

## Check List

Items to be checked	Mention details here	Sale Agreement, booking form & plan tally?	
Project Name	VSC	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor	Mehta & Modi Homes	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Plot no.	1	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Land area (sq. yds.)	187	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Built-up-area (sft)	2020	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Car Parking No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Scooter Parking No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Type	<input type="checkbox"/> Standard <input type="checkbox"/> Semi <input checked="" type="checkbox"/> Deluxe	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Buyers name, age, address, etc.	Check with booking form.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Schedule of flat / plot	Check with booking form.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Boundaries: North	Park	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
South	Plot No. 2	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
East	30" wide road	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
West	Neighbor's land	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Total sale Consideration	50,00,000/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
PPT No.	222	N A	
Discount (in Rs. per sft.)	Rs. 234/-	N A	
On time payment discount ((in Rs. per sft.)	Rs. 25/-		
Total Discount (in Rs. per sft.)	Rs. 4,70,000/-		
Sale consideration calculation	Check booking form with price list	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sale Deed value	37,50,000/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Land Value		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Construction contract value	12,50,000/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Agr. for Development charges value		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Installments	Check with booking form.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Date of completion	31,05,2015	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Remarks			
Prepared by Venkatramana Reddy	Checked by (K. Krishna Prasad):	Checked by (Accountant):	Approved by(MD):
Sign:	Sign:	Sign:	Sign:
Date: 28/2/15	Date: 29/2/15	Date: 28/2/15	Date: 28 FEB 2015

**APPROVED BY**  
 SOHAM MODI  
 MANAGING DIRECTOR

Booking declaration form

Name of customer	DEEPAK BHUJANG	Date of Birth	13.10.1959
Spouse Name	LAKSHMI BHUJANG	Date of Birth	20-06-1961
Spouse Company	HOUSE WIFE	Spouse designation	-
Wedding anniversary	28th APRIL	Date of completion	APRIL '15
Project	VSC	Flat/Bungalow No.	01
Constructed area in sft	2020	Total land area in Sq. yds.	167
Booking taken by	GOPAL REDDY	Booking amount received on	24-02-2015
Booking Amount	25,000/-	Cheque No. / Cash	000007
Booking form no.	1173	Booking form date	24-02-2015
PPT No.	222	PPT base price (Rs. Per sft)	Rs 1,899/-
List price (without extra land) - A	54,70,000/-	Additional land area (adjusted) - C	
Additional land charges - B = C x D	-	Land rate	7000/-
Total sale consideration - A+B	59,70,000/-	Discounted land rate applied - D	
Discount in Rs. Per sft	234/-	Discount in Rs.	4,70,000/-
On time payment discount in Rs. Per sft	25/-	On time payment discount in rupees	50,000
HL required	YES	Preferred bank	HDFC
Type	<input type="checkbox"/> Semi deluxe <input checked="" type="checkbox"/> Deluxe <input type="checkbox"/> Luxury		
Registration charges	<input checked="" type="checkbox"/> Paid by Buyer <input type="checkbox"/> paid by Builder		
VAT	<input checked="" type="checkbox"/> Paid by Buyer <input type="checkbox"/> paid by Builder		
Service tax	<input checked="" type="checkbox"/> Paid by Buyer <input type="checkbox"/> paid by Builder		
False ceiling	<input type="checkbox"/> Provide free of cost <input type="checkbox"/> do not provide		
Modular kitchen	<input type="checkbox"/> Do not provide <input type="checkbox"/> Provide free of cost ( <input type="checkbox"/> conditional <input type="checkbox"/> unconditional)		
Special request - by separate letter or note	<input type="checkbox"/> Relaxation in payment <input checked="" type="checkbox"/> Additions and alterations - Free of cost <input type="checkbox"/> Additions and alterations - At extra cost <input type="checkbox"/> Company loan to be provided <input type="checkbox"/> Other :		
Booking form	<input checked="" type="checkbox"/> Signed <input type="checkbox"/> Will be signed on : <input type="checkbox"/> Scanned and sent to customer for signature <input type="checkbox"/> Other :		
Land area	<input type="checkbox"/> No corrections or adjustments required <input type="checkbox"/> Adjusted land area considered above <input type="checkbox"/> Sale deed as per adjusted land area <input checked="" type="checkbox"/> Sale deed as per total area		
Remarks	Customer wants to pay entire amount in 45 days.		

Sales Executive	Sales Manager	Project Accountant	M.D.
Name: GOPAL	Name: RAKHUMAR	Name: A. Lavanya	Name:
Sign:	Sign:	Sign:	Sign:
Date: 24-02-2015	Date: 24/02/2015	Date: 25/2/15	Date: 25 FEB 2015

**APPROVED BY**  
**MANAGING DIRECTOR**  
**SONAM MODI**  
 25 FEB 2015

Notes: 1. This form to be filed by sales executive/manager for every booking taken. 2. Accountants shall block flats/villa only on receipt of this form. 3. In case booking form is being signed on later date, this form must be sent to respective accountant at the time of booking or blocking a flat/villa. 4. Relaxation in payment, providing modular kitchen, free registration/VAT/Service tax offers are conditional and subject to approval/ review.