

Details of Appointment: (For office use only – Do not write on this page)

Name	C. VASUNDHARA.
Salary	CTC. 10,000/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month <input type="checkbox"/> As per actuals
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. 349 per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF <input checked="" type="checkbox"/> PF & ESI included in above salary
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April - 2016.
Employee company	Medi Housing Pvt Ltd.
Designation	Sales Executive
Site	
Date of joining	24-1-2015
Report to	AANAR from 1/2/15. Till then report to DVC.
Commitment	Committed to work for at least 02 yrs.
Documents required	<input checked="" type="checkbox"/> 4 photographs <input checked="" type="checkbox"/> Copy of school certificates <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Surety from _____ <input type="checkbox"/> Surety from _____ <input type="checkbox"/> 1 yr bank statement _____ <input checked="" type="checkbox"/> Reference letter from <u>Medi Builders</u> <input checked="" type="checkbox"/> Service Certificate from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	→ wife of Mr. C. Raj Kumar, Sr. Sales Manager

Approved by Manager - HR & Admin.		Approved by Managing Director	
Date:	24-1-15	Date:	27 JAN 2015
Sign:	<i>[Signature]</i>	Sign:	<i>[Signature]</i>

APPROVED BY
27 JAN 2015
SOHAM MODI
MANAGING DIRECTOR

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor	
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor	Sales & CR
Personality	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor	
Appearance	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor	
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor	
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later	
Recommended salary		
Communication skill good, Experienced in sales & CR dept, can join after 20th Jan-15, OK		

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor	
Knowledge of subject	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor	
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later	
Recommended salary	₹ 15,000/- per month	
Has experience in CR at Modi Builders.		

Remarks by MD (For office use only – Do not write in this box)

Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later	
Recommended salary	10,000/- p.m. + incentives	

Offer Details

Salary offered		Date of joining	
Remarks:			

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Suitable Post	
Date of application	10-01-2015	
Application through	<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Referred by: C. RASIKUMAR

sales
in sales mang
w/o
C. Rajkumar
Kantad
8000

Personal Details

Name	VASUNDHARA CHAGAL		
Age	46 Yrs.	Date of Birth	05-05-1968
Fathers Name	M. KRISHNAMA CHARY		
Address for Correspondence	#2-2-1130/1, P. No. 8, DIGAVALLI MANSION NEW NALLAKUNTA, HYDERABAD-500044		
Phone & Mobile	9246888552 / 8121088552		
Permanent Address	#2-2-1137/83/A, NEW NALLAKUNTA HYDERABAD - 500044		

Education

Degree (PG)	=		
Name of college			
Location			
Course type	<input checked="" type="checkbox"/> Regular Course	<input type="checkbox"/> Correspondence Course	
Year of completion		Medium of Instruction	
Percentage marks		Category	SC / ST / BC / Open

Degree	B.Com		
Name of college	SRI PADMAVATHI MAHILA KALASALA		
Location	SAIDABAD, HYDERABAD		
Course type	<input checked="" type="checkbox"/> Regular course	<input type="checkbox"/> Correspondence Course	
Year of completion	1989	Medium of Instruction	ENGLISH
Percentage marks	63%		

Name of Inter/ Jr. College	D.C.P. (DIPLOMA IN COMMERCIAL PRACTICE)		
Location	TARNARA, SECUNDERABAD		
Year	60/1. 1985	Medium of Instruction	ENGLISH

Name of school	MADAPATI HANUNANTHA RAO GIRLS HIGH SCHOOL		
Location	NARAYANPUDA, HYDERABAD		
Year	61/1. 1983	Medium of Instruction	ENGLISH

Description of other courses or training	DIPLOMA IN COMPUTER APPLICATIONS
	(BASICS & MS OFFICE)

Computer Skills:

MS Office	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car:

Make		Year	
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Family Details:	Name	Age	Occupation	Company
Father	KRISHNAMACHARY M		PUSARI & AGRICULTURIST	
Mother	ALIVELAMMAM (LOVE)	90 YRS	HOUSE WIFE	
Wife / Husband	C. RAJIVANAR	52 YRS	PROFESSION	MODI PROPERTIES
Brother / Sister	M. RAJANAVANAR	70 YRS	RETA BANK	SYNDICATE BANK
Brother / Sister	M. SUDHARSHAN	61 YRS	PVT. EMPLOYEE	
Brother / Sister	M. RAJANATHAN	59 YRS	SCHOOL TEACHER	SARATHANAVODAYA VIDYALAYA
Son / daughter	SANDEEP C	26 YRS	STUDYING	MTECH in Canala
Son / daughter	VINEELAC	28 YRS	HOUSE WIFE	
Son / daughter				

