

Ref. Mr. Harinath Reddy
 C/in classmate

Bio-Data

Note: Attach copy of Resume / Bio-data

OK
 21/11/07

Application for post of	Accountant
Date of application	21. 11. 2007
Application through	<input type="checkbox"/> Advertisement <input type="checkbox"/> Referred by: R.S. Harinath Reddy

Personal Details

Name	S. Lakshmi Narasimhan		
Age	33 yrs	Date of Birth	01-06-1974
Fathers Name	S. Venkatasiah		
Address for Correspondence	H.No. 107/2RT SR Nagar Hyderabad		
Phone no. for correspondence	9440222305		
Permanent Address	H.No. 2/671, Akula Street, Rajampet. Kadapa Dist		

Prasad's
 Hn

Nethu

Remarks: (For office use only - Do not write in this box)

Communication Skills are weak
He Has Basic knowledge of Accounts
We will take as Audit Assistant

Agreed
 21/11/07

Education

Degree	M. Com.		
Name of college	S.V.U. P.G. Centre		
Location	Kavali		
Year	1998	Medium of Instruction	English

62%

Degree	B. Com.		
Name of college	Govt. Degree college		
Location	Rajampet		
Year	1996	Medium of Instruction	Telugu

68%

Name of Inter/ Jr. College	M. P. C.		
Location	Govt. Jr. college		
Year	1993	Medium of Instruction	Telugu

50%

Name of school	S.S.C		
Location	Chitvel, Kadapa Dist.		
Year	1989	Medium of Instruction	Telugu

89%

→ Communication skills poor

Other courses or training	
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Remarks: (For office use only – Do not write in this box)

Computer Skills

MS Office:	Excellent / <u>Good</u> / Avg. / Learnt but never worked on it / Nil
MS Word:	Excellent / <u>Good</u> / Avg. / Learnt but never worked on it / Nil
MS Excel:	Excellent / <u>Good</u> / Avg. / Learnt but never worked on it / Nil
Auto CAD:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
Other:	

Two Wheeler

NT Vehedi

Make		Year	
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Family Details	Name	Age	Occupation	Company
Father	<i>Panchalaiah</i>	<i>57</i>	<i>UDC</i>	<i>APSPDCL</i> ✓
Mother	<i>Tessupamma</i>	<i>49</i>	<i>HW</i>	-
Wife / Husband	-	-	-	-
Brother / Sister	<i>Sankar</i>	<i>37</i>	<i>Lecturer</i>	<i>Sri Degree College Koduru</i>
Brother / Sister	<i>Mallikarjun</i>	<i>28</i>	<i>CIC Agent</i>	<i>LIC</i>
Brother / Sister	<i>Lakshmi Devi</i>	<i>35</i>	<i>HW</i>	-
Son / Daughter				
Son / Daughter				
Son / Daughter				

Salary Details

Last Drawn Salary	<i>RS 5000/-</i>		
Above salary Included	ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Expected Salary	<i>RS 6500/-</i>		

Remarks: (For office use only – Do not write in this box)

Experience & Employment Details

Years of experience in relevant field	3 yrs as an Lecturer
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Name of Company	Sri Sree Degree College, Rly Kadur				
Duration of employment	3 yrs	From date:	Aug. 1999	To date:	Sept 2004
Location	Rly Kadur				
Designation	Lecturer				
Last drawn salary	RS 3,000/-				
Brief Description of work	Lecturer Taught <u>Accounts</u> .				
Reason for leaving	Transfer of father to Rajampet				

Remarks: (For office use only - Do not write in this box)

Name of Company	Auditor's office - Mr. S S Parth.				
Duration of employment	3 yrs	From date:	Nov. 2004	To date:	Aug 2007
Location	Rajampet - Kadappa.				
Designation	Audit Assistant				
Last drawn salary	RS 5000/-				
Brief Description of work	Audit Assistant				
Reason for leaving	Transfer of father to Kadappa				

Remarks: (For office use only - Do not write in this box)

NOTE

Sir, Mr. Ramana Murthy. A Mr. Kamdar

has signed OK of his Affiliant
Embassy, He agreed for

Embassy on a Salary: 2000/-

As soon as possible
Kindly advise Sr. for
20/11/12

for

Resume

LAKSHMI NARASIAH.S
H.No.107/2RT,
S.R NAGAR,
HYDERABAD-500 038.

lnsubbugari@yahoo.co.in
94402 22305.

