

Details of Appointment: (For office use only – Do not write on this page)

Name	C. RAI KUMAR
Salary – CTC	18,000/- + 6500/- advance Incentive
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month <input type="checkbox"/> As per actuals
Mobile Allowance	<input type="checkbox"/> Nil <input checked="" type="checkbox"/> Rs. 499 per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF <input checked="" type="checkbox"/> PF & ESI included in above salary
Probation Period	<input type="checkbox"/> 3 months <input type="checkbox"/> Nil <input checked="" type="checkbox"/> 6 MONTHS.
Salary revision	<input type="checkbox"/> After 3 months <input type="checkbox"/> Next April - 2015 (2000/- depending on performance)
Employee company	MODI AND MODI CONSTRUCTIONS.
Designation	SR. SALES MANAGER.
Site	MNM, VSC & SOB
Date of joining	24-11-2014
Report to	MD
Commitment	Committed to work for at least 02 yrs.
Documents required	<input checked="" type="checkbox"/> 4 photographs <input checked="" type="checkbox"/> Copy of school certificates <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input checked="" type="checkbox"/> Surety from _____ <input checked="" type="checkbox"/> Surety from _____ <input checked="" type="checkbox"/> 1 yr bank statement <u>one week time</u> <input checked="" type="checkbox"/> Reference letter from <u>Sankalp Staff Manager</u> <input checked="" type="checkbox"/> Service Certificate from <u>Aditya, Manjiv & Ravij</u> <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	Through advertisement.

Approved by Manager - HR & Admin.	Approved by Managing Director
Date: 19-11-14	Date: 20 NOV 2014
Sign: <i>C. Rai</i>	Sign: SOHAM MODI MANAGING DIRECTOR

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	
<p><i>Communication skill good</i> <i>Having 8 year experience in real estate</i> <i>Ready to join in a week time</i> <i>Good as a Team-leader 3/1</i></p>	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	
<p><i>- Suitable person for the post</i> <i>- having a real estate background.</i></p>	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	
<p><i>Good - can employ. m 19/11/14</i></p>	

Offer Details

Salary offered		Date of joining	
Remarks:			

18/11/14
G. Srinivas

Thoughtful

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	SENIOR MANAGER MARKETING
Date of application	17-11-2014
Application through	<input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> Referred by:

Personal Details

Name	RAJKUMAR CHAGAL		
Age	48	Date of Birth	26-9-1965
Fathers Name	LATE N.R. CHAGAL		
Address for Correspondence	2-2-1130/1, Flat No. 8, Digavalli Mansion New Nallakunta, HYDERABAD-44		
Phone & Mobile	8096756321		
Permanent Address	102, Chays Block, mshan Apartments Vinayaknagar, NIZAMABAD-503002		

Education

Degree (B.A)	B'com		
Name of college	Govt. Evening college		
Location	NIZAMABAD		
Course type	<input checked="" type="checkbox"/> Regular Course <input type="checkbox"/> Correspondence Course		
Year of completion	1986	Medium of Instruction	English
Percentage marks	45%	Category	SC/ST/BC/Open

Degree	B'com		
Name of college	Govt. Evening college		
Location	NIZAMABAD		
Course type	<input checked="" type="checkbox"/> Regular course <input type="checkbox"/> Correspondence Course		
Year of completion	1986	Medium of Instruction	English
Percentage marks	45%		

Name of Inter/ Jr. College	Govt. Junior college		
Location	NIZAMABAD		
Year	45% 1982	Medium of Instruction	Telugu

Name of school	C.S.I. High school		
Location	NIZAMABAD		
Year	57% 1979	Medium of Instruction	Telugu

19/11/14
9:30 pm
Hed

Handed

due to financial problem of father's expenses completed on 1982 + 86

Description of other courses or training	-
	-

Computer Skills:

MS Office:	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word:	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel:	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD:	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other:	-

Two Wheeler / Car:

