

BIO-DATA

~~Wkt Jan on 11/12/2001~~  
Joined on 6/12/01

Note: 1. Attach copy of Resume / bio-data. 2. Fill up this form in capital letters.

Name	G. SUJATHA
Age/Date of Birth	20 Yrs. 19-06-81
Fathers Name	G. NARASIMHA
Address for Correspondence	H/NO: 25-89/1, EAST ANAND BAGH, MALKAJGIRI, HYD-47
Permanent Address	H/NO: 25-89/1, EAST ANAND BAGH, MALKAJGIRI, HYD-47
Phone No.	

→ own home

**Education**

Degree	DIPLOMA IN CIVIL ENGG.
Name of college	KAMALA NEHRU POLYTECHNIC FOR WOMEN.
Location	EXHIBITION GROUNDS, NAMPALLY.
Year	1997 - 2000

Degree	
Name of college	
Location	
Year	

Name of Inter/Jr. college	
Location	
Medium & Year	

Name of School	DURGA BHAVANI HIGH SCHOOL
Location	MALKAJGIRI, HYD-47
Medium & Year	ENGLISH & 1996-97

**Experience**

Years of experience in relevant field.	AS A TECHNICAL TRAINEE (APPRENTICE) IN ECIL SINCE DECEMBER 2000 TO TILL DATE
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Name of company	ECIL
Duration of employment	ONE YEAR From date: DEC 2000 To date: DEC 2001
Location	KUSHAIGUDA
Last drawn salary	RS. 1400/- (APP. SCHOLARSHIP)
Brief description of work	PREPARATION OF ALL TYPES OF CIVIL & STRUCTURAL DRAWINGS ON AUTOCAD.
Reason for leaving	COMPLETION OF TRAINING PERIOD

PTO

Name of company			
Duration of employment	From date:	To date:	
Location			
Last drawn salary			
Brief description of work			
Reason for leaving			

Name of company			
Duration of employment	From date:	To date:	
Location			
Last drawn salary			
Brief description of work			
Reason for leaving			

Name of company			
Duration of employment	From date:	To date:	
Location			
Last drawn salary			
Brief description of work			
Reason for leaving			

Computer Skills	AUTOCAD R12, AUTOCAD 2000 & MS OFFICE
Two wheeler & make	

Details of family members	Name	Age	Occupation	Name of company / employer
Father	G. NARASIMHA	40	EMPLOYEE	KCIL
Mother	G. LAXMI BAI	34	HOUSEWIFE	-
Wife				
Brother / Sister	D. SHIVAMAHESWAR	33	EMPLOYEE	CHINLALPATI ENTERPRISE
Brother / Sister				
Brother / Sister				
Brother / Sister				

Expected salary	₹, 500 +
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Other information	Offered Salary 29000/- + bus pass. Timing 9:30 to 5:30 pm. (5:30 pm) Report from 6th Dec 2001.
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Review in April 2002

- Doc. Needed.
- ① 2 Photographs.
  - ② Copy of all degree / school certificates.
  - ③ Training Certificate from KCIL.

④ Father's employment details.

## CURRICULAM VITAE

**G.SUJATHA**

**Sujatha200@rediff email.com**

D/o G.Narasimha

H.No 25-89/1

East Anand bagh,

Malkajgiri

HYDERABAD – 500047.

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- **Career objectives** : Seeking a responsible position with an opportunity for my profession and enhance cooperative objectives of the company.
- **Experience** : Working as a technical trainee (Apprentice) in ECIL from December 2000 to till date, In design and drawing section where the work involves preparation of all types of Civil & Structural Drawings on AutoCAD. Prepared the structural drawings of the project **150m TV TOWER AT NAUSHERA.**
- **Key qualifications** :
- Diploma in Civil Engineering from Kamala Nehru Polytechnic For Women, Hyderabad Passed in the year April 2000 with 62%.
  - SSC Passed in the year 1997 with 74.6%.
- **Technical Skills**
- Lower Grade Typewriting English.
  - Software Packages : AutoCAD R12, AutoCAD 2000 & MS Office.
  - Operating Systems : MS DOS, Windows 95 and Windows 98.
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➤ **Project undertaken** : Analysis & Structural design of the New Block of  
Kamala Nehru Polytechnic Building For Women.