Career Object:

Aspiring for a challenging career in a growing Financial Service Organization in which I can find ample opportunities for my professional growth and be a dynamic asset for the company.

Work Experience:

Institution : **SRI SAI DEGREE COLLEGE, Rly.Kodur,**
Designation : **Lecturer in commerce**
Duration : **Since August 1999 to September 2004.**

Auditor: : **MR S.S. PANTH (Chartered Accountant, Rajampet)**
Designation : **Audit Assistant**
Experience : **Since November 2004 to July August 2007.**

Educational Qualification:

- **Master of commerce** from S.V. University, with 62.4 % of marks.
- **Bachelor of commerce** from S.V University, with 66% of marks..

Technical Qualification:

- Tally, EX
- P.G.D.C.A from JNNYC, D.R.D Govt. of India.
- Typewriting in English with Lower and Higher Grade.

Personal Profile:

Fathers Name : S.Penchalaiah
Date of Birth : 1st June, 1974.
Nationality : Indian
Religion : Hindu
Gender : Male
Marital status : Un- Married
Languages : English, Telugu, and Hindi.
Hobbies : Reading, Listening Music.
Permanent Address : S.Lakshmi Narasaiah,
S/o S.Penchalaiah,
D.No. 2/671, Akula Street,
Rajampet .
Kadapa
PIN – 516 115.

Date :
Place: Hyderabad .

(LAKSMI NARASIAH . S)



FACULTY OF COMMERCE

This is to Certify that

S. Lakshmi Narasaiah.

Son/Daughter of Penchalaiah.

has been admitted to the Degree of Bachelor of Commerce, having been certified by duly appointed Examiners to be qualified to receive the same, at the examination prescribed therefor as hereunder:

MONTH & YEAR	SUBJECTS	CLASS
April, 1995	Part I: (A) English	} Third
~ do ~	(B) Another Language (Telugu)	
~ do ~	(C) Indian Heritage & Culture and Science & Civilization	
	English / Telugu Medium	

April, 1996	Part II: Elective Subject: Group: I Income Tax and Management Accountancy	} First
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VERIFIED WITH ORIGINAL AND FOUND CORRECT

Given under the Seal of the University

Attested by

B. Purushotham 4/11/06
B. PURUSHOTHAM,
Lecturer in Zoology

SKR & SKR. Govt. College for Women
KADAPA.

Controller of Examinations.

Tirupati
Dated: 8 OCT 1997

SRI VENKATESWARA UNIVERSITY



M.Com. DEGREE EXAMINATION PART-I PREVIOUS

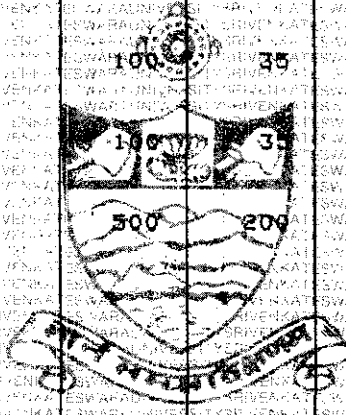
AUGUST 1997

Branch M.COM.

