91 8179858055

Mail Id : pallesaikumarreddy8055@gmail.com

CAREER OBJECTIVE

Looking for the best opportunity in your esteemed organization where I would be able to utilize and enhance my potential while being resourceful, innovative and flexible.

EDUCATION PROFILE

Duration of study	Qualification	lification Institution Board/ University		Percentage of Marks
2009–2013	B.Tech (Civil)	Vishnu Sree Institute of Technology	Jawaharlal Nehru Technological University	60
2007-2009	10+2 (M.P.C)	Sri Chaitanya Junior College	Board of Intermediate Examination	60
1997- 2007	S.S.C	Sri Krishnaveni Talent School	Board of Secondary Education	70

SKILL SET

- Good communication skills
- In drafting i have experience in hand drawing and archietural planning and designing.
- Well experience in Auto Cad and MS Office
- Others: Data Entry Operator.

INDUSTRIAL TOUR

• Undergone industrial based training program in PothireddyPadu [Kurnool (dist)] which includes study of flow of Water in the channel and different types of Tunnells from 18-11-2010 to 20-11-2010 at Kurnool, A.P.

Training Guide: Mr. Satyanarayana

ACADAMIC PROJECTS

Mini Project:

Report on RCC cracks in structures

Main Project:

High way development

PERRSONAL PROFILE:

Father's Name

Mr. PALLE PRABHAKAR REDDY

Mother's Name

Mrs. PALLE SUKANYA

Date Of Birth

09-05-1991

Permanent Address

S/O PALLE PRABHAKAR REDDY

H.no-73, phase -I, Modi Bungalows,

China cherlapally, Hyderabad-501301.

Andhra Pradesh, India.

Gender

Nationality Marital Status Indian Single

Male

Blood group

Linguistic ability

Telugu (Mother tongue), English, Hindi.

Hobbies

Listening to music, Internet Surfing.

E-mail

pallesaikumarreddy8055@gmail.com

DECLARATION:

I here by declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.

Date: 15.06.2013

Yours Sincerely

Place: Hyderabad

PALLE SAI KUMAR REDDY

M. Sword: Dropp M. S. Gard: Dropp Ams CAD: Average

J. Sameto 12013