➤ **Personal profile**

Name : G.Sujatha.  
Father's Name : G.Narasimha  
Date of Birth : 19 – 06 – 1981.  
Nationality : Indian.  
Religion : Hindu.  
Marital status : Unmarried.  
Permanent Address : D/o G.Narasimha  
H.No 25-89/1  
East Anand bagh,  
Malkajgiri  
HYDERABAD – 500047.  
Language Known : English, Hindi & Telugu

Place:

Date:

**(G.SUJATHA)**

Sl. No : 110380

*State Board of Technical Education And Training*  
**ANDHRA PRADESH, HYDERABAD**



PRINCIPAL  
 Kamala Nehru Polytechnic for Women  
 Extension Grounds, Hyderabad-500001

No. 2000040350

*This is to Certify that* **G SUJATHA**  
*Daughter of* **G NARSIMHA**  
*having completed the* **3 YEAR FULL-TIME** *Diploma Course of study at*  
**K N POLYTECHNIC FOR WOMEN HYDERABAD**  
*and the pass requirements in all the prescribed examinations held in* **APRIL 2000**  
*is awarded this Diploma in* **CIVIL ENGINEERING** **(D. C. E)**  
*He/She has been placed in* **FIRST CLASS** *on the basis*  
*of marks secured as indicated.*  
*His/Her Permanent Identification Number is* **97003-C -037**

Examination	Max. Marks	Marks Secured	Marks taken into consideration for Award of Class	
			(In figures)	(In words)
I Year	800	481	0120 (025%)	ZERO ONE TWO ZERO
II Year	1000	642	0642 (100%)	ZERO SIX FOUR TWO
III Year	1000	601	0601 (100%)	ZERO SIX ZERO ONE
<b>Total</b>			<b>1363</b>	<b>ONE THREE SIX THREE</b>
<b>Percentage of Marks : 61.95</b>				

Given under the Seal of the Board

*R=0*

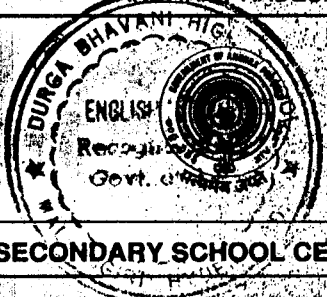
SECRETARY

STATE BOARD OF TECHNICAL EDUCATION & TRAINING, ANDHRA PRADESH

Date : 24/07/2000

*[Handwritten signatures]*

**BOARD OF SECONDARY EDUCATION  
ANDHRA PRADESH**



N 011428  
DET. 2  
RIP/22/1960  
20/10

**SECONDARY SCHOOL CERTIFICATE**

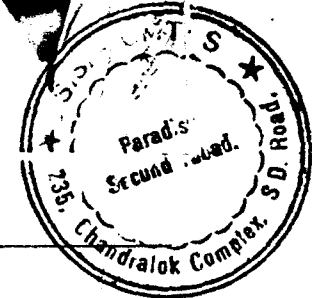
PC/04700219842A

<p><b>CERTIFIED THAT</b> <b>PROF. PARASINHA</b> Baring Roll No. <b>0059912</b>          belongs to <b>DURGA BHAVANI HIGH SCHOOL, NALKAJGIRI</b>          has appeared and passed in the SSC EXAMINATION held in <b>1997</b> with  <b>FIRST DIVISION</b> and <b>NETS</b> as the medium of instruction</p>		
<p><b>DATE OF BIRTH OF THE CANDIDATE</b> <b>DAY MONTH YEAR</b>  <b>19/06/1981</b> <b>ONE NINE</b> <b>JUNE</b> <b>ONE NINE EIGHT ONE</b></p>		
<p><b>THE CANDIDATE SECURED THE FOLLOWING PERCENTAGE OF MARKS</b></p>		
<b>SUBJECT</b>	<b>Marks secured (In Figures)</b>	<b>Marks secured (In Words)</b>
<b>FIRST LANGUAGE (TELUGU)</b>	<b>77</b>	<b>SEVEN SEVENTY</b>
<b>THIRD LANGUAGE (ENGLISH)</b>	<b>65</b>	<b>SIXTY FIVE</b>
<b>MATHEMATICS</b>	<b>78</b>	<b>SEVENTY EIGHT</b>
<b>GENERAL SCIENCE</b>	<b>76</b>	<b>SEVENTY SIX</b>
<b>SOCIAL STUDIES</b>	<b>82</b>	<b>EIGHTY TWO</b>
<b>TOTAL</b>	<b>380</b>	<b>(THREE EIGHTY ZERO)</b>
<b>SECOND LANGUAGE (HINDI)</b>	<b>68</b>	<b>SIXTY EIGHT</b>
<b>GRAND TOTAL</b>	<b>446</b>	<b>(FOUR FOUR EIGHT)</b>
<p><b>Marks of Identification</b> <i>In model on the left side of the mark</i></p>		
<p><b>Head of Institution</b> <i>S. A. S. S. S.</i></p>		
<p><b>with School Stamp</b> <i>S. A. S. S. S.</i></p>		
<p align="center"><b>DURGA BHAVANI HIGH SCHOOL, NALKAJGIRI</b></p>		
<p align="right"><b>SECRETARY</b></p>		
<p><b>Date of Issue by the Board</b> <b>26/05/1997</b> <b>BOARD OF SECONDARY EDUCATION</b></p>		
<p align="right"><b>HYDERABAD</b></p>		
<p>Any corrections in the certificate will not be entertained after 3 years from the date of issue.</p>		
<p>Any unauthorised correction in the certificate will result in cancellation of certificate.</p>		
<p>The marks with the asterisk indicates the marks (old marks) secured in previous Examinations.</p>		