Name: LAKSHMI NARASAIHA S

Reg. No. 974358021

SUBJECTS	Maximum Marks	Papers Passing Minimum Marks	Number of Marks Awarded	
			In figures	In words
PRINCIPLES OF MANAGEMENT	100	35	47	Forty Seven
BUSINESS ENVIRONMENT AND POLICY	100	35	53	Fifty Three
MANAGERIAL ECONOMICS	100	35	64	Sixty Four
ADVANCED FINANCIAL ACCOUNTANCY	100	35	64	Sixty Four
ADVANCED BUSINESS STATISTICS	100	35	74	Seventy Four
TOTAL	500	200	302	Three Hundred Two



HECH PRINT SYSTEMS LIMITED, HYDRABAD (INDIA) 21830

TIRUPATI-517502

Dated: 1 DEC 1997

Read by: *[Signature]*

Compared by: *[Signature]*

[Signature]
 Assistant Controller of Examinations
CONTROLLER OF EXAMINATIONS

NOTE: A Candidate shall be declared to have Passed the Part-I Previous Examination, if he / she obtains not less than 35% of Marks in each of the papers and 40% of the marks on the aggregate.

Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations, IMMEDIATELY.

S.V. ULLI & CO. TIRUPATI
 REGD. No. 03/200/1034
 DATE 3/7/2000

**BOARD OF SECONDARY EDUCATION
 ANDHRA PRADESH**



M6850
 1890

SECONDARY SCHOOL CERTIFICATE

E 0058179

PC716/0097580/A

Certified that **S. LAKSHMI NARASAIAN** bearing **1890**
 R No. **0322955** Son/Daughter of **PENCHALAIAM**
 and belonging to **Z.P. HIGH SCHOOL, CHITVEL** appeared
 at the SSC EXAMINATION held in **MARCH, 1989.** and PASSED the EXAMINATION
 in **SECOND** division with **TELUGU** as the medium of instruction.

The Date of Birth of the Candidate is

DATE OF BIRTH	DAY	MONTH	YEAR			
01/06/1974	ZERO	ONE	JUN	ONE	NINE	SEVEN FOUR

The Candidate Secured the following Percentage of marks

FIRST LANG.	MARKS	THIRD LANG.	MARKS	MATHEMATICS	MARKS
TELUGU	72	ENGLISH	49	MATHEMATICS	54
GENERAL SCIENCE	62	SOCIAL STUDIES	77	TOTAL (in figures)	314

TOTAL (in words) * THREE HUNDRED AND FOURTEEN *
 SECOND LANGUAGE (HINDI) * FORTY TWO * 42

Marks of Identification

1 A mole above the left ear
 2 A mole above the right temple

Head of Institution: *Chinnababdy*
 Date of Issue: 07/05/1989
 Add./Jt. Secretary
 HYDERABAD
 BOARD OF SECONDARY EDUCATION
 08, 516 104, 162 02

The marks with the asterisk indicates the marks secured in the Previous Examinations.

SERIAL NO : C 529845

Board of Intermediate Education ANDHRA PRADESH, HYDERABAD



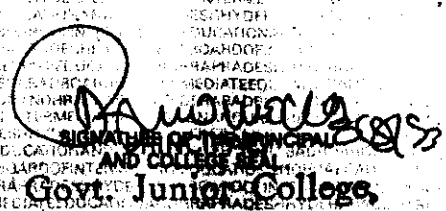
PASS CERTIFICATE-CUM-MEMORANDUM OF MARKS

THIS IS TO CERTIFY THAT **S LAKSHMI NARASAIAM**
 SON/DAUGHTER OF **PENCHALAIAM**
 WITH REGISTRATION NUMBER **394610** PASSED THE
 INTERMEDIATE PUBLIC EXAMINATION HELD IN JULY **1993** (INSTANT)
 COMPARTMENTALLY

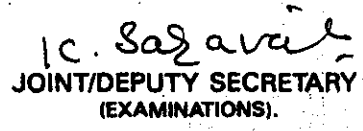
THE SUBJECTS IN WHICH THE CANDIDATE WAS EXAMINED AND THE MARKS SECURED WERE AS FOLLOWS:

