

ST = SIM of AWC

Details of Appointment: (For office use only – Do not write on this page)

Name	Mr. M. Anil Kumar
Salary	7500/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. 200/- per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April - 10
Employee company	GREEN WOOD BETAPET
Designation	SITE SUPERVISOR
Site	GRE.
Date of joining	31/12/09
Report to	Mr. Ramesh Prasad
Commitment	Committed to work for atleast 2 yrs.
Documents required	<input checked="" type="checkbox"/> 4 photographs <input type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input checked="" type="checkbox"/> Copy of passport <input checked="" type="checkbox"/> Fathers employment details / Copy of ID card. <input checked="" type="checkbox"/> Surety from _____ <input checked="" type="checkbox"/> Surety from _____ <input type="checkbox"/> 1 yr bank statement <input checked="" type="checkbox"/> Reference letter from <u>Mastur</u> <input type="checkbox"/> Reference letter from <u>Vetha</u> <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	

Approved by Shankar Reddy
 Date: 31/12/09
 Sign: [Signature]

Approved By MD
 Date:
 Sign:

APPROVED BY
 -5 DEC 2009
 SONAM MODI
 MANAGING DIRECTOR

(2)

201-31118

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	✓ SITE SUPERVISOR
Date of application	02/12/09
Application through	<input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> Referred by:

Personal Details

Name	MADDURI. ANIL KUMAR		
Age	29	Date of Birth	02/08/79
Fathers Name	M. NARENDER KUMAR		
Address for Correspondence	# 10-5-397/3/A Ghat nagar, Gurukrupam gate Secunderabad		
Phone & Mobile	9948129325, 8121819684,		
Permanent Address	DO -		
	DO -		

an
#9me

Education

Degree (PG)			
Name of college			
Location			
Course type	<input type="checkbox"/> Regular Course <input type="checkbox"/> Correspondence Course		
Year of completion			
Percentage marks	Medium of Instruction		SC/ST/BC/Open
	Category		

Degree			
Name of college			
Location			
Course type	<input type="checkbox"/> Regular course <input type="checkbox"/> Correspondence Course		
Year of completion			
Percentage marks	Medium of Instruction		
	Category		

Name of Inter/ Jr. College	Govt Boys Jr. college		
Location	NALGONDA		
Year	2001	Medium of Instruction	Telugu

Arise

Name of school	MAMATHA High school		
Location	NALGONDA		
Year	1997	Medium of Instruction	Telugu

Description of other courses or training	I.P.C. Electrician Trade 2005.
	MARCOONI . I.T.C. from Nalgonda.

Computer Skills

MS Office	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car

Make	SUZUKI-SMP	Year	2005	2nd hand
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Family Details	Name	Age	Occupation	Company
Father -	Naxender	48	MD-HO.	Govt. Medical Hospital (Shongar)
Mother -	MANI (late)	35	House hold	
Wife / Husband	Renuka.	28	Respect artist.	BRICO. post control. Begompal.
Brother / Sister ✓	NIRMAJA	26	student	V.S.M. Nalankota
Brother / Sister ✓	Sadhya	27	"	" "
Brother / Sister				
Son / daughter	VJWAL	01	child	
Son / daughter				
Son / daughter				

Salary Details

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	5,000.		
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Expected Salary			

Surety

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Surety 1:	Name	Naxender (copy)	Company	MD HNT.
	Designation	MD HO.	Your Relation	Father
Surety 2:	Name	Sadhya	Company	Railway employ
	Designation	RAIL employ	Your Relation	uncle.

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Experience & Employment Details

Years of experience in relevant field		Store in charge	
Name of Company	Marvin's Travel		
Duration of employment	2007 yrs	From date: 01/03/7	To date: 03/03/08
Location	Market Pully		
Designation	Stores Dept. ment.		
Last drawn salary	SMD+		
Number of employees in the company / branch?	66	Number of employees in your dept. or division?	66
Brief description of work handled by you.	office maintenance of stores all vehicles - maintenance		
Reason for leaving	There or not involvement Salary 4.		

Remarks: (For office use only - Do not write in this box)

Name of Company	Vehicon Trans port		
Duration of employment	2007 yrs	From date: 6/3/8	To date: 12/12/8
Location	Bowenpally		
Designation	Bookkeeping clerk		
Last drawn salary	SMD		
Number of employees in the company / branch?	3	Number of employees in your dept. or division?	46
Brief description of work handled by you.	Logbook of vehicle & big container for bookkeeping job. all. main entries.		
Reason for leaving	Time not sufficient		

Remarks: (For office use only - Do not write in this box)

Remarks by Admin.: (For office use only - Do not write in this box)

Background - Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background - Work	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	Rs 42500/-

Remarks by Divisional Manager.: (For office use only - Do not write in this box)

Relevant experience	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	As per grade -
We can teach him. Just to grasp the work. We can short list him. Though he doesn't have much knowledge, still we can pick up. Over all ok. we can take him.	