Make	MARUTHI ZEN	Year	1999
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Family Details:	Name	Age	Occupation	Company
Father	Late N.R. Chagel	-	-	-
Mother	Krishnaveni Doga	78	House wife	
Wife / Husband	Vasundhara	44	Private Employee	(Medi Builders ex-employee)
Brother / Sister	Shyam Kumar	55	Govt. Employee	New India Assurance
Brother / Sister	Prasanna	52	House wife	
Brother / Sister	Rama Krishna	46	medical Rep.	mege corop
Son / daughter	C. Sandeep	23	student	MBA - III year
Son / daughter	Vineela	24	House wife	
Son / daughter				

Salary Details :

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	29,800/-		
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Expected Salary	35,000/- P.M. Negotiable		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Surety 1:	Name	Smt. Leela	Company	BSNL
	Designation	Asst. office	Your Relation	Sister-in-law
Surety 2:	Name	Shyam Kumar	Company	New India Assurance
	Designation	Senior Clerk Supervisor	Your Relation	Elder Brother

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Experience & Employment Details:

Years of experience in relevant field	8 years		
Name of Company	Sankalp Infra / Interior <i>Apb, Villa</i>		
Duration of employment	3 yrs	From date: Jan 2012	To date: Till date
Location	Hyderabad		
Designation	Sri manager marketing		
Last drawn salary	CTC 29,800/- P.M	Net Salary <i>Not</i> $\frac{29,800}{12}$ \times 12 = 29,800/-	
Number of employees in the company / branch?	38	Number of employees in your dept. or division?	8
Brief description of work handled by you.	Promoting company's ventures, getting leads, conducting property show stall, calling the customers, Handling customers doubts, motivating team & helping in closing & collection		
Reason for leaving	Not getting salary due to financial problem		

*Target
3
Apb
Villa
2012*

Remarks: (For office use only – Do not write in this box)

<i>Company in financial problem & not able to give pension to customer etc in 2012</i>	
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Name of Company	Aditya constructions <i>Apb + Villa</i>		
Duration of employment	1 yrs	From date: Jan 2011	To date: Dec' 2011
Location	Hyderabad		
Designation	Asst. manager		
Last drawn salary	25,000/- P.M		
Number of employees in the company / branch?	100	Number of employees in your dept. or division?	20
Brief description of work handled by you.	Leads collection, Site Deployment, calling customers, explaining projects, arranging site visits, closing the deal, collecting cheques from customers		
Reason for leaving	Problem with Management.		

Remarks: (For office use only – Do not write in this box)

<i>Company Policy was Hard Each Executive & Manager of flat p/m. & was not paid unless they book flat, villas</i>	
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Name of Company	MANJEERA CONSTRUCTIONS ^{ARB}			
Duration of employment	3 yrs	From date:	May 2008	To date: 2011 Jan
Location	Hyderabad			
Designation	Asst. manager			
Last drawn salary	15,000/- p.m			
Number of employees in the company / branch?	150	Number of employees in your dept. or division?	6	
Brief description of work handled by you.	Leads collecting, calling customers, attending property shows, explaining about Ventures, inviting for site visits, closing the deal.			
Reason for leaving	Better salary			

Remarks: (For office use only – Do not write in this box)

used to manage site with Executives & Company used to give leads etc by Ad Target 10 Plots per month			
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Name of Company	KARVY REALTY LTD. Plot Business			
Duration of employment	6 months	From date:	Jan 2007	To date: April 2008
Location	Hyderabad			
Designation	Team manager			
Last drawn salary	12,000/- p.m			
Number of employees in the company / branch?	150	Number of employees in your dept. or division?	60	
Brief description of work handled by you.	collecting customers data & calling, arranging site visits, closing the deal.			
Reason for leaving	Better salary			

Target 10 plots per month BY Executives

Remarks: (For office use only – Do not write in this box)

Monday to Friday at Office in data, arrange site visit & Sat & Sunday to site			
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Ask for additional sheets if required.