Salary Details :

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	15,000/- per month		
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PF: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Expected Salary	AS PER COMPANY NORMS Negotiable		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Surety 1:	Name		Company
	Designation		Your Relation
Surety 2:	Name		Company
	Designation		Your Relation

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Experience & Employment Details:

Years of experience in relevant field	6 Months
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Name of Company	SAIPANAN ENTERPRISES (DISTRIBUTOR FOR CONTINENTAL TIRE) DISTRIBUTOR FOR CONTINENTAL TIRE		
Duration of employment	6 Months yrs	From date: April 14	To date: Sept, 16
Location	GREEN PARK COLONY, KARMAVAHATI, HYD.		
Designation	COMPUTER OPERATOR COM OFFICE ENCHAVAS		
Last drawn salary	Rs. 15000/-		
Number of employees in the company / branch?	25 nos.	Number of employees in your dept. or division?	/
Brief description of work handled by you.	Billing, collecting amount - DAILY Updating Books / Sending Collection Amount to Banks.		
Reason for leaving	DISTANCE / No proper Transport / Timings ^{NO}		

Remarks: (For office use only - Do not write in this box)

Reason for leaving: Long working hours 10 am to 10 pm
3 months ago in India due to health problem

Name of Company	MODI BULDERS & REALTORS PVT. LTD.		
Duration of employment	7 1/2 yrs	From date: 3me, 2006	To date: Jan, 2014
Location	BANDARA HILLS, HYDERABAD		
Designation	Sr. CUSTOMER CARE MANAGER		
Last drawn salary	Rs. 25000/- (Net) (LTC) Rs. 27000/-		
Number of employees in the company / branch?	100+	Number of employees in your dept. or division?	3.
Brief description of work handled by you.	* HANDLING CUSTOMERS VISITING OFFICE SOLVING CUSTOMERS PROBLEMS POST MID PRIOR to HANDOVER OF FLATS / VILLAS. PREPARING ANALYSIS / REPORTS / MAJLS. RESPONSE		
Reason for leaving	DUE TO HEALTH PROBLEM - Spandylysis Etc		

Remarks: (For office use only - Do not write in this box)

14 fluids

Name of Company	SKY ROCK ENTERPRISES (CBA CARRY FORWARD PATENTS) VISHAYAWADA		
Duration of employment	2 yrs	From date: JULY 2004	To date: MAY 2006
Location	BANIC COLONY, VISHAYAWADA.		
Designation	OFFICE IN CHARGE.		
Last drawn salary	Rs. 4000/-		
Number of employees in the company / branch?	15	Number of employees in your dept. or division?	
Brief description of work handled by you:	HANDLING CUSTOMERS / BILLING. CASH TRANSACTIONS / STOCK-MECHANICAL. PREPARATION OF STOCK REPORTS.		
Reason for leaving	SHIFTED TO HYDRABAD - BASE AND IS GOVT TRANSFER		

Remarks: (For office use only - Do not write in this box)

Name of Company	SAIRAM AIRCRAFT ENGINEERING COMPANY (VOLTAIC DEALERS)		
Duration of employment	3 1/2 yrs	From date: 7	To date: 2
Location	OP. SECRETARIAT, HYDRABAD.		
Designation	STENOGRAPHER COM OFFICE IN CHARGE		
Last drawn salary	Rs. 2500/-		
Number of employees in the company / branch?	10	Number of employees in your dept. or division?	
Brief description of work handled by you:	Preparing Quotations / DELIVERY CHALLENGES / Agreements / Attending Phone calls (IN & OUT) / FILING. HUSBAND.		
Reason for leaving	GOVT TRANSFER - Shifted to VISHAYAWADA		

Remarks: (For office use only - Do not write in this box)

Ask for additional sheets if required.

CURRICULUM VITAE

VASUNDHARA CHAGAL

Email ID : vasuraj2@yahoo.co.in

Hello : 9246888552

Career Summary : Has about Twenty One Years experience.

Career Objective : To serve an esteemed organization holding a responsible position with an unrestrained vertical growth, ensuring credible performance which leads the reputation on to high pedestal.