MEDIUM: TELUGU 017809

SUBJECTS	PAPER-I		PAPER-II	
	MAXIMUM MARKS	MARKS OBTAINED	MAXIMUM MARKS	MARKS OBTAINED
PART-1 : ENGLISH	100	035*	100	043*
PART-2: TELUGU	100	037*	100	057*
PART-3: OPTIONAL SUBJECTS				
MATHEMATICS	150	072	150	062*
PHYSICS THEORY	60	021*	60	023*
PHYSICS PRACTICAL			30	026*
CHEMISTRY THEORY	60	030*	60	025*
CHEMISTRY PRACTICAL			30	020*
GRAND TOTAL				
IN FIGURES	IN WORDS			DATE
481	***FOUR***EIGHT**ONE*****			23-07-93


 CONTROLLER OF EXAMINATIONS
 GOVT JUNIOR COLLEGE, HYDERABAD




 JOINT/DEPUTY SECRETARY
 (EXAMINATIONS).

P.T.O.

NOTE: ELIGIBILITY RULES ARE PRINTED OVERLEAF.
 TELE EDUCATION AND DISTANCE EDUCATION MARKS ARE PRINTED AT EARLIER EXAMINATIONS.

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
ANDHRA PRADESH**



TECHNICAL EXAMINATION

LOWER GRADE

This is to certify that **S LAKSHMI NARASIAH**
 Son / ~~Daughter~~ of Shri. **S PENCHALAI AH**
 With Reg. No. **167074**
 has passed the **TYPE-WRITING ENGLISH (LOWER) 30 W.P.M.**
EXAMINATION held in **JULY, 1993** AT **RAJAMPET**
 and has been placed in **SECOND DIVISION**

The candidate has secured the following percentage of marks:

PAPER I	PAPER II
78	47

FIRST CLASS : 75% and above in each paper

SECOND CLASS : 45% and above in each paper

BHUVANESHWAR TYPE WRITING

SPONSORED BY

RAJAMPET - 510 115, Cuddapah

LAST DATE OF EXAMINATION: **11-07-93**

Given under the seal of the Board

Dated: **13-09-93**
Hyderabad A.P.

[Signature]
ASSISTANT SECRETARY
EXAMINATIONS

[Signature]
SECRETARY
STATE BOARD OF TECHNICAL EDUCATION
AND TRAINING, ANDHRA PRADESH

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
ANDHRA PRADESH**



D1/90/11168
27 SP

TECHNICAL EXAMINATION

HIGHER GRADE

This is to certify that **S. LAKSHMI NARASATH**
 Son / ~~Daughter~~ of Shri. **S. PENCHALAI AH**
 With Reg. No. **356022**
 has passed the **TYPE-WRITING ENGLISH (HIGHER) 45 W.P.M.**
EXAMINATION held in JANUARY 1994 AT RAJAMPET
 and has been placed in **SECOND DIVISION**

The candidate has secured the following percentage of marks:

PAPER I	PAPER II
76	60

FIRST CLASS : 75% and above in each paper

SECOND CLASS : 45% and above in each paper

BHUVANAGIRI TYPEWRITING


SPONSORED BY INSTITUTE

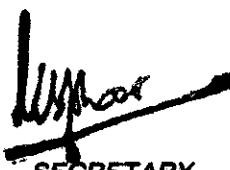
RAJAMPET - 516 115, Cuddapah
LAST DATE OF EXAMINATION: 12/01/94

Given under the seal of the Board

THAPAR FORMS

Dated: **01-03-94**
 Hyderabad A.P.


 Deputy Secretary
 Examinations


 SECRETARY
 STATE BOARD OF TECHNICAL EDUCATION
 AND TRAINING, ANDHRA PRADESH

SRI VENKATESWARA UNIVERSITY



**THREE-YEAR DEGREE COURSES (YEARLY EXAMINATION)
(COMMON CORE SYLLABUS SCHEME)**

FIRST YEAR B.COM

DEGREE EXAMINATION.

