To,
Mr. Ram Reddy,
Mercury Outsourcing Management ltd,
Ushakiran Complex,
S.D.Road,
Secunderabad.

Dear Sir,

Sub: Payment of Rent for the premises occupied by you on the third floor of Usha Kiran Complex, S.D.Road, Secunderabad.

With reference to the above please note that there are some arrears of rent charges as per details given below:

Particulars	Period	Amount
Rent arrears @ 16200/- per month	From Sep 2004 to Dec 04	Rs 64,800/-

I request you to clear the arrears immediately.

Thank you.

Yours sincerely, For Pramod Modi

Soham Modi.

12 1/01 -

Maintenance Statement	
Mr.Sirish Hiralal	TO STATE OF THE PARTY AND ADDRESS OF THE PARTY OF THE PAR
Usha Kiran Complex	TO THE STORY OF STREET STREET, STREET STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET,
S.D.Road, Secunderabad.	
Third Floor, 5000 Sft.	NO - PERMIT
The second secon	
Maintenance Due from April-2003 to Dec-2004 @ 2000/- Per Month	
(5000 Sft @0.40 paise only) 21months * 2000/-	42000.00
The state of the s	and the second s
Total Receivable Amount Rs:	42000.00
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To,
Mr. Ram Reddy,
Mercury Outsourcing Management ltd,
Ushakiran Complex,
S.D.Road,
Secunderabad.

Dear Sir,

Sub: Payment of Rent for the premises occupied by you on the third floor of Usha Kiran Complex, S.D.Road, Secunderabad.

With reference to the above please note that there are some arrears of rent charges as per details given below:

Particulars	Period	Amount
Rent arrears @ 16200/- per month	From Sep 2004 to Dec 04	Rs 64,800/-

I request you to clear the arrears immediately.

Thank you.

Yours sincerely, For Pramod Modi

Soham Modi.

12 1/01

Date: 07th January,2005.

To, Mr. Ram Reddy, Mercury Outsourcing Management Ltd, Ushakiran Complex, S. D. Road, Secunderabad.

Sub: Arrears of common electricity and diesel charges for the premises occupied by you on the third floor of Usha Kiran Complex, S.D. Road, Secunderabad.

As you are aware there are some arrears of common electricity & diesel charges for the premises occupied by you. We have brought you to this notice several times in the last few months. The details of the arrears of Common electricity & diesel charges are given below:

Common electricity & diesel charges for the months of Mar & April 03	Rs. 810.00
Common electricity & diesel charges for the months of May & June 03	Rs. 876.00
Common electricity & diesel charges for the months of July & Aug 03	Rs. 754.00
Common electricity & diesel charges for the months of Sep & Oct 03	Rs. 677.00
Common electricity & diesel charges for the months of Nov & Dec 03	Rs. 623.00
Common electricity & diesel charges for the months of Jan & Feb 04	Rs. 703.00
Common electricity & diesel charges for the months of Mar & April 04	Rs. 869.00
Common electricity & diesel charges for the months of May & June 04	Rs. 968.00
Common electricity & diesel charges for the months of July & Aug 04	Rs.1049.00
Common electricity & diesel charges for the months of Sep & Oct 04	Rs.1190.00
Common electricity & diesel charges for the months of July & Aug 04	Rs.1323.00
Total arrears receivable	Rs.9,842.00

I request you to treat this matter as urgent and clear the arrears immediately.

Thank you. For Pramod Modi

ISOHAM MODII

ACOUNT 105

Date: 07<sup>th</sup> January,2005.

To,
Mr. Ram Reddy,
Mercury Outsourcing Management Ltd,
Ushakiran Complex, S. D. Road,
Secunderabad.

Sub: Arrears of common electricity and diesel charges for the premises occupied by you on the third floor of Usha Kiran Complex, S.D. Road, Secunderabad.

As you are aware there are some arrears of common electricity & diesel charges for the premises occupied by you. We have brought you to this notice several times in the last few months. The details of the arrears of Common electricity & diesel charges are given below:

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Common electricity & diesel charges for the months of Sep & Oct 04	Rs.1190.00
Common electricity & diesel charges for the months of July & Aug 04	Rs.1323.00
Total arrears receivable	Rs.9,842.00

I request you to treat this matter as urgent and clear the arrears immediately.

Thank you.

For Pramod Modi

ISOHAM MODII

To, Mr. Ram Reddy, VJ Info Systems, Ushakiran Complex, S. D. Road, Secunderabad.

Sub: Arrears of common electricity and diesel charges for the premises occupied by you on the first floor of Usha Kiran Complex, S.D. Road, Secunderabad.