Present Status :

Organisation : Sai Pavan Enterprises (Distributor for Jhonson & Johnsn & Ferrero India Pvt. Ltd) Green Park Colony, Karmanghat, Hyderabad. -
Designation : *Computer Operator*
Period : Since April,2014

Experience :

Organisation : Modi Builders & Realtors Pvt. Ltd. (Construction company) Banjara Hills, Hyderabad.
Designation : *Sr. Customer Care Manager*
Period : 7 ½ Years

Organisation : Orient Granites & Marbles Pvt. Ltd., Secunderabad.
Designation : *Stenographer cum Accounts Assistant.*
Period : *Two years*

Organisation : Sharezy Associates, Hyderabad (C & A for Kemin Nutrition & Technologies Pvt. Ltd., Chennai – Poultry Division)
Designation : *Office Incharge.*
Period : *Four years*

Organisation : Shiva Chem Technologies (I) Pvt. Ltd., Hyderabad (Dealers for Scientific Instruments (Govt. Machinery) Foreign Dealings)
Designation : *Steno cum Secretary*
Period : *Two years*

Organisation : Sairam Airconditioning Co., Hyderabad (Dealers for Voltas division Airconditioners and own business i.e. Central Air Cooling System for big Cinema Halls, Auditoriums and other big big organization like banks, Museums etc.)
Designation : *Stenographer cum Office Incharge.* **Period :** *3 ½ years*

Organisation : SKY ROCK ENTERPRISES (C & A for Mount Mettur Pharmaceuticals Ltd., Chennai, Business Associates for Industrial Division of Eureka Forbes Ltd., Hyd., Dealers for Organic Pharmaceuticals, Vijayawada, and Corporate Agents for HDFC Standard Life Insurance Co., VJA and for CITI Financial, Vijayawada.

Designation : OFFICE – INCHARGE (4 Divisions)

Period : 2 Years

Educational Qualifications :

S.S.C. from Madapati Hanumantha Rao Girls High School, Hyderabad

Session : 1982 - 1983

Diploma in Commercial Practice from Central Institute of Commerce, Tarnaka, Secunderabad.

Session : 1983 – 1985

Bachelor of Commerce from Sri Padmavathi Mahila Kalasala, - Osmania University, Hyderabad.

Session : 1985 – 1989

Technical Qualifications :

- ❖ Typewriting English (Higher)
- ❖ Shorthand English (Lower)
- ❖ DCA – Diploma in Computer Applications

Strengths :

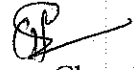
- ❖ Hard Working
- ❖ Good in Communication.
- ❖ Open to learn.
- ❖ Can mingle with all sorts of people.
- ❖ A Sense of Flexibility is built in me to face the upcoming demand of the market competition.