APRIL 1994

Name: LAKSHMI NARASAIHA S

Reg.No 94236021

TELUGU

MEDIUM:

SUBJECTS	Maximum Marks	Passing Marks	Number of Marks obtained	
			In figures	In words
ENGLISH PAPER-I	100	35	43	forty three
ANOTHER LANGUAGE TELUGU PAPER-II	100	35	47	forty seven
INDIAN HERITAGE AND CULTURE PAPER-I	50	18	21	twenty one
PART II Optional Subjects:				
BUSINESS ECONOMICS	100	35	64	sixty four
ACCOUNTING	100	35	71	seventy one
INDUSTRIAL ORGANIZATION AND MANAGEMENT	100	35	56	fifty six

TIPURATI-517 50
25-6-1994

[Signature]
Assistant Administrative Officer (Exams)
CONTROLLER OF EXAMINATIONS
Sri Venkateswara University

Read by *[Signature]*

Compared by: *[Signature]*

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations, IMMEDIATELY.

MARKS MEMORANDUM

SRI VENKATESWARA UNIVERSITY



**THREE-YEAR DEGREE COURSES (YEARLY EXAMINATION)
(COMMON CORE SYLLABUS SCHEME)**

SECOND YEAR BCOM

DEGREE EXAMINATION.

APRIL 1995

Name: **LAKSHMI NARASAIH B**

Reg.No **94236021**

MEDIUM: **TELUGU**

Maximum Marks	Passing Marks	Number of Marks obtained	
		In figures	In words
100	35	46	forty six
100	35	35	thirty five
50	18	28	twenty eight
PART II: Optional Subjects			
100	35	64	sixty four
100	35	60	sixty only
100	35	93	ninety three

TIRUPATI-517 502

Dated **31-05-1995**

[Signature]
Asst. Registrar (Exam)
CONTROLLER OF EXAMINATIONS
Sri Venkateswara University

Read by: *[Signature]*

Compared by: *[Signature]*

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations, IMMEDIATELY.

MARKS MEMORANDUM

SRI VENKATESWARA UNIVERSITY



**THREE-YEAR DEGREE COURSES (YEARLY EXAMINATION)
(COMMON CORE SYLLABUS SCHEME)**

THIRD YEAR BCOM DEGREE EXAMINATION. APRIL 1996

Name: **LAKSHMI NARASIAH S**

Reg No **94236021**

MEDIUM: **TELUGU**

SUBJECTS	Maximum Marks	Passing Marks	Number of Marks obtained	
			In figures	In words
PART-II Optional Subjects				
VII-Mercantile and Industrial Law	100	35	64	sixty four
VIII-Accountancy III	100	35	61	sixty one
IX-Advertising	100	35	67	sixty seven
X-Cost Accountancy	100	35	84	eighty four
ELECTIVE SUBJECTS				
XI-(Gr. I)-Income Tax	100	35	54	fifty four
XII-(Gr. I)-Management Accountancy	100	35	51	fifty one

TIRUPATI-517 502

Dated 13-06-1996

[Signature]
**Asst. Registrar (Exams)
CONTROLLER OF EXAMINATIONS
Sri Venkateswara University**

Read by: *[Signature]*

Compared by: *[Signature]*

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations, IMMEDIATELY.

SRI VENKATESWARA UNIVERSITY



M.Com. DEGREE EXAMINATION PART-II FINAL

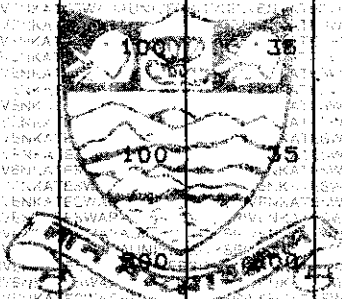
AUGUST 1998

Branch M.COM.