Remarks by MD (For office use only - Do not write in this box)

Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	42500/-

APPROVED BY
 - 2 DEC 2009
 SOHAM MODI
 MANAGING DIRECTOR

Offer Details

Salary offered		Date of joining	
Remarks:			

RESUME

M.ANIL KUMAR.
H.NO# 10-5-397/A
SAI NAGAR.
TUKARAM GATE.
SECUNDERA BAD.

Email anjali_anil@yahoo.co.in
Cell: - *** 9948129325 ***.

Carrier Objective:-

9989097795,

Aim to work for a progressive organization in growth-oriented position that gives enough scope to sharpen my skills accordingly to the latest demands at the same time to work towards the growth of the organization.

Educational Qualifications:-

- S.S.C from Neela giri high school for boys Nalgonda.
- Intermediate from Govt junior college for boys Nalgonda.
- ITC. (Electrician trade) from 2004.to2005. Nalgonda.

Computer Skills:-

M.S.OFFICE.

- Microsoft word.
- Microsoft Excel

Strengths: -

- Good communication Skills.
- Hard Working.
- Sincere and Honest.
- Dedication towards work.

Experience:-

- Worked as a Counter Staff in GE.ILABS.at Hitech city.
- Worked as a Booking Clerk in Venson Transport. At Bowenpally.
- Worked as a Store in charge in Maruthi Travels. At East Marredpally.

Personal Profile:-

Name : M.Anil kumar.
Father's Name : M. Narendar kumar.
Date of Birth : 08.01.1979
Marital Status : Married.
Religion : Hindu.
Languages known : Telugu ,Hindi ,English.

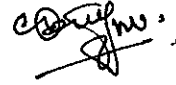
Declaration:-

I here by Declare that all information provided above is true of my knowledge
And Belief.

Place: - Secunderabad

Date:- 01/12/09.

(Anil Kumar .M)



BOARD OF SECONDARY EDUCATION
ANDHRA PRADESH



YZ 1535395

Employment
Certificate



SECONDARY SCHOOL CERTIFICATE

PC/26/0041775/1 PRIVATE

మదనపల్లి జి. ఎస్. ఎస్. స్కూల్

CERTIFIED THAT **MADOURU ANILKUMAR**
S/O **NARENDRAKUMAR** Bearing Roll No. **0435300**
belongs to **Z P P HIGH SCHOOL MUSHAMPALLY**
has appeared and PASSED at the SSC EXAMINATION held in **SEPTEMBER, 1997** with
COMPARTMENTAL division and **TELUGU** as the medium of instruction
DATE OF BIRTH OF THE CANDIDATE DAY MONTH YEAR
04/08/1982 ZERO FOUR AUG ONE NINE EIGHT TWO

THE CANDIDATE SECURED THE FOLLOWING PERCENTAGE OF MARKS

SUBJECT	Marks secured (in Figures)	Marks secured (in Words)
FIRST LANGUAGE (TELUGU)	62 *	SIX TWO
THIRD LANGUAGE - ENGLISH	50 *	FIVE ZERO
MATHEMATICS	35 *	THREE FIVE
GENERAL SCIENCE	39	THREE NINE
SOCIAL STUDIES	45 *	FOUR FIVE
TOTAL	231	(TWO THREE ONE)
SECOND LANGUAGE (HINDI)	46 *	FOUR SIX
GRAND TOTAL	277	(TWO SEVEN SEVEN)

Marks of Identification: 1. A mole on the right side of the neck.
2. —

Head of Institution with School Stamp

S. S. S. S. S.
చేతులపాపాధ్యక్షులు
జిల్లా కమిషన్ ఆఫ్ సెకండరీ విద్య
మదనపల్లి జి. ఎస్. ఎస్. స్కూల్

V. R. R.

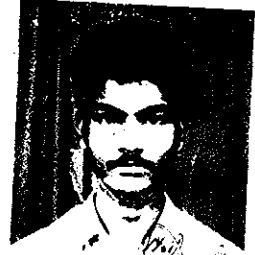
Date of Issue by the Board **27/11/1997.**

SECRETARY
BOARD OF SECONDARY EDUCATION
HYDERABAD

Any corrections in the certificate will not be entertained after 3 years from the date of issue.
Any unauthorised correction in the certificate will result in cancellation of certificate.
The marks with the asterisk indicates the marks (old marks) secured in previous Examinations.

THEJMALA BUSINESS FORMS NO-309531-3097084

Sl. No. 70512313



PRINCIPAL
MARCONI ITC
NALGONDA

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF EMPLOYMENT AND TRAINING
PROVISIONAL NATIONAL TRADE CERTIFICATE

Shri/Shri~~mat~~/Kumar* M. ANIL KUMAR

Son/Wife~~mother~~ of Shri NARENDAR KUMAR

Roll No. NA-05-EL-050-03 having completed the course of training at the
MARCONI ITC. NALGONDA

and PASSED the prescribed Trade Test in the trade of ELECTRICIAN

held in the month of JULY - 2005

is awarded this certificate provisionally.