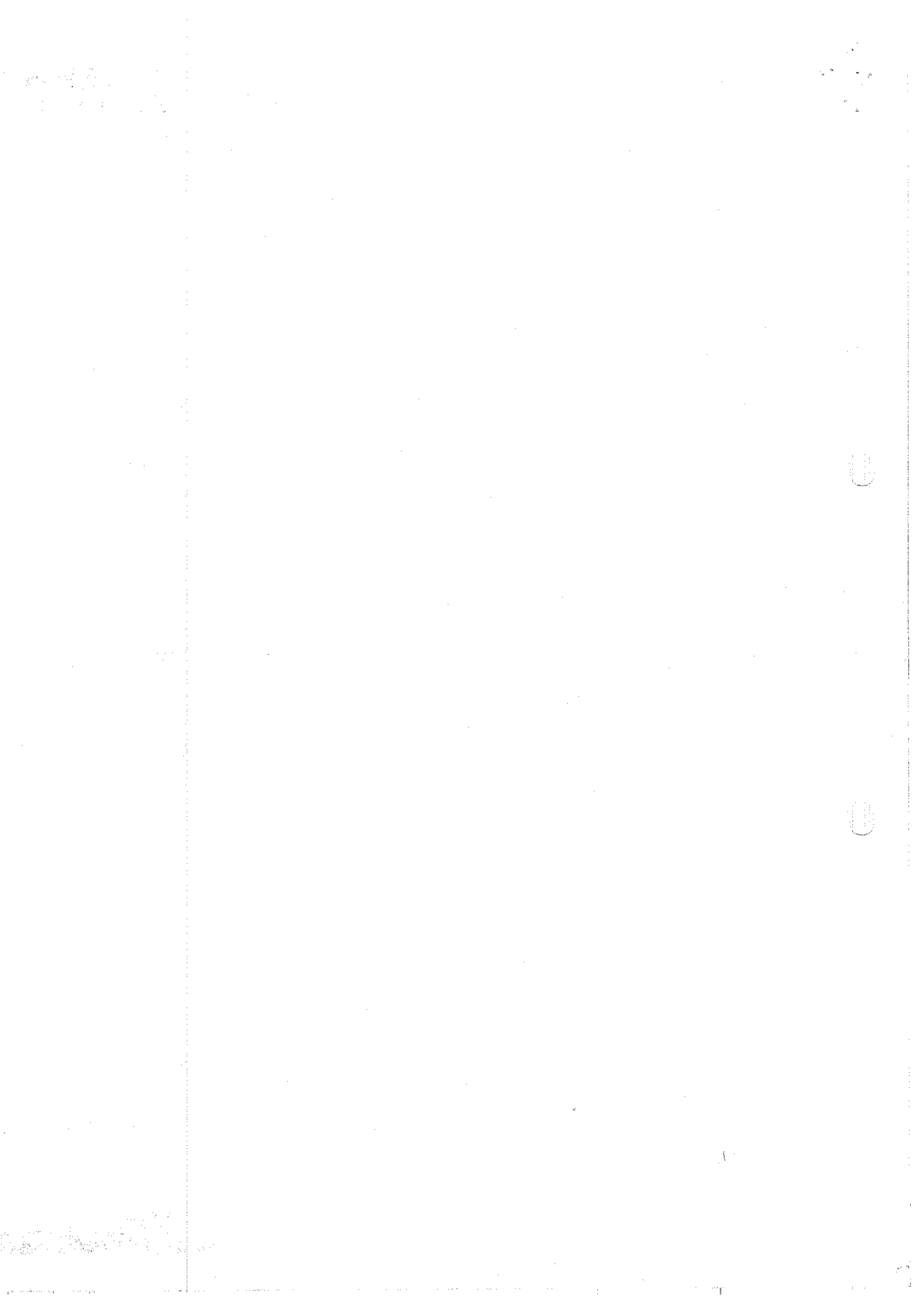
PERSONAL PROFILE

Name :: Vasundhara Chagal
Husband's Name :: Raj Kumar Chagal
Date of Birth :: 05 -05-1968
Gender :: Female
Marital Status :: Married
Nationality :: Indian
Religion :: Hindu
Languages Known :: English, Hindi, Telugu & Tamil
Native Place :: Hyderabad
Permanent Address :: C/o. M. Raghava Chary
H.No. 2-2-1137/8/3/A,
New Nallakunta,
HYDERABAD – 500 044.
Ph. No. 040 – 27560341
Correspondence Address :: Vasundhara Chagal
2-2-1130/1, Flat No.8,
Digavalli Mansion, New Nallakunta,
Hyderabad – 500 044.
Cell No. 9246888552 / 8121088552
E.mail : vasuraj2@yahoo.co.in

Place :: Hyderabad

Date :: 10/01/2015

Signature : : 
(Vasundhara Chagal)





MODI BUILDERS & REALTORS (P) LTD.

Ref: MB/HR/ RL/126/2014

Date: 31-1-2014.

Relieving Letter cum Experience Certificate

This is to certify that Mrs.C.Vasundhara, w/o. Mr. C. Raj Kumar has worked in our organization as Sr. Customer Care Manager from 21-06-2006 to 31-1-2014. She has been relieved from the services of the company on the closing hours of 31-1-2014.

During her tenure in this organization we found her to be sincere, hardworking & honest.

Yours faithfully,

For MODI BUILDERS & REALTORS PVT. LTD.

Authorized Signature



4th Floor, Ashoka Hi Tech Chambers, 8-2-120/76/1/B/16, 17, 18, Road No.2, Banjara Hills, Hyderabad - 500 034.