Name: LAKSHMI NARASIAH S

Reg. No. 974358021

SUBJECTS	Maximum Marks	Papers Passing Minimum Marks	Number of Marks Awarded	
			In figures	In words
FINANCIAL MANAGEMENT	100	35	64	Sixty Four
MARKETING MANAGEMENT	100	35	63	Sixty Three
HUMAN RESOURCE MANAGEMENT	100	35	62	Sixty Two
ADVANCED COST ACCOUNTING	100	35	65	Sixty Five
MANAGEMENT ACCOUNTING	100	35	68	Sixty Eight
TOTAL			322	Three Hundred Twenty Two



TIRUPATI-517502

Dated: 30 NOV 1998

Read by: *[Signature]*

Compared by: *[Signature]*

[Signature]
 Assistant Controller of Examinations
 Sri Venkateswara University

NOTE: A Candidate shall be declared to have Passed the Part II Final Examination, if he / she obtains not less than 35% of Marks in each of the papers and 40% of the marks on the aggregate.

Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations, IMMEDIATELY.

Disposal No... 900/B-VIII (C)/98

Register No..... 974358021

S.V.U.E.I. & G.B., TIRUPATI
BEGN. No. 8/7/2000
(3) 2000/1034

SRI VENKATESWARA UNIVERSITY



PROVISIONAL CERTIFICATE

This is to Certify that Sri / Smt LAKSHMI NARASAIHA S .
has qualified himself / herself for the Degree of Master of COMMERCE
he / she having passed in the FIRST class in the M.COM.
Degree Examination held in AUGUST 1998 *with Branch*
M.COM.

and that he / she has done all that is necessary for the formal presentation for the Degree of Master of
COMMERCE

TIRUPATI-517502
Dated **30 NOV 1998**

Read by ✓

B. Venkateswara
B. Venkateswara Junior College

Junior Lecturer in Telugu Compared by
S.B.V.D. Sabha Junior College
PULLAMPET.

[Signature]
Assistant Administrative Officer (Exams)
Sri Venkateswara University
[Signature]

S.V.U. 517502

Sl. No. M0036

Register No. 974358021



Faculty of Commerce

This is to Certify that

S Lakshmi Narasaiah

Son of Penchalaiah

has been admitted to the

Degree of Master of Commerce

*having been certified by duly appointed Examiners
to be qualified to receive the same at the Examination*

prescribed therefor in **AUGUST 1998**

and having been placed in the **FIRST** *Class.*

Given under the Seal of the University

COPY

Tinupati
Dated **02 DEC. 2000**



N. Srinivas Prasad
Controller of Examinations

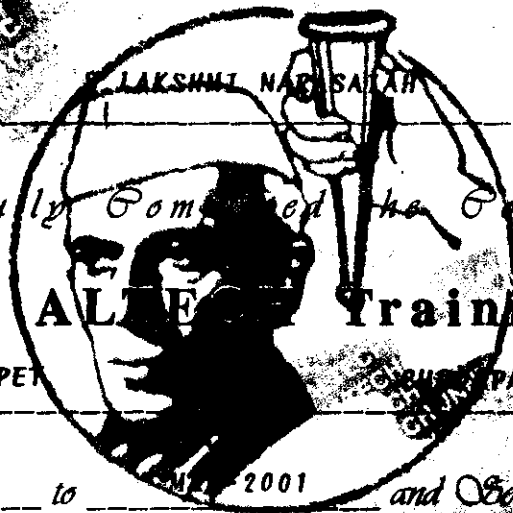
ALTECH
COMPUTERS

Jawahar
Nehru
South Centre

Govt. of India

(1950-1968, Union of Territory of Delhi)

Diploma in
Computer Applications



Code No.

Successfully Completed the Computer Course
Conducted by **ALTECH Training**

RAJAMPET

from **APR-2000** to **MAY 2001** and Secured

* The Student was examined and marks were entered in the record of marks.

JNNYC

President, JNNYC

Program Director