The National Trade Certificate will be issued by the National Council
for Vocational Training.

Period of Training : From AUGUST-03 To JULY-05

Character : Satisfactory

SUBJECT	TRADE TEST MARKS	
	MAX. MARKS	MARKS OBTAINED
1. Trade Practical	400	349
2. Trade Theory	120	58
3. Workshop Cal & Science	60	38
4. Engineering Drawing	70	48
5. Social Studies	50	40
	700	533

Date of birth as recorded in School Certificate 04-08-1982

Prepared by P. Narsaiah, Computer Section Checked by : U. Sambasiva Rao

Signature of the Principal
MARCONI I.T.C.
NALGONDA.

Joint Director Exams
Dept. of Employment and Training
Joint Director (Exams)

Signature of certificate holder :

Date : 4 FEB 2006

Phone: 22853
247853
MARCONI I.T.I NALGONDA

(Recognised by the Govt. of India)



BONAFIDE CERTIFICATE

No. **1057**

Date...01/09/2004...

This is to certify that Kumar / ~~Kumar~~ M. Anil Kumar

Son / ~~Da~~ Sri Narendar Kumar

Village H.No. 5-10-184/B Mandal Nalgonda is

bonafide student of this Institution in the Trade of Electrician

✓ ✓
1st / 11nd year during the period 2003 to 2005 with Admission No. 2558

[Signature]
Clerk.

[Signature]
Principal
Nalgonda



Maruthi Travels

SUPPLIERS OF LUXURY CARS ON HIRE

e-mail: carentals@maruthitravels.com www.maruthitravels.com

WHOME SO EVER IT MAY CONSERN

M/S,MR.M.ANIL KUMAR S/O, M.Narender Kumar has

Worked as associate in store in-charge with our organai

Zation from September 2006, to febrvery 2008.

His character and conduct was good.

We wish his good luck in his future endeavors.

Place; - Secunderabad.

Date; - 29/02/2008.

For Maruthi travels.



H.O. : F11, # 10/2/1, Radhe Ramanlal Nivas, Beside Geetha Nursing Home, Entrenchment Road, East Marredpally, Secunderabad-500 026.
Phones : 27703241, 27700739, 27704411 Fax: 040-27801975, 27703241 Mobile : 9849020292 Mobitel : 9246535029

B.O. : Sikh Village : Plot # 2, Jupiter Colony, Sikh Road, Ph: 27817699 Sainikpuri : Shop #13, Opaco Complex, Madhura Nagar, Neredmet X Roads, Ph: 27110410, 27100431
Secunderabad : Plot # 81, Seshachal Colony Society. Ph: 27732364 Safilguda : H.No. 26-120, Opp. Petrol Bunk, Balram Nagar. Ph: 27225621 Mobile: 9440043241

Station Road : Hotel Rama Krishna Complex, Secunderabad. Ph: 27830261, 27831133, Ext.: 100 Secunderabad : At Belson Taj Hotel. Ph: 66207733

Secunderabad : Taj Tristar Hotel, Ph: 66206556



భారత ఎన్నికల సంఘము
గుర్తింపుకార్డు

ELECTION COMMISSION OF INDIA
IDENTITY CARD

JYD4196200



కర్తా పేరు : శ్రీనివాస

Elector's Name : Srinivas

తండ్రి పేరు : జె వెంకట్రాయ

Father's Name : J Venkataiah

లింగము / Sex : పు / M

పుట్టిన తేదీ / Date of Birth : XX/XX/1984

లిస్టు నంబరు : JYD4196200

7-82

గుందుమల, గుందుమల, కోస్గి(మండలం)
మహబూబ్ నగర్

Address:

7-82

Gundumal, Gundumal,
Kosgi(Mandal), Mahabubnagar

3/2/2008
అధికారి సంతకము
కర్తా పేరు: శ్రీనివాస
72...కోదంగల్ అసెంబ్లీ నియోజక వర్గం

Facsimile Signature of
Electoral Registration Officer
72 - Kodangal Assembly Constituency
లిస్టు నంబరులో మార్పు చేర్పులను చేసేటప్పుడు ఈ కార్డును మార్చుకోవాలి మరియు అది మార్చుకోవడానికి సంబంధించిన ఫార్మ్‌ను పంపించాలి మరియు అది మార్చుకోవడానికి సంబంధించిన ఫార్మ్‌ను పంపించాలి మరియు అది మార్చుకోవడానికి సంబంధించిన ఫార్మ్‌ను పంపించాలి.

In case of change in address, mention this Card No. in the relevant form for including your name in the Roll at the changed address and to obtain the card with same number