Ph: 040-66333111, 66333888, 66336633, Fax: +91 - 04 - 27541450

E-mail : info@Modibuilders.com website: www.modibuilders.com

CIN: U45201TG1999PTC033173

3

3

**BOARD OF SECONDARY EDUCATION
ANDHRA PRADESH**



585686

SECONDARY SCHOOL CERTIFICATE

PC/03/107601

Certified that VASUNDHARA MADABHUSI **bearing**

R. No. 028173 **(Son/Daughter of)** M KKRISHNAMACHARY

and belonging to M H RAO G H S NARAYANGUDA HYD **appeared**

at the SSC EXAMINATION held in MAR, 1983 **and PASSED the Examination in**

FIRST **division with** ENGLISH **as the medium of instruction.**

The Date of Birth of the Candidate is

DATE OF BIRTH	DAY	MONTH	YEAR			
05/05/1967	ZERO	FIVE	MAY	ONE	NINE	SIX SEVEN

The candidate Secured the following Percentage of marks

FIRST LANG.	MARKS	THIRD LANG.	MARKS	MATHEMATICS	MARKS
TELUGU	65	ENGLISH	52	GENERAL	74
GENERAL SCIENCE	66	SOCIAL STUDIES	64	TOTAL (in Figs.)	321

TOTAL (In Words) THREE TWO ONE

SECOND LANGUAGE (HINDI) ZERO FOUR EIGHT 48

Marks of Identification

1. A mole on the right foot
2. A mole on the fore head

D. Keshu Prasad
Head of Institution

M. Hanumantha Rao
Addl./Jt. Secretary

Date of issue 6TH JUNE 83

HYDERABAD **MADAPATI HANUMANTHA RAO** **Board of Secondary Education**
GIRLS' HIGH SCHOOL
NARAYANGUDA HYDERABAD

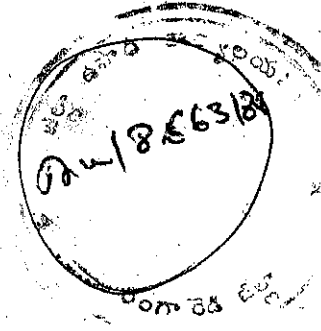
The marks with the asterisk indicate the marks secured in the Previous Examinations.

Handwritten notes:
40/2134/83
22824
22/11/83

JAYKAY FORMS

**State Board of Technical Education & Training
Andhra Pradesh**

MARKS MEMORANDUM



Sl. No. 14

Course : Final Year of 2-Year Diploma in Commercial Practice

Month and Year of Examination : NOV/DEC/1985

Name of the Institution : CIC SECUNDERABAD

Pin 8349-CP-73	Name of the Candidate M. VASUNDHARA
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SUBJECTS	End Examination Marks			Sessional Marks		Total Marks		
	Max.	Min.	Marks Obtained	Max.	Marks Obtained	Max.	Min.	Marks Obtained
English Shorthand-I (Speed : 80 WPM)	60	21	-	40	-	100	40	-
English Shorthand-II (Theory)	80	28	-	20	-	100	40	-
English Typewriting-I (Speed : 40 WPM)	60	21	-	40	-	100	40	-
English Typewriting-II (Manuscript)	60	21	39	40	32	100	40	71
English Typewriting & Duplicating-III (Practicals)	60	21	-	40	-	100	40	-
Accountancy	80	28	-	20	-	100	40	-
English	80	28	-	20	-	100	40	-
Commercial Correspondence	80	28	-	20	-	100	40	-
Office Organization	80	28	-	20	-	100	40	-
Office Organization & Practice (Practicals)	60	21	-	40	-	100	40	-
Grand Total (in Words)								

Result	PASS
--------	------

Note : 75% and above - First Class with Distinction
 60% to 74% - First Class
 40% to 59% - Second Class

Prepared by :
 Checked by :

Controller of Examinations.

State Board of Technical Education & Training Andhra Pradesh

MARKS MEMORANDUM

24/8663/89

Sl. No. 50

Course : Final Year of 2-Year Diploma in Commercial Practice

Month and Year of Examination : June 1985

Name of the Institution : ~~Central Institute of Commerce~~
W. Lallaguda, Secunderabad-50

Pin	8349-CP-73	Name of the Candidate	M. Vasundhara
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SUBJECTS	End Examination Marks			Sessional Marks		Total Marks		
	Max.	Min.	Marks Obtained	Max.	Marks Obtained	Max.	Min.	Marks Obtained
English Shorthand-I (Speed : 80 WPM)	60	21	37	40	34	100	40	71
English Shorthand-II (Theory)	80	28	60	20	18	100	40	78
English Typewriting-I (Speed : 40 WPM)	60	21	48	40	34	100	40	82
English Typewriting-II (Manuscript)	60	21	15	40	32	100	40	4
English Typewriting & Duplicating-III (Practicals)	60	21	34	40	31	100	40	1
Accountancy	80	28	51	20	15	100	40	66
English	80	28	47	20	16	100	40	63
Commercial Correspondence	80	28	41	20	18	100	40	59
Office Organization	80	28	31	20	18	100	40	49
Office Organization & Practice (Practicals)	60	21	46	40	36	100	40	82
Grand Total (in Words)	Six Six Two							662

Result	Re. 4.
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Note : 75% and above – First Class with Distinction
 60% to 74% – First Class
 40% to 59% – Second Class

Prepared by : KSC
 Checked by : KSC

(Signature)
 Controller of Examinations.
 Principal,
 Central Institute of Commerce
 W. Lallaguda, Secunderabad-50

State Board of Technical Education & Training, A.P.

