

**DECLARATION**

From:

Date: 25/9/12

M. Madhu Sudan  
H.NO. 37-104, nicoloy,  
newedmt's Road, sec bad.-05b.  
9866866263

To,  
HR Manager,  
Modi Properties Pvt. Ltd.,  
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature M. Madhu

Name: M. madhu sudhan

Place: sec bad.

Date: 25/9/12

**Bio-Data**

Note: Attach copy of Resume / Bio-data

Application for post of	Project Manager / Sr. Engineer		
Date of application	25-9-17		
Application through	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Referred by:	

**Personal Details:**

Name	M. Madhusudan		
Age	45 years	Date of Birth	11-5-1972
Fathers Name	M. Sreedhar Rao		
Address for Correspondence	H.No. 37-104, Sri Colony, Neredmet X' Road, Sec 56		
Phone & Mobile	9866866263		
Permanent Address	H.No. 37-104, Sri Colony, Neredmet X' Road, Sec 56		

**Education:**

(P.G) Degree	B.Tech (Civil)		
Name of college	B.Tech - JNTU, Anantpur		
Location	Anantpur		
Course type	<input type="checkbox"/> Regular Course	<input checked="" type="checkbox"/> Correspondence Course	
Year of completion	2007	Medium of Instruction	English
Percentage marks	61	Category	SC / ST / BC / Open

Degree/ Diploma	Diploma in Civil Engineering		
Name of college	Govt. Polytechnic, Nizamabad		
Location	Nizamabad		
Course type	<input type="checkbox"/> Regular course	<input type="checkbox"/> Correspondence Course	
Year of completion	1992	Medium of Instruction	English
Percentage marks	58%		

Name of Inter/ Jr. College	-		
Location	-		
Year	-	Medium of Instruction	

Name of school	S.N.V.P. High school		
Location	Nizamabad		
Year	1988	Medium of Instruction	Telugu

Description of other courses or diploma	P. G. D. C.A.
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**Computer Skills:**

MS Office	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> N.A.
Email	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

**Two Wheeler / Car:**

Make	Passion Plus	Year	2007
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Family Details:	Name	Age	Occupation	Company
Father	Mr. Sreedharu	85	Private. (EXPIRED)	
Mother	M. Leela Bai	78	Housewife	
Wife / Husband	D. Aruna	36	Pvt Teacher	-
Brother / Sister	M. Raghavulu	54	Govt. Teacher	
Brother / Sister	M. Chandra Babu	48	Pvt. Lecturer	
Brother / Sister	M. Lakshma	52	Housewife	
Son / daughter	M. Hemant	11	Vidyalaya	
Son / daughter	M. Sreeman	06	1st class	
Son / daughter	-	-	-	

**Salary Details:**

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	40,000	
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No
Expected Salary		

**Surety:**

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Surety 1:	Name	M. Raghavulu	Company	Govt Teacher
	Designation	Govt. Teacher	Your Relation	Brother
Surety 2:	Name	Kiran Kumar	Company	and p. prop. bldg
	Designation	APM	Your Relation	Friend

**Commitment**

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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**Experience & Employment Details:**

Years of experience in relevant field	20 years - construction
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Name of Company	Modi Builders & Realty Pvt. Ltd.		
Duration of employment	9 yrs	From date: 7/9/2009	To date: 5/6/2016
Location	Hyderabad, Kasara, Bandlaguda		
Designation	Sr. Engineer		
Last drawn salary	44000/-		
Number of employees in the company / branch?	10 (site)	Number of employees in your dept. or division?	04
Brief description of work handled by you.	site-in-charge for project planning, organizing, allowing work to contractors as per target given by management.		
Reason for leaving	Personal problem.		

**Remarks: (For office use only - Do not write in this box)**

Worked as PM in Modi properties, serene farms	
25.8.16 to 15.01.17. Thereafter worked as contractor	
Salary?	CTC-37500/- Mobile-allow-499/-

Name of Company	Sri Suryodaya Construction		
Duration of employment	02 yrs	From date: 2005	To date: 2007
Location	Sec 16-d, R.K.Puram.		
Designation	Site Engineer		
Last drawn salary	10,000/-		
Number of employees in the company / branch?	04	Number of employees in your dept. or division?	02.
Brief description of work handled by you.	Site Engineer, work planning, execution of civil works as per target given by company.		
Reason for leaving	work completed		

**Remarks: (For office use only - Do not write in this box)**


Name of Company	District. Water shed programme			
Duration of employment	05 yrs	From date:	2000	To date: 2005
Location	Nizamabad			
Designation	Site Engineer			
Last drawn salary	6000/-			
Number of employees in the company / branch?	30	Number of employees in your dept. or division?	04	
Brief description of work handled by you.	Field work execution of water shed works in village and civil work of water shed programme.			
Reason for leaving	Time bound Govt. Contract.			

Remarks: (For office use only - Do not write in this box)


Name of Company	District primary Edu. Program			
Duration of employment	02 yrs	From date:	1998	To date: 2000
Location	Nizamabad.			
Designation	Site Engineer.			
Last drawn salary	5000/-			
Number of employees in the company / branch?	100	Number of employees in your dept. or division?	10	
Brief description of work handled by you.	Execution of civil works of school buildings in village and supervision work.			
Reason for leaving	Govt. contract programme. Completed			

Remarks: (For office use only - Do not write in this box)


Ask for additional sheets if required.



Name of Company	APJEC. Ltd.,		
Duration of employment	3 yrs	From date: 1995	To date: 1998
Location	Nizamabad.		
Designation	Works Inspector		
Last drawn salary	4000/-		
Number of employees in the company / branch?	50	Number of employees in your dept. or division?	04
Brief description of work handled by you.	Supervision of civil works for women's polytechnic college & hostal building work.		
Reason for leaving	work completed.		

Remarks: (For office use only - Do not write in this box)


Name of Company	AP. Police Housing Corpn., Ltd.,		
Duration of employment	1 yrs	From date: 1994	To date: 95
Location	Nizamabad.		
Designation	Technical apprenticeship		
Last drawn salary	800/-		
Number of employees in the company / branch?	6	Number of employees in your dept. or division?	2
Brief description of work handled by you.	Technical apprenticeship work at police quarters and buildings in Nizamabad.		
Reason for leaving	Apprenticeship period completed.		

Remarks: (For office use only - Do not write in this box)


**Remarks by Admin.:** (For office use only – Do not write in this box)

Background – Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	
<i>If appointed - Date of joining will 5<sup>th</sup> Oct'2017</i>	

**Remarks by Divisional Manager:** (For office use only – Do not write in this box)

Relevant experience	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

**Remarks by MD** (For office use only – Do not write in this box)

Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

**Offer Details**

Salary offered		Date of joining	
Remarks:			





Note on Madhusudhan, NE

SM,

Student Mr. Madhusudhan, ready to join with us,  
but expectation is little high Rs. 35,000/- CTC. in earlier discussion  
Earlier we have paid him 37,500/- at same persons.

Please advise in this regard

Aravind  
03/10/17

	Employ in NE
Date of joining	Salary CTC — 30,000/-
17/10/17	+ <del>house</del> incentive
	limited to mile stn.

gung  
Dt: 27/9/2017

Notizen

M. Madhusudan.

worked as a project Manager in Modi properties  
from -25-08-2016 to 15-01-2017 in Serene  
Constructions Llp.

CTC Salary - 37,500

Can we offer him  
30k ~ 32.5k  
for NR  
27/9/17