RESUME

C.RAJ KUMAR

2-2-1130/1, Flat No.8,
Digavalli Mansion,
New Nallakunta,
HYDERABAD – 500 044.

Email Id : orkaychagal@gmail.com.

Mobile: 8096756321

CAREER OBJECTIVE:

To utilize my skills and knowledge to build those works towards the growth of the organization and meets the company's objective and service .

EDUCATIONAL QUALIFICATION:

- B.com. from Osmania University

WORK EXPERIENCE :

- Presently working for SANKALP INFRA as a Sr. Sales Manager.
Aditya Constructions from Jan,2011 to Dec,2011 as a Assistant Manager.
- Manjeera Constructions from May 2008 to 2011 as a Assistant Manager.
- KARVY REALTY (I) Ltd., as a team Manager form Jan 2007 to April 2008.

MODI BUILDERS as Assistant Manager 2006.JANUARY

BORACHEM LABORATRIES (May 2000 to 2005 Dec as a Area Manager)

Maintaining a team of seven Medical Representatives and achieving the target.

- YASH PHARMA LABORATRIES (Jan 87- APR 2000).
As a Medical Representatives

COMPUTER SKILLS:

- Hands on knowledge of MS –Dos, Windows, MS-Office 98 with proficiency in key board skills.

PERSONAL PROFILE:

Name : C. Rajkumar
Father's Name : N.R Chagal
Date of Birth : 26th September 1965
Local Address : 2-2-1130/1, Flat No.8,
Digavalli Mansion, New Nallakunta,
Hyderabad -500044.
Marital Status : Married
Nationality : Indian
Languages Known : Telugu, Hindi, English & Kannada
Religion : Hindu
Hobbies & interests : Reading, Music, Travelling and cricket
Strength's : Optimism and Hard work, Punctually, Patience

Date: 17 - 11 - 2014

Place : Hyderabad

Signature ::



(Raj Kumar. C)

062911

BOARD OF SECONDARY EDUCATION
ANDHRA PRADESH

062584



SECONDARY SCHOOL CERTIFICATE

Certified that

C. RAJ KUMAR

bearing

R.No.

151686

Son/Daughter of

N R CHAGAL

and belonging to

CSIHS B NIZAHABAD

appeared

at the SSC EXAMINATION held in

APRIL, 1978

and PASSED the Examination in

SECOND

division with

TELUGU

as the medium of instruction

The Date of Birth of the Candidate is

DATE OF BIRTH	DAY	MONTH	YEAR			
26--09--62	TWO	SIX	SEP.	ONE	NINE	SIX TWO

The Candidate Secured the following Percentages of marks

FIRST LANG.	MARKS	THIRD LANG.	MARKS	MATHEMATICS	MARKS
TELUGU	60	ENGLISH	48	GENERAL	48
GENERAL SCIENCE	53	SOCIAL STUDIES	52	TOTAL (In Figs.)	261
TOTAL (in Words)		TWO	SIX	ONE	
SECOND LANGUAGE (HINDI			62

marks of identification

1 A mole on the right side of the chest.

2

Head of Institution

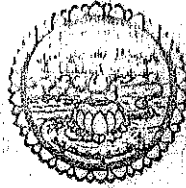
[Signature]
Principal & Correspondent

[Signature]

423592
100/100
14-11-78

SERIAL NO. 013478

Board of Intermediate Education HYDERABAD (A.P.)



PASS CERTIFICATE CUM MEMORANDUM OF MARKS

THIS IS TO CERTIFY THAT **G. RAJKUMAR**
 SON/Daughter OF **N. R. CHAGAL**
 WITH REGISTRATION NUMBER **155392** PASSED THE
 INTERMEDIATE EXAMINATION HELD IN **OCTOBER 1981**
 COMPARTMENTALLY.