MEMORANDUM OF MARKS

Sl No. 510

Course/Semester: D.C.P. - 1st Year May/June 1984

Month & Year of Examination

Name of Candidate: H. Vasundhara

Permanent Identification Number (PIN)

8349-CP-73

Code No.	Subjects	Exam Marks	Sessional Marks	Total Marks	Marks Awarded			Remarks
					Exam.	Sess- lonal	To- tal	
CP 101	Elements of Commerce	80	20	100	44	12	56	
CP 102	Elements of Book keeping	80	20	100	49	17	66	
CP 103	English	80	20	100	28	13	41	
CP 104	English Type-writing	60	40	100	53	30	83	
CP 105	English Short-hand	80	20	100	43	15	58	
CP 106	Commercial Mathematics	80	20	100	52	17	69	
TOTAL		460	140	600				

RESULT: PASS/FAILED BUT PROMOTED/DETAINED.

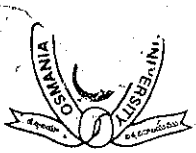
FAILED IN SUBJECTS (CODE NOS):

Clerk:

Supt.,

Asst. Secretary/Dy. Secretary

Controller of Exams



OSMANIA UNIVERSITY

PROVISIONAL CERTIFICATE AND CONSOLIDATED MARKS MEMORANDUM

NO.: 03518

This is to certify that M. VASUNDHARA
 son/daughter of KRISHNAMA CHARY was
 declared to have passed the Bachelor of COMMERCE (5 year degree course)
 examination after qualifying in the following subjects with Roll No. 098-87-344

PART I SUBJECTS		MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASSING
FIRST YEAR:					
ENGLISH 1		100	36	67	A87
TELUGU	1 (SEC. LANG.)	100	36	62	A87
SECOND YEAR:					
ENGLISH 2		100	36	52	A88
TELUGU	2 (SEC. LANG.)	100	36	69	A88
TOTAL MARKS SECURED IN PART I IN FIGURES: 250					
IN WORDS: TWO FIVE ZERO					
PART I DIV. FIRST					

PART II SUBJECTS		MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASS	MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASS
FIRST YEAR:									
PRINC. OF ECONOMICS		100	36	62	A87				
BOOK KEEPING		100	36	72	A87				
O. I. M. B.		100	36	49	S87				
SECOND YEAR:									
ACCOUNTANCY	2	100	36	68	S88				
M.B.I. TRADE		100	36	69	A88				
C.L.S.P		100	36	54	A88				
THIRD YEAR:									
E.D.P.I.		100	36	41	A89				
ADV. ACCOUNTANCY		100	36	63	A89				
MERCANTILE LAW & I.L.		100	36	52	A89				
STATISTICS		100	36	86	A89				
COST ACCOUNTANCY		100	36	75	A89				
AUDITING & I.T.		100	36	69	A89				
TOTAL MARKS SECURED IN PART II IN FIGURES: 760						PART II DIV. FIRST			
IN WORDS: SEVEN SIX ZERO									

DATE: 10-06-89

HYDERABAD, A.P.

M. Vasundhara
 PRINCIPAL
 Hyderabad Mobile K...
 10/150
 20150
 2014/83

Rajagopal
 REGISTRAR

Osmania University



Faculty of Commerce

Roll No. 9887344

This is to certify that M. Vasundhara
son/daughter of Krishnanna Chary has been admitted
to the Degree of

Bachelor of Commerce

(MEDIUM English)

of this University, having been declared to have passed in,
Part I. Year Division

English

Second Language (Telugu)

May 1988

"

First

Part II. (Optionals):

1. Group 'A'

2. Group 'B'

3. Group 'C'

May 1989

"

"

First

Cost Accountancy
&
Auditing

Given under the seal of the University.