GOVERNMENT OF INDIA  
MINISTRY OF INDUSTRY  
Small Industries Service Institute

Sl. No. **A1088**



# Diploma

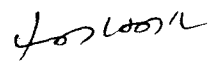
This Diploma in Autocad.

is awarded to G. Sujatha


h/she having passed the said examination in First division on the 25<sup>th</sup> day of the  
month November in the year 2000. conducted by Small Industries Service Institute

in association with Computer, Management and Technical Educational Society,

at Secunderabad centre and in testimony thereof we set the official seal.

  
Course Co-ordinator  
SISI - CMTES

  
Authorised Signatory  
CMTES

  
Director  
SISI

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING  
ANDHRA PRADESH**



**TECHNICAL EXAMINATION  
LOWER GRADE**

This is to certify that **G.SUJATHA**  
~~She~~ Daughter of Shri. **G.NARASIMHA**  
 With Reg. No. **179677**  
 has passed the **TYPEWRITING ENGLISH LOWER (30 W.P.M)**  
**EXAMINATION** held in **JANUARY 1993** AT **DSTC. SECUNDERABAD**  
 and has been placed in **SECOND CLASS**

The Candidate has secured the following percentage of marks:

<b>PAPER I</b>	<b>PAPER II</b>
81	50

**FIRST CLASS** : 75% and above in each paper  
**SECOND CLASS** : 45% and above in each paper

**SPONSORED BY**

**LAST DATE OF EXAMINATION:** 22-01-1993



Given under the seal of the Board

Dated: 04-04-1993  
 Hyderabad A.P.

*[Signature]*  
**ASSISTANT SECRETARY  
EXAMINATIONS**

*[Signature]*  
**SECRETARY  
STATE BOARD OF TECHNICAL EDUCATION  
AND TRAINING, ANDHRA PRADESH**





B.BALAMOORTHY  
SENIOR PERSONNEL OFFICER

**Electronics Corporation of India Limited**

A Government of India Enterprise  
(Department of Atomic Energy)

**Antenna Products Division (SE&CG)**  
**HYDERABAD - 500 062.**

☎ : (040) 7120131, Extn:3574

Fax : + 91 (040) 7121272 / 7123423

E-Mail : head.apd@ecil.sprintpg.ems.vsnl.net.in  
apd.projects@ecil.sprintpg.ems.vsnl.net

ECIL:SE&C:APD:083865:

Date:12 October, 2001.

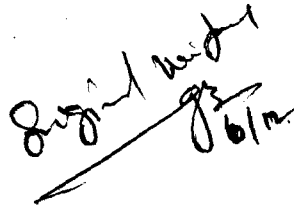
**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Shri G.Narasimha, Code No.83865, Sweeper D, is working in this Corporation since 01.03.1979.

This certificate is issued to enable him to seek admission for his daughter (Miss.G.Sujatha) in Engg.course.

  
(B.BALAMOORTHY) 12/10/2001  
SENIOR PERSONNEL OFFICER, APD.

**B. BALAMOORTHY**  
Sr. PERSONNEL OFFICER  
APD HYD - 062





Electronics Corporation of India Limited

( A Govt. of India Enterprise )

Antenna Products Division (SE&C)

HYDERABAD - 500 062. INDIA.

Dr.R.MUTHUKRISHNAN  
DY.GENERAL MANAGER

☎ : (040) 712 3423, 712 0131 Ext.2383 (Res : 7124799)  
☎ : + 91 (040) 712 3423/7121272  
✉ : [dgmapd@ecil.co.in](mailto:dgmapd@ecil.co.in) & [headapd@ecil.co.in](mailto:headapd@ecil.co.in)  
visit us at : <http://www.ecil-india.com> &  
<http://www.ecil.co.in>

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Miss. G. SUJATHA, Diploma in Civil Engineering** has been working in our organisation from 06-12-2000 to 05-12-2001. She has been a part of our project which includes Civil & Structural drawings developed by **ECIL**.

She has also been an active member in our team for the project **150M HIGH TV TOWER AT NAUSHERA** in preparing Structural drawings. During this period she was sincere and hard working and completed the assignments to our satisfaction. Her conduct is exemplary.

Having been personally associated with her I've found her to be reliable and cooperative. Her coordination with the team was good and sincere in discharging her duties in high degree.

Dr. R. Muthukrishnan  
Dy. General Manager  
APD/ECIL  
HYDERABAD - 62.