THE SUBJECTS IN WHICH THE CANDIDATE WAS EXAMINED AND THE MARKS
 SECURED WERE

MEDIUM: TELUGU

SUBJECTS	PAPER-I		PAPER-II	
	MAXIMUM MARKS	MARKS OBTAINED	MAXIMUM MARKS	MARKS OBTAINED
PART-1 : ENGLISH	100	043*	100	045*
PART-2 : (HINDI)	100	039*	100	036*
PART-3 : OPTIONAL SUBJECTS				
ECONOMICS	100	046*	100	048*
COMMERCE	100	038*	100	054*
CIVICS	100	052*	100	048*
GRAND TOTAL :				
IN FIGURES	IN WORDS			
449	***FOUR***FOUR***NINE***			

SIGNATURE OF THE PRINCIPAL
 AND COLLEGE SEAL

[Signature]
 JOINT/DEPUTY SECRETARY
 (EXAMINATIONS)

NOTE : ELIGIBILITY RULES ARE PRINTED OVER LEAF

* INDICATES MARKS OBTAINED

Osmania University

Provisional Certificate

6607



This is to certify that Raj Kumar Chagal
 son/daughter of N.R. Chagal
 was declared to have passed the B. A. / B. Sc. / B. Com. (3-Year Degree Course ;
 Examination after qualifying in the following subjects :-



Part I	Year	Roll No.	Division
English	8404	3383-517	Second
and Language (Hindi)	"	"	
Part II (Optionals)			
1. A	8504	3383-517	Pass
2. B	"	"	
3. C	"	"	
4.			

Hyderabad
 9 JUL 1985
 Dated 1985 .

[Signature]
 Registrar

INDIAN UNION DRIVING LICENCE
ANDHRA PRADESH
 DRIVING LICENCE
 DL DAP02500399872012



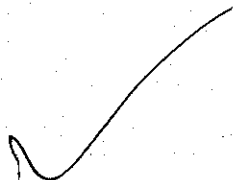

RAJ KUMAR C
 NR CHAGAL
 1-1-227

MAHAN APARTMENTS
 VINAYAK NAGAR

21/08/2012 **DUPLICATE**

Licensing Authority
 RTA-NIZAMABAD

	Class Of Vehicle	Validity
Non-Transport	LMV,MCWG	20/08/2017
Transport		
Hazardous Validity		
Badge No.		
Reference No.	DLFAP025244802007	
Original LA.	RTA NIZAMABAD	
DOB	26/09/1962	
Blood Gr.		
Date Of 1st Issue	31/10/2007	



आयकर विभाग
 INCOME TAX DEPARTMENT
 CHAGAL RAJ KUMAR
 NARASIMHA RAMANUJAM CHAGAL
 26/09/1962
 Permanent Account Number
 APMPC6146G

भारत सरकार
 GOVT OF INDIA

Signature

यदि कार्ड खो जाये / पाते हुए कृपया सूचित करें / यदि
 आइएटीएस सेवा कार्ड खो गये हो तो
 दिल्ली में निम्न सूचनाएं दें
 आयकर सेवाओं में एक्स-सेल के माध्यम से
 घंटे 41-043

If this card is lost / someone's lost card is found,
 please inform / return to
 Income Tax PAN Services Unit, NSDL,
 3rd Floor, 5, Applic Chambers,
 Near Bangor Telephone Exchange,
 Galle, Pune - 411 045

Tel: 91-20-3721-8080, Fax: 91-20-2721-8081
 Email: info@nsdl.co.in

Whomsoever it may concern (without liability)
This is to certify that Mr C. Raj Kumar, is my
brother in law. R/O Digavalli, Nallakunta - Hyderabad.

C. Leela

C. Leela - Supervisor.
BSNL - Ph. 8500450957
Nizamabad -

21/11/14

OK

WHOM SO EVER IT MAY CONCERN

(Without prejudice and liability)

This is to certify that Mr. C. RAJKUMAR
S/o N.R. Chagal, Aged 50 years. Resident of
Digavalli mansion, New Nallakunta, Hyderabad
is my brother



SIGNATURE



In House Surveyor

(C. SHYAM KUMAR) Ph. 8121483893

The New India Assurance - Co Ltd

Divisional Office, Subash Nagar

Nizamabad.

21/11/14

Modi Properties & Inv. Pvt. Ltd – New Employee Joining – Check list

Name:	C. Raj Kumar	Joining Date:	24-11-2014
Designation:	Sr. Sales Manager	Division:	Sales Division
Company:	MMM	Prepared by:	Jai Kumar
Site/Project:	MMM, VSC & SOB	Sign:	<i>Jai Kumar</i>
Sl. No.	Description	Status Yes / No / NA / Done	
1.	SSC Marksheet collected?	Yes	
2.	HSC/Inter /Diploma Marksheet collected?	Yes.	
3.	Graduation Mark sheet//certificate collected?	Yes.	
4.	P.G. Marksheet/certificate collected?	NA.	
5.	Experience Certificate collected?	1 month asked Yes	
6.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)	1 month asked	
7.	Relieving Letter collected?	NA.	
8.	4 Passport Size Photographs collected?	Yes.	
9.	2 Postcard Size Family Photographs collected?	Pending	
10.	Residence Proof collected? Passport.	Yes	
11.	Photo ID Proof collected? Drivers license - DL DAP 02500399972012	Yes.	
12.	PAN Card collected? AFMPC 6146 G.	Yes.	
13.	2 Reference Letters collected? C. Keela & Shyam Kumar	Yes	
14.	Blood group certificate corrected?		
15.	Employee ID Card form filled?	Yes	
16.	Bank Account form filled?	Yes.	
17.	P.F. Declaration form filled?	NA.	
18.	E.S.I. Declaration form filled?	NA	
Task to be explained?		NA	
1.	Send introduction email/inform through viber to staff	Done	
2.	Desk - Prepare employee work area or arrange Desk (Site office)	Done	
3.	Laptop - Arrange computer access/laptop	Done.	
4.	SIM - CUG Airtel new connection/portability 7032726321	Done	
5.	Smart mobile phone - check / provide Samsung	Done.	
6.	Viber - Add in Groups	Done.	
7.	Create employee email ID rajkumar@modiproperties.com	Done.	
8.	Visiting Cards	Done.	
9.	Uniform, wherever required	Pending	
10.	Office Rules : Timings, leave policy, & uniform etc., as per circulars	Done	

Remarks:

12.07.2008

This is to certify that you have resigned from the services of KARVY REALTY (INDIA) LIMITED on 02.07.2008.

Name: Mr. RAJKUMAR CHAGAL
Emp ID: 14624

Sub: Resignation


Dear Mr. Rajkumar,

This has reference to your resignation letter dt.02.07.2008 wherein you have expressed your inability to continue your services with our organization.

In this connection, please be informed that your resignation has been accepted and you were relieved from the services on the closing hours of 02.07.2008.

We are thankful for your association with our organization during the tenure.

For **KARVY REALTY (INDIA) LIMITED**


M. ABRAHAM
ASST. GENERAL MANAGER - HR



MANJEERA
Life Elevated

Date: 11.04.2011

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. CH Rajkumar** has worked with us from 02.07.2008 to 09.03.2011 and was designated as "**Assistant Manager – Marketing**" at the time of his leaving the organization

We wish his all success in his future endeavor.

CHRISTOPHER PC JOHN
SR MANAGER - HR.



Sankalp
Building Value

05th Apr, 2014

To whom so ever it may concern

This is to certify that Mr. Raj Kumar. Chad worked with us as Manager – Sales for the period from 02.01.2012 to 31.03.2014. He is relieved of his duties from closing hours of 31st Mar 2014.

During his tenure with us, his performance was good and to the satisfaction of the management.

We wish him all the success in his future endeavors.

With best wishes

Venu Gopal. KY
Human Resources