Hyderabad

Dated ASHAD 12, 1972
JULY 13, 1990

M. Manavath Rao

Vice-Chancellor



MODI BUILDERS & REALTORS (P) LTD.

Ref: MB/HR/ RL/126/2014

Date: 31-1-2014.

Relieving Letter cum Experience Certificate

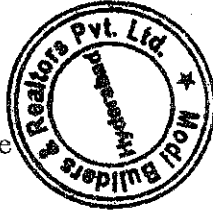
This is to certify that Mrs.C.Vasundhara, w/o. Mr. C. Raj Kumar has worked in our organization as Sr. Customer Care Manager from 21-06-2006 to 31-1-2014. She has been relieved from the services of the company on the closing hours of 31-1-2014.

During her tenure in this organization we found her to be sincere, hardworking & honest.

Yours faithfully,

For MODI BUILDERS & REALTORS PVT. LTD.

Authorized Signature



4th Floor, Ashoka Hi Tech Chambers, 8-2-120/76/1/B/16, 17, 18, Road No.2, Banjara Hills, Hyderabad - 500 034.

Ph: 040-66333111, 66333888, 66336633, Fax: +91 - 04 - 27541450

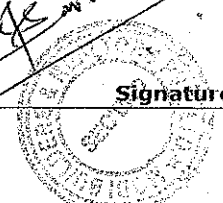
E-mail : info@Modibuilders.com website: www.modibuilders.com

CIN: U45201TG1999PTC033173

MODI BUILDERS & REALTORS PVT LTD
5-4-187/3&4, SOHAM MANSION, SECUNDERABAD - 500003
Pay Slip for the month of Nov/2013

Ref. No.	051	Employee Name:	Vasundhara Chagal
PF No	AP/HYD/43937/99	ESI No	4400885
Days Paid	26.5	Present Days	26.5
Designation	Manager	Department	Customer Care
Site	H.O.	Branch	GRANDEUR HOMES PVT. LTD.
A/C No	737010317679		

Earnings	Amount	Deductions	Amount
BASIC	11,925.00	PF	780.00
HRA	5,963.00	PT	200.00
Conveyance	3,101.00		
Others	2,082.00		
Total	23,071.00	Total	980.00
Net Pay	22,091.00		
In Words	Rupees Twenty Two Thousand Ninety One Only		

Vasundhara Chagal

Signature



భారత ప్రభుత్వం

Government of India

వసుంధర సి
Vasundhara



పుట్టిన సంవత్సరం / Year of Birth: 1987
స్త్రీ / Female



8685 4124 9852

ఆధార్ - సామాన్య ని హక్కు



భారత ప్రభుత్వం
Unique Identification Authority of India

చిరునామా: W/O: సి రాజ్ కుమార్
2-2-1130/17, ఎస్-8, దిగవల్లి
మ్యాన్షన్, రామాలయం తరువారి వీధి
న్యూ నల్లకుంట, ముషీరాబాద్
న్యూ నల్లకుంట, హైదరాబాద్
ఆంధ్ర ప్రదేశ్, 500044


Address: W/O: C Raj Kumar,
2-2-1130/17, F-8, Digavalli
Mansion, Ramalayam Next
street, New Naliekunta,
Musheerabad, Hyderabad,
New Nallakunta, Andhra
Pradesh, 500044

8685 4124 9852



1947
1800 300 1947

help@udai.gov.in

www.udai.gov.in


 భారత ఎన్నికల సంఘము
 గుర్తింపుకార్డు
 ELECTION COMMISSION OF INDIA
 IDENTITY CARD

WWQ1393859

ఓటరు పేరు : వాసుంధర సీ
 Elector's Name : Vasundhara C
 భర్త పేరు : సీ రాజ్ కుమార్
 Husband's Name : C Raj Kumar
 లింగము / Sex : స్త్రీ / F
 పుట్టిన తేదీ / Date of Birth 01/01/1967

విడుదలనామ : 2-2-1130/1, F-8
 దిగవల్లి మెన్షన్ ,
 రామలయాం నెక్స్ట్ స్ట్రీట్ ,
 అంబర్ పేట్ ,
 హైదరాబాద్, 500044
 WWQ1393859

Address:
 2-2-1130/1, F-8
 Digavalli Mansion , Ramelayam
 Next Street , Amberpet,
 Hyderabad, 500044

Date: 24/03/2014

ప్రతిరూప సంతకము
 ఓటరు రిజిస్ట్రేషన్ ఆధికారి
 59... అంబర్ పేట్ శాసనసభ నియోజక వర్గం

