

## LETTER OF POSSESSION

Date: 21.5.2016

To,  
Lt Col Kushal Ganguly & Mrs. Shradha Ganguly  
U-26, AWHO colony,  
Ved Vihar, Tirumalgiri,  
Secunderabad- 500015

Sub: Letter of Possession for flat no. 503 in block no 'A' in our project known as 'Greenwood Residency' at Survey no. 202-206, Kowkur, Bollaram, Secunderabad – 500010.

Dear Sir / Madam,

We hereby hand over possession of the above mentioned flat to you as per the terms and conditions of our Sale deed / Agreement.

You shall become a member of 'Greenwood Residency Owners Association' as and when called for and also pay the maintenance charges regularly.

Thank You.

Yours Sincerely,

  
**Soham Modi.**  
**Managing Partner.**

Accepted & confirmed:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## NO DUE CERTIFICATE

To,  
Lt Col Kushal Ganguly & Mrs. Shradha Ganguly  
U-26, AWHO colony,  
Ved Vihar, Tirumalgiri,  
Secunderabad- 500015

Date: 22.5.2015

Dear Sir / Madam,

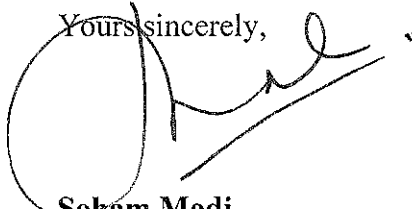
This is to certify that the total sale consideration, stamp duty & registration charges, service tax, VAT, charges for additions and alteration etc., has been paid in full and there are no dues from you towards the sale of flat no. 503 in block no. 'A' in our project known as 'Greenwood Residency' at survey no. 202-206, Kowkur, Bollaram, Secunderabad – 500 010.

We further confirm that no excess amount has been paid by you to us and as on date all accounts are deemed to have been settled and there is no claim against each other with respect to the amounts paid for the sale of flat.

Please sign a copy of this letter as your confirmation of the above.

Thank You.

Yours sincerely,



**Soham Modi**  
Managing Partner.

Accepted & confirmed:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

MEMBERSHIP ENROLMENT FORM

Date: 22.5.2015

To,  
The President,  
Greenwood Residency Owner's Association,  
Survey No. 202-6,  
Kowkur, Bollaram,  
Secunderabad – 500 010.

Dear Sir,

I am the owner of Flat No. 503 in block no. 'A' in our project known as 'Greenwood Residency' at Survey No. 202-6, Kowkur, Bollaram, Secunderabad – 500 010.

I request you to enroll me as a member of the 'Greenwood Residency Owner's Association'.

I have paid an amount of Rs. 50/- towards membership enrollment fees.

I hereby declare that I have gone through and understood the Bye-laws of the Association and shall abide by the same. I further declare that I have read and understood the exclusion clause (32) mentioned in the bye laws and have no objections to the same.

I agree to pay maintenance charges from the month of March 15 at the applicable rate prescribed by the association.

I undertake to make a declaration as mentioned in clause 26 (v) of the bye laws relating to my flat being given for occupation to a tenant/ lessees/ license / other occupier.

Thank You.

Yours faithfully,

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address for correspondence:

Lt Col Kushal Ganguly & Mrs. Shradha Ganguly  
U-26, AWHO colony,  
Ved Vihar, Tirumalgiri,  
Secunderabad- 500015

Enclosed: Copy of ownership documents.

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For Office Use Only

Receipt no. & date: \_\_\_\_\_

Sale Deed doc. no. & date: \_\_\_\_\_

UNDERTAKING

Date: 22.5.2018

From,  
Lt Col Kushal Ganguly & Mrs. Shradha Ganguly  
U-26, AWHO colony,  
Ved Vihar, Tirumalgiri,  
Secunderabad- 500015

To,  
The Managing Partner,  
M/s. Greenwood Estates,  
# 5-4-187/3&4, II floor  
Soham Mansion, M.G. Road,  
Secunderabad - 03

Reference:- Purchase of flat no. A-503 in the project known as 'Greenwood Residency' at Survey no. 202-206, Kowkur, Bollaram, Secunderabad -500010.

Dear Sir / Madam,

I am aware of the terms and conditions laid down in the agreement of sale, sale deed and rules of the Association with respect to maintaining the high standards of living in the said project. Accordingly, I hereby certify that I shall not:

- (a) Throw dirt, rubbish etc. in any open place, compound, road, etc. not meant for the same.
- (b) Use the flat for any illegal, immoral, commercial & business purposes.
- (c) Use the flat in such a manner which may cause nuisance, disturbance or difficulty to other occupiers / purchasers in the said project.
- (d) Store any explosives, combustible materials or any other materials prohibited under any law.
- (e) Install grills or shutters in the balconies, main door, etc.
- (f) Change the external appearance of the flats.
- (g) Install air conditioners or other appliances that may effect the external appearance of the building.
- (h) Install copper piping or wires for air conditioning that may affect the external appearance of the building.
- (i) Install cloths drying stands or other such devices on the external side of the flats.
- (j) Dry cloths on the external side of the flats that may effect the appearance of the flats.
- (k) To use the corridors or passages or parking area for storage of material.
- (l) Place shoe racks, pots, plants or other such material in the corridors or passages or roads of common use.
- (m) Install communication lines/wires/equipment for TV, telephone, internet, etc., that may affect the external appearance of the building.
- (n) Run exposed wires on the external elevation of the building or through common passages for TV, telephone, internet, etc.

I also certify that these conditions shall be imposed on all occupants of the said flat including tenant's future purchasers.

Thank you.  
Yours sincerely,

(\_\_\_\_\_)

Place: \_\_\_\_\_

Date: \_\_\_\_\_