As you are aware there are some arrears of common electricity & diesel charges for the premises occupied by you. We have brought you to this notice several times in the last few months. The details of the arrears of Common electricity & diesel charges are given below:

Arrears receivable	Rs. 45,200.00
Less:	
Arrears received chq No:348760 dt: 21-11-03 - 15000.00	
Chq No 348799 dt 12-12-03 - 15000.00	
	Rs.30,000.00
Receivable	Rs. 15,200.00
Add: Jul & Aug 03 Common electricity & diesel charges	Rs. 6,784.00
Sep & Oct 03 Common electricity & diesel charges	Rs. 6,096.00
Nov.& Dec. 03 Common electricity & diesel charges	Rs. 5,603.00
Jan. & Feb. 04 Common electricity & diesel charges	Rs. 6,328.00
Mar. & Apr. 04 Common electricity & diesel charges	Rs. 7,824.00
May & June 04 Common electricity & diesel charges	Rs 8,710.00
July & Aug 04 Common electricity & diesel charges	Rs 9,437.00
Sep & Oct 04 Common electricity & diesel charges	Rs 10,702.00
Nov & Dec 04 Common electricity & diesel charges	Rs 11,908.00
T	Rs. 88,592.00
Less:  Received Excess TDS Amount for the year(Apr-03 to Mar-04)	Rs. 19952.64
Net Receivable from VJ Info Systems	Rs.68,639.36

We have always enjoyed an excellent relationship with your company. I request you to treat this matter as urgent and do the needful.

Thank you.

For Pramod Modi

[SOHAMMODI]

To,
Mr. Ram Reddy,
M/s. Mercury Outsourcing Management,
Ushakiran Complex, S. D. Road,
Secunderabad.

Dear Sir,

Sub: Arrears of common electricity and diesel charges for the premises occupied by you on the third floor of Usha Kiran Complex, S.D. Road, Secunderabad.

As you are aware there are some arrears of common electricity & diesel charges for the premises occupied by you. We have brought you to this notice several times in the last few months. The details of the arrears of Common electricity & diesel charges are given below:

Maintenance Arrears from May-2003 to March-2005 @ 2000/- per month (5000 Sft \* Rs.0.40 Paise Only) 23 months \*2000/-

Rs. 46,000.00

Net Receivable from VI Info Systems

Rs.46,000.00

We have always enjoyed an excellent relationship with your company. I request you to treat this matter as urgent and do the needful.

Thank you. For Pramod Modi

SOHAM MODI

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ONE CONCERNATION OF THE PROPERTY OF

Pranod Modi

B.E.

Office

: 183-184, Hashtrapathi Road,

Secunderabad - 500 003.

Residence

1-8-165, Frenderghast Rosc.,

Secundemoad - 500 003.

Telephone: Off

: 27538811/12/13

Res : 27845478 Fax : 040-27538818

Fax : 040

E-mail: hyd2\_pec@sancharnet.in

13.04.2005

To,

Mercury Outsourcing Management Limited,

Usha Kiran Complex,

Rand, Secunderabad.

Bear Sirs,

## SUB: TDS FOR 2004-2005

Please sent. TDS certificates for the year 01.04.2004 to 31.3.2005 by 30.04.2005 and

Hence also send a statement showing gross rent, rent paid net of TDS and TDS for this period.

Thanking you,

Yours faithfully,

RAMOD MODI.

4 1 SECONDENCIDE

To,
Mercury Outsourcing Management Limited,
Usha Kiran Complex,
M.G.Road, Secunderabad.

Dear Sirs,

## **SUB: TDS FOR 2004-2005**

Please send TDS certificates for the year 01.04.2004 to 31.3.2005 by 30.04.2005 and oblige.

Please also send a statement showing gross rent, rent paid net of TDS and TDS for this period.

Thanking you,

Yours faithfully,

PRAMOD MODI.

CC TO: Shri.Pramod Modi.

RECEIVED WO.

Date: 03<sup>rd</sup> December,2004.

To, Mr. Ram Reddy, Mercury Outsourcing Management Ltd, Ushakiran Complex, S. D. Road, Secunderabad.

Dear Sir,

Sub: Arrears of common electricity and diesel charges for the premises occupied by you on the third floor of Usha Kiran Complex, S.D. Road, Secunderabad.

As you are aware there are some arrears of common electricity & diesel charges for the premises occupied by you. We have brought you to this notice several times in the last few months. The details of the arrears of Common electricity & diesel charges are given below:

Common electricity & diesel charges for the months of Mar & Apr 03	Rs. 810.00
Common electricity & diesel charges for the months of May & Jun 03	Rs. 876.00
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Common electricity & diesel charges for the months of Mar & Apr 04	Rs. 869.00
Common electricity & diesel charges for the months of May & June 04	Rs. 968.00
Common electricity & diesel charges for the months of July & Aug 04	Rs. 1049.00
Common electricity & diesel charges for the months of Sep & Oct 04	Rs. 1189.00
	========
Total arrears receivable	Rs.8,518.00

I request you to treat this matter as urgent and clear the arrears immediately.

Thank you.

For Pramod Modi

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02<sup>nd</sup> December, 2004.

To, The Manager, M/S Mercury Outsourcing Management Limited, Usha Kiran Complex, SECUNDERABAD.

Dear Sir,

## Sub: Arrears of rent & Amenities and maintenance

With reference to the above please note that there are some arrears of rent, Amenities and maintenance charges as per details given below:

Rent & Amenities for Sep 04 – Nov 04 3 Months @ Rs. 16200/- \*3 Months

Rs.48,600.00

Total Receivable from Mercury Outsourcing

Rs 48,600.00

Please pay the same at the earliest.

Thank You,

Yours Sincerely,

For PROMOD CHANDRA MODI.

(SOHAM MODI)

Construction of South

To,
The Manager,
M/s Mercury Outsourcing Management Limited.
3<sup>rd</sup> Floor, Usha Kiran Complex,
Secunderabad – 500 003.

Sub: Increase in rent for the premises occupied by your company of about 1,500 sft, on the third floor in the building known as Usha Kiran Complex, bearing No. 1-8-167 to 179/2/C, situated at S. D. Road, Secunderabad – 500 003.

Ref: Our Lease Agreement DT. 17<sup>th</sup> January 2003& General Amenities Agreement DT: 17<sup>th</sup> January 2003

Dear Sir/Madam,

With reference to the above please note that as per the terms of our agreement, the rent & amenities charges for the premises occupied by your company are to be increased by 8% at the end of every year.

The next increase was due on 15<sup>th</sup> February 2004. Please pay the enhanced rent and amenities charges of **Rs. 16,200/-**, an increase of **1,200/-** from 15<sup>th</sup> February 2004.

Thank you.

Yours sincerely,

Fqr PRAMOD CHANDRA MODI.

SOHAM MODI.

RECEIVED A TO LEAD AD.

To, Mr.J.Venkat Rao Mercury Outsourcing Management Ltd., Usha Kiran Complex, Secunderabad.

Sub: Increase in rent & amenities for the premises occupied by you of about 1500 sft, on the third floor in the building known as Usha Kiran Complex, bearing No. 1-8-167 to 179/2, SD Road, Secunderabad – 500 003.

**Ref:** Our Lease Agreement dt. 17<sup>th</sup> January 2003 & General Amenities Agreement dt17<sup>th</sup> January 2003

Dear Sir,

With reference to the above please note that as per the terms of our agreement the rent & amenity charges for the premises occupied by you are to be increased by 8% every year.

The increased rent & amenity charges from February 2004 onwards are as follows:

Rent	Amenity	Rent + Amenities
8640	7560	16200

Please pay the enhanced rent & amenity charges.

Thank You.

Yours sincerely, for Pramod Modi.

Soham Modi.

RECEIVED

V JIL CON OBING LTD SECUNDERABAD.



"USHA KIRAN",
1-8-179/2/A, S.D. Road,
Secunderabad - 500 003.
(A.P.) INDIA.
Call + (91) 40 55310666
Fax + (91) 40 55318666
www.mercuryoutsource.com
USA - EUROPE - INDIA

February 27, 2004

To

Mr. Soham Modi Modi Properties & Investments Pvt. Ltd., Ranigunj Secundorabud.

Sub: Expansion of our Office.

Ref: Lease Deed between MOM & Modi Builders.

Dear Sir,

With reference to our operation expansion and due to Vastu we need to remove one small wall at our reception area.

We request you to depute your engineers for verification.

This is for your information and necessary action.

Thanking you,

Yours sincerely For Mercury Outsourcing Management Ltd.,

P. Rami Reddy

## TO WHOM SO EVER IT MAY CONCERN

This is to confirm that M/s. Mercury Outsourcing Management Limited has taken on lease the third floor of building known as 'Ushakiran Complex', bearing No. 1-8-179/2, situated at S. D. Road, Secunderabad, admeasuring about 1500 sft. The lease shall commence from 1<sup>st</sup> January 2003, however in lieu of the pending renovation work the lease rent shall be payable only from 15<sup>th</sup> February 2003. We also confirm that the possession of the said premises has been handed over to M/s. Mercury Outsourcing Management Limited.

Date: 01-02-2003

Place:

Signature of Owner (Mr. Pramod Modi)