Facsimile Signature of
 Electoral Registration Officer
 59. - Amberpet Assembly Constituency

విడుదలనామలో మార్పు ఉన్నట్లయితే మారిన విడుదలనామతో
 మీ పేరు జాబితాలో చేర్చుటకు సరియైన జాబితా నంబరుతో కార్డు
 పొందుపరచే సంబంధిత ఫారంలో ఈ కార్డు నంబరు తెలుపవలెను.
 In case of change in address, mention this Card No. in
 the relevant form for including your name in the Roll at
 the changed address and to obtain the card with same
 68 / 1814

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA

VASUNDHARA MADABHUSI

KRISHNAMACHARY MADABHUSI

05/05/1967

Permanent Account Number

AOYPM7710B

C. Vasundhara
Signature

14027007

इस कार्ड के खोने / पाने पर कृपया सूचित करें / लौटाएँ
आयकर वैन सेवा इकाई, एन एस डी एल
पहली मंजिल, टाईम्स टॉवर, कामला मिल्स कंपाउंड,
एस. बी. मार्ग, लोअर परेल, मुम्बई - 400 013.

*If this card is lost / someone's lost card is found,
please inform / return to:*


Income Tax PAN Services Unit, NSDL
1st Floor, Times Tower,
Kamala Mills Compound,
S. B. Marg, Lower Parel, Mumbai - 400 013.

Tel: 91-22-2499 4650, Fax: 91-22-2435 0664
e-mail: tininfo@nsdl.co.in

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mrs. C. Vasundhara
w/o. C. Rajkumar, Flat No. 8, Digavalli mansion,
1st floor, New Nallakunta, Hyderabad is
my younger sister

Date: 28/01/15
Hyderabad


C. Raghava Chary
Sankar Reddy for. Vasundhara
2/2/1137/8/3/A,
New Nallakunta
Hys. 5000 49.
© 9949008427

TO WHOM SO EVER IT MAY CONCERN


This is to certify that Mrs. C. Vasundhara
w/o C. Rajkumar, Resident of flat No. 8,
Digavelli Mansion, 1st floor, New Nallakunta,
Hyderabad is known to me since 4 years

B. B. Rao
28.1.2015

B. B. Rao Res
Retired Banker
F No 6, Executive
2-2-1130/1,
Digavelli, Mansion,
New Nallakunta,
Hyderabad - 500044

Cell : 9391394880

Modi Properties & Inv. Pvt. Ltd – New Employee Joining – Check list

Name:	C. Vasundhara	Joining Date:	23-01-2015
Designation:	Sales Executive	Division:	Sales
Company:	M H P L	Prepared by:	Hanendra
Site/Project:		Sign:	

Sl. No.	Description	Status Yes / No/ NA/ Done
1.	SSC Marksheet collected?	Yes
2.	HSC/Inter /Diploma Marksheet collected?	Yes
3.	Graduation Mark sheet//certificate collected?	Yes
4.	P.G. Marksheet/certificate collected?	NA
5.	Experience Certificate collected? Modi Builders	Yes
6.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)	Yes
7.	Relieving Letter collected?	Yes
8.	4 Passport Size Photographs collected?	Yes
9.	2 Postcard Size Family Photographs collected?	
10.	Residence Proof collected? Aadhar - 86 85 4124 9852	Yes
11.	Photo ID Proof collected? Voter ID - WVQ 1393859	Yes
12.	PAN Card collected? A0YPM-7710B	Yes
13.	2 Reference Letters collected?	Yes
14.	Blood group certificate collected?	
15.	Employee ID Card form filled?	- Yes
16.	Bank Account form filled?	- Yes
17.	P.F. Declaration form filled?	NA
18.	E.S.I. Declaration form filled?	NA
Task to be explained?		
1.	Send introduction email/inform through viber to staff	Done
2.	Desk - Prepare employee work area or arrange Desk	Done
3.	Laptop - Arrange computer access/laptop	Done
4.	SIM - CUG Airtel new connection/portability •	Done
5.	Smart mobile phone – check / provide ✖	Done
6.	Viber - Add in Groups	Done
7.	Create employee email ID Vasundhara@modiproperties.com	Done
8.	Visiting Cards	Done
9.	Uniform, wherever required ✖	Pending
10.	Office Rules : Timings, leave policy, & uniform etc., as per circulars	Done

Remarks: